

VILLAGE OF WHITEFISH BAY
Minutes of Architectural Review Commission
June 21, 2018

Chairperson: Lauren Triebenbach - Board Members present: Charles Buscher, Susy Azcueta, James Hoffman & Peter Quehl. Village Inspector, Mike Belsha

Meeting came to order at 5:30 P.M.

The **first** item on the agenda is **4848 N. Idlewild Ave.** - The proposed project is to raze the existing 14'x22' detached garage and to construct a new 22' x 22' detached, framed, Gable style garage. Derek Hoven, the homeowner, and Todd from J.D. Griffiths, were present to explain the project while the Board reviewed the submitted plans and the video. Discussion key: Coach light by service door overhangs. No neighbors in attendance. **After further discussion, Charles Buscher made a motion to approve the submitted plans with the condition that overhangs match proposed addition, coach light added at man door and siding to match the house. Peter Quehl seconded. A vote was taken and unanimously passed. (5-0)**

The **second** item on the agenda is **827 E. Birch Ave.** – The proposed project is to construct a pergola in the back yard. Brad Toleffson, the job foreman and Jason, the builder, were present to explain the project while the Board reviewed the submitted plans and video. No discussion key. No neighbors in attendance. **After further discussion, Peter Quehl made a motion to approve the submitted plans. James Hoffman seconded. A vote was taken and unanimously passed. (5-0)**

The **third** item on the agenda is **5043 N. Woodruff Ave.** – The proposed project is to raze the existing 14' x 20' detached garage and to construct a new 16' x 24' detached garage and will match the aesthetics of the house as close as possible. Dan Klein, the homeowner, and Jerry Kozy, the builder, were present to explain the project while the Board reviewed the submitted plans & the video. No discussion keys. No neighbors in attendance. After further discussion, **James Hoffman made a motion to approve the submitted plans. Susy Azcueta seconded. A vote was taken and unanimously passed. (5-0)**

The **fourth** item on the agenda is **4710 N. Elkhart Ave.** *Susy Azcueta recused herself from this case.* - The proposed project is to construct a first floor family room addition and a second floor dormer addition. All exterior materials and design will match the existing house. Jeremy Jones, the builder, was present to explain the project while the Board reviewed the submitted plans and video. Discussion keys: Overhangs and roof pitches. No neighbors in attendance. **After further discussion, Charles Buscher made a motion to approve the submitted plans with the following conditions: First floor addition and porch roof pitch be changed to 8/12; overhang on the new dormer to match overhang on first floor addition. James Hoffman seconded. A vote was taken and unanimously passed. (4-0)**

The **fifth** item on the agenda is **5163 N. Lake Dr.** - The proposed project is to construct a new second floor addition, replace an existing roof and exterior deck above the garage and above the previous one-story addition. The siding and trim will be removed and replaced with cementitious board siding. Also, the bay windows on the north elevation shall be replaced with patio doors that exit to a new patio. Kristen Fischer, the homeowner, and Sarah Hoffman, the architect, were present to explain the project while the Board reviewed the submitted plans and video. No discussion keys. Neighbors in attendance: **Ken Fleener-1421 E. Henry Clay**-Curious about the height of the roof. **After further discussion, James Hoffman made a motion to approve the submitted plans. Peter Quehl seconded. A vote was taken and unanimously passed. (5-0)**

The **sixth** item on the agenda is **4958 N. Larkin St.** The proposed project is to construct a two-story addition to the rear of the home. The exterior will be finished with the same exterior materials as the existing house. Also, a new garage will be constructed. Chris & Kathleen Carr, the homeowners, & Dan Glazewski, the architect, were present to explain the project while the Board reviewed the submitted plans and video. Discussion keys: Window placement; lights at exits; bay window roof overhang. No neighbors in attendance. **After further discussion, Charles Buscher made a motion to approve the submitted plans with the following conditions: Add lights at all exterior exits of house and man door of garage; 2nd floor west elevation windows to be moved inward so they are more centered over bay window below them. James Hoffman seconded. A vote was taken and unanimously passed. (5-0)**

The **seventh** item on the agenda is to review and discuss an amendment to the ARC's submittal checklist. The amendment is for the additional requirement that the Village be provided with a PDF set of plans. **After further discussion, Peter Quehl made the motion to approve having the Village Inspector provide the ARC Board with a PDF set of plans prior to each meeting. James Hoffman seconded. A vote was taken and passed unanimously. (5-0)**

The ARC minutes from the June 7, 2018 meeting were reviewed. Charles Buscher made a motion to approve them as submitted. James Hoffman seconded. A vote was taken and unanimously passed. (5-0)

With no other matters on the agenda, a motion was made by Peter Quehl to adjourn the meeting at 6:35 P.M. James Hoffman seconded. A vote was taken and unanimously passed. (5-0)

