

VILLAGE OF WHITEFISH BAY  
Minutes of Architectural Review Commission  
July 19, 2018

Chairperson: Lauren Triebenbach- Board Members present: James Hoffman, Brian Medina, Jason Stuewe & Peter Quehl. Village Inspector, Mike Belsha

Meeting came to order at 5:30 P.M.

The **first** item on the agenda is **4782 N. Woodburn St.** - The proposed project is to review tabled plans for constructing a new 20' x 22' detached, frame Gable-style garage. Curt Smith, the homeowner, and Jerry Kiefer, from J.D. Griffiths, were present to explain the project while the Board reviewed the submitted plans and the video. Discussion key: Dog ear returns; block wall-siding to be within 6 inches of grade. No neighbors in attendance. **After further discussion, Peter Quehl made a motion to approve the submitted plans with the following conditions: Gable and returns to match the house. CMU blocks be covered with siding to within 6 inches of grade. Brian Medina seconded. A vote was taken and unanimously passed. (5-0)**

The **second** item on the agenda is **5524 N. Santa Monica Blvd.** – The proposed project is to raze the existing 20' x 20' detached, frame garage and to construct a new 24' x 22' detached, frame Gable-style garage. Mike Jaros, the homeowner, and Jerry Kiefer from J.D. Griffiths, was present to explain the project while the Board reviewed the submitted plans and video. Discussion keys: Coach light for man door. No neighbors in attendance. **After further discussion, Jason Stuewe made a motion to approve the submitted plans with the condition that a coach light be added at the man door. James Hoffman seconded. A vote was taken and unanimously passed. (5-0)**

The **third** item on the agenda is **4890 N. Lake Dr.** – The proposed project is add new windows and French doors (to match existing), new porch and balcony structure on the Southeast corner of the existing house. Jeremy Harhine and Lief Backus from Wade Weissman were present to explain the project while the Board reviewed the submitted plans & the video. No discussion keys. No neighbors in attendance. **After further discussion,**

**Brian Medina made a motion to approve the submitted plans. James Hoffman seconded. A vote was taken and unanimously passed. (5-0)**

The **fourth** item on the agenda is **5235 N. Hollywood Ave.** - The proposed project is to expand the second floor on an existing house over what is currently a single-story portion of the back of the house. The addition's exterior will match the existing on the house. Nelson & Jennifer Martell, the homeowners, and Paul Giesen, the designer, were present to explain the project while the Board reviewed the submitted plans and video. Discussion keys: Adding windows?-South 1<sup>st</sup> floor – window placement on rear elevation; 2<sup>nd</sup> floor left-4 different windows on South elevation 2<sup>nd</sup> floor. No neighbors in attendance, but a letter from the neighbor was received giving support of the project. **After further discussion, Peter Quehl made a motion to approve the submitted plans. James Hoffman seconded. A vote was taken and unanimously passed. (5-0)**

The **fifth** item on the agenda is **5001 N. Palisades Rd.** - The proposed project is to construct two first floor additions. All the first floor windows and exterior doors will be replaced along with the existing faux brick and replaced with prefinished James Hardi Plank horizontal siding. At the second floor, the existing door will be replaced with a window similar to the existing double hung windows. Trevor & Maureen D'Souza, the homeowners, and John Miners, the contractor, were present to explain the the project while the Board reviewed the submitted plans and video. Discussion keys: Roof lines – Many different roof lines at the new mudroom addition-the roof pitches don't match. No neighbors in attendance. **After further discussion, Brian Medina made a motion to approve the submitted plans. Peter Quehl seconded. A vote was taken and passed. (3-2)**

The **sixth** item on the agenda is **815 E. Birch Ave.** The proposed project is to construct a new two-story addition on the rear of the home and build a new 22' x 20' detached garage. Michael & Lindsey Christensen, the homeowners, and Steve Kleist, the builder, were present to explain the project while the Board reviewed the submitted plans and video. Discussion keys: Window above rear entry door to break up space? Lights for exit doors.

Neighbors in attendance: **Paul Spiroff-814 E. Birch**-fine with project; trees shouldn't be cut until project is approved. Garages should be used as such, not as large storage sheds. Contractors should clean up mess; contractors should limit parking. Duration of projects are too long. **Doug Guinn-820 E. Birch**-In five years the contractor has had three major projects in neighborhood. Parking is limited; contractors using his water and urinating in back yards. Concerned about workers being on neighbor's property. What is the increase of the addition to this house; what is the drainage plan? **After further discussion, James Hoffman made a motion to approve the submitted plans with the condition that lights be added to all new exit doors. Jason Stuewe seconded. A vote was taken and unanimously passed. (5-0)**

**The ARC minutes from the July 5, 2018 meeting were reviewed. Peter Quehl made a motion to approve them as submitted. Brian Medina seconded. A vote was taken and unanimously passed. (5-0)**

**With no other matters on the agenda, a motion was made by Brian Medina to adjourn the meeting at 6:45 P.M. James Hoffman seconded. A vote was taken and unanimously passed. (5-0)**

