

**VILLAGE OF WHITEFISH BAY
PLAN COMMISSION MINUTES**

January 15, 2019 – 6:00pm

**Whitefish Bay Village Hall
5300 N. Marlborough Dr., Whitefish Bay, WI 53217**

1. Call to Order.

President Siegel called the meeting to order at 6:00pm. Present: President Siegel, Commissioners Roth, Huber, Sauer, Serebin and Moore. Also Present: Assistant Manager Tim Blakeslee and Village Manager Paul Boening.

2. Approval of the Minutes of the Regular Meeting of December 17, 2018.

Commissioner Sauer moved, seconded by Commissioner Serebin to approve the minutes of the regular meeting of December 17, 2018. Motion Carried, 6-0.

3. PUBLIC HEARINGS

- a. On Conditional Use Grant Application for the Milan Laser Spa Milwaukee North LLC – 304 E. Silver Spring Drive.

Assistant Manager Tim Blakeslee summarized the request highlighted the recommended approval conditions as listed in the staff memo. Mr. Matt Chappell was present on behalf of the proposed tenant, and Mr. Kevin Schmoldt was in attendance as representative for the building owner. Discussion followed regarding ownership, surrounding locations and number of employees. Commissioner Serebin asked how the company had decided to locate in Whitefish Bay. Mr. Chappell replied that the decision was based on demographics. In response to a question from Commissioner Sauer, Mr. Chappell confirmed that the business had signed a 5-year lease.

There were no public comments. President Siegel closed the Public Hearing at 6:05pm.

With the consent of the Commission, President Siegel moved item 4a to next on the agenda.

4. NEW BUSINESS

- a. Review and action on Conditional Use Grant Application for the Milan Laser Spa Milwaukee North LLC – 304 E. Silver Spring Drive.

Commissioner Moore moved, seconded by Commissioner Roth to approve the Conditional Use Application as submitted with the conditions as listed in the staff memo dated 1/9/19 and to approve the maximum hours of operation as permitted by Village Ordinance. Motion Carried, 6-0.

3. PUBLIC HEARINGS

- b. On proposed Ordinance No. 1845 to amend portions of Chapter 16 (Zoning Code) pertaining to ARC submittal deadline and definition of “Design Area”.

There were no public comments. President Siegel closed the Public Hearing at 6:06pm.

4. NEW BUSINESS

- b. Review and recommendation to Village Board on proposed Ordinance No. 1845 to amend portions of Chapter 16 (Zoning Code) pertaining to ARC submittal deadline and definition of “Design Area”.

Assistant Manager Tim Blakeslee summarized the proposed ordinance. Discussion followed regarding current vs proposed design area, calculation of design area, specific examples, etc. President Siegel, Trustee Serebin and Village Manager Boening spoke further about the process to date involving an ad hoc review committee and subsequently the Village Board. In response to a question from Commissioner Huber, Village Manager Boening confirmed that the Village’s Building Inspector would continue to possess authority related to design area determination. Commissioner Huber moved, seconded by Commissioner Moore to recommend that the Village Board adopt Ordinance No. 1845. Motion Carried, 6-0.

4. Adjournment

Commissioner Serebin moved, seconded by Commissioner Sauer to adjourn the meeting at 6:17pm. Motion Carried, 6-0.

Respectfully Submitted,
Paul Boening – Village Manager