

A regular meeting of the Board of Trustees of Whitefish Bay was held in the Program Room of Whitefish Bay Public Library, 5420 North Marlborough Drive, June 4, 2018

Pursuant to law, written notice of this meeting was given to the press and posted on the public bulletin boards.

**I. Call to Order and Roll Call**

President Siegel called the meeting to order at 6:00 pm.

Present: Trustees Miller, Serebin, Fuda, Davis, and President Siegel

Excused: Trustee Demet and Trustee Saunders

Also Present: Village Manager Paul Boening  
Village Attorney Chris Jaekels  
Director of Public Works John Edlebeck  
Assistant Village Manager Tim Blakeslee  
Finance Director Jen Amerell  
Police Chief Michael Young  
Director of Building Services Joel Oestreich  
Library Director Nyama Reed  
Communications Specialist Jenny Heyden  
Deputy Clerk Caren Brustmann

**II. Consent Agenda**

President Siegel requested Items 4 and 5 from the Consent Agenda be removed and placed on the August agenda when Village Manager of Bayside Andy Pederson and Ann Christiansen from the North Shore Health Department can be present to address any questions or concerns.

It was moved by Trustee Davis, seconded by Trustee Miller, and unanimously carried by the Village Board to approve the consent agenda as amended.

1. Minutes of the regular meeting held on May 21, 2018.
2. Claims for May, 2018.
3. Appointment of Joshua Roling to the Board of Review for a term to expire in 2021.
6. Approval of 2018-2019 Alcohol Licenses.
7. Approval of 2018-2019 Operator Licenses.
8. Approval of 2018-2019 Tobacco Licenses.
9. Approval of Temporary Class B Beer License Applications from the Hunger Task Force for the Food Truck Brunch events on July 15<sup>th</sup> and September 23<sup>rd</sup> at Klode Park.

**III. Report of Village Officers**

1. **Village Attorney** – No report
2. **Village Manager** -

Village Manager Paul Boening commended the Civic Foundation, as well as Village resident Dan Kerry, for their wonderful Memorial Day event. President Siegel and Trustee Miller were both present at the event.

3. **Village President** – No report
4. **Miscellaneous Trustee**

Trustee Fuda provided the Board with an update on the ADHOC/Teardown/Rebuild Committee. Trustee Fuda shared that Village Attorney Chris Jaekels attended several ARC meetings and educated the members using their existing tools. Trustee Fuda added over the next 60-120 days, data will be gathered and the Committee will reconvene to update the members.

**IV. Petitions and Communications - None**

**V. General Business**

**1. Discussion/action on Resolution No. 3024 Recognizing the Retirement of Library Employee Jennifer Williams.**

Village Manger Paul Boening read verbatim Resolution No. 3024 to the Board. Jennifer Williams was present to accept Resolution No. 3024.

It was moved by Trustee Serebin, seconded by Trustee Davis, and unanimously carried by the Village Board to adopt Resolution No. 3024 Recognizing the Retirement of Library Employee Jennifer Williams.

**2. Presentation of the 2017 Financial Audit.**

Jake Lenell, CPA from CliftonLarsonAllen presented the 2017 Financial Audit. He addressed questions and concerns from the Board. Trustee Miller asked about unfunded liabilities and Mr. Lenell said the Village is well positioned moving forward.

It was moved by Trustee Fuda, seconded by Trustee Miller, and unanimously carried by the Village Board to accept the 2017 audit report and related financial statements.

**3. Discussion/ action on Intergovernmental Agreement between the Village and the Whitefish Bay School District to memorialize the existing arrangement related to Crossing Guards and the Health Nurse position.**

Village Manager Paul Boening proposed the written agreement to the Board, which included the clarification for the supervision and evaluation of the Health Nurse at the School District.

It was moved by Trustee Fuda, seconded by Trustee Miller, and unanimously carried by the Village Board to approve the Intergovernmental Agreement between the Village of Whitefish Bay and the Whitefish Bay School District.

**4. Discussion/action regarding Parking Utility finances.**

Village Manager Paul Boening explained the expenses associated with administering and enforcing parking regulations and the maintenance of Village owned lots in the Silver Spring Commercial District. Mr. Boening further explained the collection of the "rental charges" for the business owners, was put on hiatus due to the Beaumont Avenue surface lots becoming unavailable during the construction period. For the future, the Board is in favor of dissolving the Parking Utility fund, and to have revenue or expenses come from the General Fund or another Utility Fund.

**5. Discussion/ action on Village Hall Building Project Change Order #8.**

Director of Public Works John Edlebeck provided a tentative list of items that could be included on Change Order #8. Trustee Serebin requested an update on the progress of the project.

It was moved by Trustee Fuda, seconded by Trustee Miller, and unanimously carried by the Village Board to approve Change Order #8 at the staff level in an amount not to exceed \$15,000.

**VI. Adjourn**

There being no further business, it was moved by Trustee Fuda, seconded by Trustee Miller, and unanimously carried by the Village Board to adjourn the meeting at 6:51pm.

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Caren Brustmann  
Deputy Clerk