

A regular meeting of the Board of Trustees of Whitefish Bay was held in the Board Room of Whitefish Bay Village Hall, 5300 North Marlborough Drive, July 1, 2019

Pursuant to law, written notice of this meeting was given to the press and posted on the public bulletin boards.

I. Call to Order and Roll Call

President Siegel called the meeting to order at 6:00 pm.

Present: Trustees Saunders, Serebin, Davis, Buckley, Fuda and President Siegel

Excused: Trustee Demet

Also Present: Village Manager Paul Boening
Village Attorney Chris Jaekels
Police Chief Michael Young
Director of Public Works John Edlebeck
Director of Building Services Joel Oestreich
Library Director Nyama Reed
Deputy Clerk Caren Brustmann

II. Consent Agenda

It was moved by Trustee Davis, seconded by Trustee Saunders, and unanimously carried by the Village Board to approve the consent agenda as presented.

1. Minutes of the regular meeting held on June 3, 2019.
2. Claims for May, 2019.
3. Investment Report for May, 2019.
4. Resolution No. 3055 Acknowledging the 2018 Compliance Maintenance Annual Report.
5. Resolution No. 3056 Providing for an Alternate Commissioner to the Community Development Authority.
6. Appointment of Mike Harrigan as an alternate member of the Community Development Authority for a term to expire in 2020.
7. Temporary Beer/Wine License for the St. Monica Parish Feast Day and Fair event to be held on August 24th and 25th.

III. Report of Village Officers

1. **Village Attorney** – No report
2. **Village Manager**

Village Manager Paul Boening noted the July 4th parade begins at 11:00am. Second, the Lake Drive repaving is scheduled to begin on July 8th and notices have been sent to adjacent property owners making them aware of the project. Next, the Village underwent a revaluation, with an average increase of 16%. Mr. Boening noted property owners may schedule open book appointments with the Assessor's staff to discuss their assessment through July 19th. Lastly, congratulations to Finance Director Jen Amerell on the birth of her baby boy, Harrison, born today!

3. **Village President** - No report
4. **Miscellaneous Trustee** – No reports

IV. Petitions and Communications

Robert Crawford, 5017 N. Palisades Rd.; Shared that he would like to see the Village Board amend the parking regulations on N. Palisades Rd. to longer than 1 hour parking to give beach goers a longer period to enjoy themselves without having to move their car frequently. Recommended a 3 hour restriction.

Mary Devitt, 4920 N. Newhall St.; Questioned the 16% assessment increase and why this information wasn't included with the change of assessment notices. Ms. Devitt stated she has lived here for over 15 years and is very concerned her taxes will increase dramatically.

V. General Business

1. Presentation of the 2018 Financial Audit.

(This item was presented before agenda item #5).

Jake Lenell, CPA from CliftonLarsonAllen, presented the 2018 audit and financial statements to the Village Board. Mr. Lenell also shared that the Village is applying for the Government Finance Officers Association's (GFOA) Certificate of Achievement for Excellence in Financial Reporting. This program ensures the users of the financial statements have the information they need to assess the financial health of the municipality.

PUBLIC COMMENT:

Robert Crawford, 5017 N. Palisades Rd.; Questioned if controls are in place to prevent fraudulent activity.

It was moved by Trustee Fuda, seconded by Trustee Serebin, and unanimously carried by the Village Board to accept the 2018 audit reports and related financial statements.

2. Discussion/action on 2019 Private Property Sanitary Lateral Lining Project (PPII) bids.

Director of Public Works, John Edlebeck, noted the project will provide plastic lining of private sanitary sewer home laterals in the targeted, high priority infiltration and inflow area to reduce the amount of clear water entering our sanitary sewer system. Mr. Edlebeck also shared the bid results.

It was moved by Trustee Saunders, seconded by Trustee Buckley, and unanimously carried by the Village Board to approve the contract award for the 2019 Private Property Lateral Rehabilitation Project to Musson Brothers of Brookfield, WI in the amount of \$346,600.00.

It was moved by Trustee Saunders, seconded by Trustee Buckley, and unanimously carried by the Village Board to approve the 2019 Private Property Lateral Rehabilitation Project Change Order #1 revising the project quantities to provide the televising and lining of 38 private property sanitary sewer laterals to reduce the project cost to \$295,800.

3. Discussion/action on 2019 Utility Reconstruction Project bids.

Director of Public Works, John Edlebeck, noted the project provides spot utility repair of severely broken public sanitary and storm sewer mains as well as the replacement of deficient public water mains that have been identified through routine maintenance by Village staff. Mr. Edlebeck also shared the bid results.

It was moved by Trustee Buckley, seconded by Trustee Davis, and unanimously carried by the Village Board to approve the contract award for the 2019 Utility Reconstruction Project to Globe Contractors in the amount of \$206,460.00.

4. Discussion/action on Proposal from raSmith for professional design services for the redevelopment of Consaul Commons.

Village Manager, Paul Boening, introduced the preliminary design concepts for the redevelopment of Consaul Commons. Tom Mortensen, Assistant Director of Land Development Services of raSmith, was present to address any questions or concerns.

It was moved by Trustee Buckley, seconded by Trustee Serebin, and unanimously carried by the Village Board to accept the proposal from raSmith in the amount of \$16,424.00 for Professional Design Services for the Redevelopment of Consaul Commons.

5. The Board may convene into Closed Session pursuant to Wisconsin State Statute §19.85(1)(e) deliberating or negotiating the purchase of public property, investing of public funds, conducting other specified business whenever competitive and/or bargaining reasons require a closed session – specifically regarding negotiation with an adjacent property owner.

It was moved by Trustee Saunders, seconded by Trustee Buckley, and unanimously carried by the Village Board by roll call vote at 6:54pm to convene into Closed Session pursuant to Wisconsin State Statute §19.85(1)(e) deliberating or negotiating the purchase of public property, investing of public funds, conducting other specified business whenever competitive and/or bargaining reasons require a closed

session – specifically regarding negotiation with an adjacent property owner. Motion carried 6-0.

6. The Board may reconvene to open session. The Board reserves the right to take action on any topic discussed in closed session.

It was moved by Trustee Buckley, seconded by Trustee Fuda, and unanimously carried by the Village Board to reconvene into open session at 7:00pm. Motion carried 6-0.

VI. Adjourn

There being no further business, it was moved by Trustee Saunders, seconded by Trustee Fuda, and unanimously carried by the Village Board to adjourn the meeting at 7:01pm.

Caren Brustmann
Deputy Clerk