



Public Works Committee Minutes

Monday, April 9, 2018, at 6:00 pm

Whitefish Bay Library Program Room

I. Call to Order and Roll Call:

The meeting was called to order at 6:04 pm

Present: Trustee Miller (Chairman), Trustee Serebin, Trustee Davis, Tom Kindschi,
Also Present: Paul Boening – Village Manager, John Edlebeck – Public Works Director, Tim Blakeslee – Assistant Village Manager, Jenny Heyden – Communications Specialist
Absent with notice: Tom Kindschi

II. Review and Approve minutes of March 12, 2018, Public Works Committee Meeting

Trustee Serebin stated that she appreciated the detail of the Public Works Committee minutes.

Trustee Davis moved to approve the minutes of the March 12, 2018, Public Works Committee Meeting. Trustee Serebin seconded. Motion passed 3-0.

III. Review and possible action on Sump Pump Collection Pipe Installation on Circle Drive

Public Works Director John Edlebeck stated that a resident would like to be able to connect her sump pump to the stormwater system. This private sump pump line is active throughout the year and currently discharges on the surface of their grass front yard and goes onto the neighbor's driveway. He stated that the resident expects the Village to pay for the portion of the connection on Village property. Edlebeck met with Trustee Miller on-site so that he could get a better handle on the situation.

Edlebeck encouraged the Public Works Committee to postpone a decision because the resident was not available to represent herself in the discussion. The Public Works Committee took no action.

IV. Review and possible recommendation to the Village Board on the 1st Revision to the Lake Drive (STH 32) HSIP Safety Improvement Project State/Municipal Agreement (I.D. #2225-14-00/70)

Public Works Director John Edlebeck said the project revision included amending the contract to increase the HSIP Safety Grant to include pavement with high friction surface treatment and guardrail rehabilitation into the scope of the project at Palisades/Fairmount/Lake Drive curve location. At the other two HSIP Lake Drive Safety Improvement Project curve locations the Village is being asked by the DOT to be responsible for the mill and overlay. Edlebeck described the cost summary sheet which is included in the packet.

Trustee Serebin asked if turning down the previous grant helped get an increase for this grant. Edlebeck stated he believed the project stood on its own.

Trustee Serebin asked if the high friction surface treatment would wear off and can we replace it as needed. Edlebeck stated that it slowly wears and gave an example of the curves on I-43 downtown where it is well implemented. Trustee Serebin asked if the high friction surface treatment pavement would be grooved and Trustee Davis asked Edlebeck to describe the material. Edlebeck described the high friction surface treatment material like a slurry seal. Trustee Serebin asked if staff can apply the treatment. Edlebeck said it would be contracted out.

Trustee Miller discussed project funding and asked why the state is not also picking up the cost at the other locations. Edlebeck stated that they do a cost-benefit analysis. Trustee Davis asked if Edlebeck thought this revision was a better deal for the Village. Edlebeck stated that it was.

Trustee Davis moved to recommend that the Village Board approve the 1st Revision to the Lake Drive (STH 32) HSIP Safety Improvement Project State/Municipal Agreement (I.D. #2225-14-00/70). Trustee Serebin seconded. Motion passed 3-0.

V. Review and possible recommendation to the Village Board on the Lake Drive (STH 32) 3R Pavement Improvement Project State/Municipal Agreement (I.D. #2225-00-03/73)

Public Works Director John Edlebeck said that the agreement formalizes the Village's request for a 3R project. Edlebeck stated that the project is proposed to include pavement rehabilitation and replacement, along with other work along the entire length of Lake Drive within the Village limits.

Trustee Miller asked about how the cost of the project was calculated. Edlebeck believes it was based on lane miles. Edlebeck continued to describe that if the Village agrees to move forward, the Village is put in the queue and the project is 7 or 8 years out.

Trustee Serebin asked if curbs and stormwater laterals are involved in the project. Trustee Davis asked about water mains. Edlebeck said this is just an agreement to get the process

started and that the scope would be finalized in the future. However, the Village would be open to considering all options as the project moves forward.

Trustee Serebin asked who determines the scope. Edlebeck stated that it's decided by the Department of Transportation and the Village. Trustee Miller asked about the timing of the project. Edlebeck stated that the state begins the process this far in advance all of the time. Edlebeck said he tried to move up the timing of the project with the state, but the state wouldn't budge. He also stated that the Village's cost is based on curblin parking. The total Village cost is about 5.5% of the cost of the project.

Trustee Serebin moved to recommend that the Village Board approve the Lake Drive (STH 32) 3R Pavement Improvement Project State/Municipal Agreement (I.D. #2225-00-03/73). Trustee Davis seconded. Motion passed 3-0.

VI. Review and possible recommendation to the Village Board on Residential Trash and Recycling Collection Program

Public Works Director Edlebeck stated that the ordinance was a total rewrite and that the changes discussed at the Public Works Committee are summarized in the attached memo. Edlebeck stated a large number of staff have been involved in the project. Edlebeck stated that Communication Specialist Jenny Heyden was preparing documentation to explain ordinance changes to the public.

Trustee Miller thought that the description of excess refuse was described well in the ordinance. Trustee Serebin asked if an FAQ was being created. Edlebeck described that Jenny was working on one.

Village Manager Boening stated that the only change from the previous draft was that it was updated to state that the exemption form would be approved by the Village Board. There was discussion regarding making ordinance revisions to other utilities.

Trustee Serebin moved to recommend that the Village Board approved ordinance revisions for the revised 2018 residential Trash and Recycling Collection Program. Trustee Davis seconded. Motion passed 3-0.

VII. Automated Refuse and Recycling Collection Program Update

Public Works Director John Edlebeck described the current status of the trash and recycling program along with statistics regarding resident contacts.

Trustee Serebin asked if the routes have been updated yet. Edlebeck said that they are working on them, but that the collection day won't change for the residents. Edlebeck discussed the truck delivery and that they have not been received. Edlebeck described truck prep and training 4 collectors for the 3 trucks. Trustee Serebin thought it was good that the Village will always have a backup truck operator. Village Manager Boening stated it also

helps promote department cross training. Trustee Davis asked if the Village has the capability to maintain the new trucks. Edlebeck stated that the manufacturer and the Village will coordinate on a time for training.

Trustee Serebin asked if we would unveil the program before all three trucks arrived. Edlebeck stated that they would wait until all the trucks are received. Trustee Serebin asked about what happens with the old trucks. Edlebeck stated that some of the trucks would be retired, but others would be kept for yard waste and special pickups. Trustee Miller thought that the current total of 75 exemptions so far was reasonable. Village Manager Boening agreed and expected more. Edlebeck expressed that the Village will remain flexible with implementation.

VIII. 2018 Upcoming Items

- The intersection of East Silver Spring Drive & North Bay Ridge Avenue - Edlebeck stated that public meeting was held prior to the Public Works Committee meeting.
- Recycle Day in the Day – Edlebeck stated that it was May 5.
- Marlborough Drive Road Closure - Edlebeck stated that Marlborough would be closed as part of the Village Hall renovation project.

IX. Edlebeck stated the next scheduled meeting is Monday, May 14, 2018, @ 6:00 pm in the Whitefish Bay Library Upstairs Meeting Room.

X. Edlebeck stated that the Silver Spring Dr/Santa Monica Blvd and 14 intersections HSIP Safety Improvement Project Public Information Meeting is Monday, May 14, 2018, @ 5:00-6:00 pm and that the Lake Dr. HSIP Safety Improvement Project Public Information Meeting is Tuesday, May 15, 2018, @ 5:30-7:30 pm.

XI. Trustee Serebin moved to adjourn, seconded by Trustee Davis. Motion Carried 3-0. Meeting adjourned at 7:07 p.m.