

A regular meeting of the Board of Trustees of Whitefish Bay was held in the Program Room of Whitefish Bay Public Library, 5420 North Marlborough Drive, April 16, 2018

Pursuant to law, written notice of this meeting was given to the press and posted on the public bulletin boards.

**I. Call to Order and Roll Call**

President Siegel called the meeting to order at 6:08 pm.

Present: Trustees Saunders, Miller, Serebin, Fuda, Demet, Davis and President Siegel

Also Present: Village Manager Paul Boening  
Village Attorney Chris Jaekels  
Assistant Village Manager Tim Blakeslee  
Police Chief Michael Young  
Finance Director Jen Amerell  
Communications Specialist Jenny Heyden  
Director of Public Works John Edlebeck  
Director of Building Services Joel Oestreich  
Library Director Nyama Reed  
Deputy Clerk Caren Brustmann

**II. Consent Agenda**

Trustee Saunders was pleased to see John Dargle appointed to the Public Works Committee.

It was moved by Trustee Serebin, seconded by Trustee Saunders, and unanimously carried by the Village Board to approve the consent agenda as presented.

1. Minutes of the regular meeting held on March 19, 2018.
2. Claims for March, 2018.
3. Investment Report for March, 2018.
4. Annual appointment of Trustees to various Boards, Commissions and Committees.
5. Village President's recommended appointments to Boards, Commissions and Committees.
6. Approval of request from WeEnergies to obtain a 6' easement at Cahill Park.
7. Acceptance of two donated stormwater basin educational murals from the Whitefish Bay Green Summer project for display on the west exterior wall of the Cahill Warming House.

**III. Report of Village Officers**

**1. Village Attorney**

Village Attorney Chris Jaekels noted the State Legislature signed Act 67, which changes the way conditional use permits are issued, thus the Village codes and ordinances need to be updated.

**2. Village Manager**

Village Manager Paul Boening recognized Trustees Davis and Saunders on their re-election for a 3 year term.

**3. Village President** – No report

**4. Miscellaneous Trustee** – No reports

**IV. Petitions and Communications**

Robert Crawford, 5017 N. Palisades Rd.; Would like the Village to consider removing the parking meters on E. Silver Spring Drive. He believes the meters often scare away customers, and has recently noticed several getting ticketed, including himself. Noted the Village of Shorewood replaced their meters on N. Oakland Avenue to 2-hour parking zones.

**V. General Business**

1. **Discussion/action on proposal by Boy Scout Matthew Pomes to install beach safety equipment and signage at the Klode Park Beach.**

Boy Scout/Village Resident Matthew Pomes presented an Eagle Scout project involving installation of beach safety equipment and signage at Klode Park Beach.

It was moved by Trustee Fuda, seconded by Trustee Serebin, and unanimously carried by the Village Board to approve the beach safety equipment/signage proposal at Klode Park Beach.

**2. Discussion/action on proposal by David Grams to install/donate a stone wall along the south lot line of Klode Park. action on contract award for the 2018 Emerald Ash tree removal project.**

Village Manager Paul Boening described the proposal to the Village Board.

**PUBLIC COMMENT:**

Robert Crawford; 5017 N. Palisades Rd.; Inquired why Mr. Grams wasn't placing a portion of the stone wall on his property rather than seeking permission to place on Village property.

Director of Public Works John Edlebeck was present to inform the Board of the total wall currently on Village property, and how this improvement would keep adequate draining.

It was moved by Trustee Demet, seconded by Trustee Fuda, and unanimously carried by the Village Board to approve the project as depicted on the site/landscaping plan and to accept donation of the wall upon successfully passing a final construction inspection subject to execution of a temporary access easement and a donation agreement, if necessary, in forms acceptable to the Village Attorney, final plan approval by DPW Director John Edlebeck and applicant conformance with any conditions included in the approval, and Building Inspector approval (permit issuance) prior to construction of the wall.

**3. Discussion/ action on financial donation request from the BayFit (WFB High School Weight Room Renovation Project) Sponsorship Committee.**

Village Manager Paul Boening described request from BayFit. Julie Anthony, President of the Duke Pride Sports Association, was present to address any questions or concerns. Noted the BayFit program would be open to the public through Rec Department access. Trustee Saunders requested to hear from the Rec Department to address questions.

**PUBLIC COMMENT:**

Robert Crawford, 5017 N. Palisades Rd.; Shared it's important to give children options to participate in extracurricular activities, such as weight lifting. Mr. Crawford shared weight lifting gives an individual a sense of purpose and boosts self-esteem.

It was moved by Trustee Davis, seconded by Trustee Demet, and unanimously carried by the Village Board to direct staff to include \$10,000 in the 2019 budget for donation towards the BayFit Project so long as BayFit raise their promised \$140,000 through private funds.

**4. Discussion/ action on Ordinance #1839 to revise Sections 10.04 and 10.045 of the Municipal Code regarding refuse and recycling collection.**

This item was removed from the agenda for further review by the Village Attorney.

**5. Discussion/ action on Village Hall/Police Department furniture purchase from CJ Associates.**

Village Manager Paul Boening described the project and budget. President Siegel complimented Village staff on the level of detail required for furniture selection.

It was moved by Trustee Serebin, seconded by Trustee Saunders, and unanimously carried by the Village Board to approve the Village Hall/Police Department furniture purchase from CJ Associates in the amount of \$92,116.00.

**6. Discussion/ action on the Lake Drive (STH 32) 3R Pavement Improvement Project State/Municipal Agreement (I.D. #2225-00-03/73)**

Director of Public Works John Edlebeck shared the project design details as well as other street rehabilitation options.

It was moved by Trustee Saunders, seconded by Trustee Serebin, and unanimously carried by the Village Board to approve the Lake Drive (STH 32) 3R Pavement Improvement Project State/Municipal Agreement (I.D. #2225-00-03/73).

**7. Discussion/ action on contract award for the 2018 Sidewalk Improvement Project.**

Director of Public Works John Edlebeck described the project scope.

It was moved by Trustee Davis, seconded by Trustee Serebin, and unanimously carried by the Village Board to award the 2018 Sidewalk Improvement Program contract to Forward Contractors of Grafton, WI for contractor unit prices up to the budgeted amount of \$100,000 funded out of the general fund capital borrowing and contract unit prices with an estimated quantity for the amount of \$15,456.25 funded out of the applicable water, sewer, or storm utility fund.

**8. Discussion/ action on Village Hall Building Project Change Order #5.**

Director of Public Works John Edlebeck described the Village Hall project status. Village Manager Paul Boening mentioned that a budget breakdown was included per Trustee Fuda's request.

It was moved by Trustee Miller, seconded by Trustee Demet, and unanimously carried by the Village Board to approve Change Order #5, as outlined in the memo dated April 11, 2018 for an additional amount of \$12,990.00 to be added to the Whitefish Bay Village Hall/Police Department Building Project contract with Scherrer Construction.

**9. The Board may convene into Closed Session pursuant to Wisconsin State Statute §19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – specifically regarding evaluation of the Village Manager.**

It was moved by Trustee Serebin, seconded by Trustee Saunders, and unanimously carried by the Village Board to convene into Closed Session pursuant to Wisconsin State Statute §19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – specifically regarding evaluation of the Village Manager.

**10. The Board may reconvene to open session. The Board reserves the right to take action on any topic discussed in closed session.**

It was moved by Trustee Serebin, seconded by Trustee Saunders, and unanimously carried by the Village Board to reconvene into open session.

a. It was moved by Trustee Serebin, seconded by Trustee Saunders and unanimously carried by the Village Board to approve a 2% wage increase for the Village Manager effective 05/01/2018.

**VI. Adjourn**

There being no further business, it was moved by Trustee Serebin, seconded by Trustee Demet, and unanimously carried by the Village Board to adjourn the meeting at 7:15pm.

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Caren Brustmann  
Deputy Clerk