

**VILLAGE OF WHITEFISH BAY
PLAN COMMISSION MINUTES**

May 6, 2019 – 5:30pm

**Whitefish Bay Village Hall
5300 N. Marlborough Dr., Whitefish Bay, WI 53217**

1. Call to Order.

President Siegel called the meeting to order at 5:31 pm. Present: President Siegel, Commissioners Huber, Sauer, Serebin, and Helfer (arrived 5:45). Also Present: Assistant Manager Tim Blakeslee, Village Attorney Chris Jaekels and Public Works Director John Edlebeck.

2. Approval of the Minutes of the Regular Meeting of February 18, 2019.

Commissioner Huber moved, seconded by Commissioner Sauer to approve the minutes of the regular meeting of February 18, 2019. Motion Carried, 4-0.

3. NEW BUSINESS

- a. Review and recommendation to Village Board on the proposed lease of rooftop space at the Public Works Facility for the installation of solar panels.

Public Works Director John Edlebeck summarized the request and explained that the project will be funded through a combination of Village funds, a Focus on Energy RECIP grant in the amount of \$82,809.21. The project has an estimated 25-year lifespan and an estimated capital payback time period of approximately 7 years.

He stated that the Village of Whitefish Bay Public Works Facility was constructed in 2014. Typical electricity costs for this building average around \$30,701 annually. A power monitoring system will be installed to watch overall production and weigh it against the estimated projection for accuracy.

Sauer asked about the brand of solar and if any other communities have done any this year. Edlebeck said that we were one of two larger RECIP projects. Lots of private companies have started solar projects, like IKEA. We are working with that same contractor.

Sauer asked about if we would own or lease the panels. Attorney Jaekels discussed the contract and lease arrangement and the option to purchase at a later time. Sauer asked about new technologies. Edlebeck summarized what the plan is and what we could do in the future. Sauer asked about alerting the neighbors. Edlebeck stated we would complete typical project notifications, however, the panels would not be able to be seen from the ground.

Commissioner Sauer moved, seconded by Commissioner Huber to recommend the Village Board

proceed on a proposed lease of rooftop space at the Public Works Facility for the installation of solar panels. Motion Carried, 4-0.

4. Adjournment

Commissioner Sauer moved, seconded by Commissioner Huber to adjourn the meeting at 5:46 pm. Motion Carried, 5-0.

Respectfully Submitted,
Tim Blakeslee – Assistant Village Manager

DRAFT