

A regular meeting of the Board of Trustees of Whitefish Bay was held in the Program Room of Whitefish Bay Public Library, 5420 North Marlborough Drive, January 15, 2018

Pursuant to law, written notice of this meeting was given to the press and posted on the public bulletin boards.

**I. Call to Order and Roll Call**

President Siegel called the meeting to order at 6:03 pm.

Present: Trustees Saunders, Miller, Serebin, Fuda, Demet, and President Siegel

Excused: Trustee Davis

Also Present: Village Manager Paul Boening  
Village Attorney Chris Jaekels  
Director of Public Works John Edlebeck  
Assistant Village Manager Tim Blakeslee  
Finance Director Jen Amerell  
Director of Building Services Joel Oestreich  
Library Director Nyama Reed  
Communications Specialist Jenny Heyden  
Deputy Clerk Caren Brustmann

**II. Consent Agenda**

It was moved by Trustee Serebin, seconded by Trustee Fuda, and unanimously carried by the Village Board to approve the consent agenda as presented.

1. Minutes of regular meeting held on December 18, 2017.
2. Claims for December, 2017.
3. Investment Report for December, 2017.
4. Temporary Beer License for fish fry dinners at Holy Family Congregation on 2/16, 2/23, 3/2, 3/9, 3/16, 3/23 and 3/30.
5. Temporary Beer and Wine License for the St. Monica Parish Art & Wine event on 2/24/18.
6. Temporary Beer and Wine License for a Whitefish Bay Jr. Dukes fast pitch fundraiser dinner to be held at the Woman's Club on 2/16/18.
7. Ordinance No. 1837 pertaining to the Application and Sale of Coal Tar Sealant Products.
8. Incentive Grant for 2<sup>nd</sup> floor interior renovations at 629 E. Silver Spring Dr. (Winkie's Building).

**III. Report of Village Officers**

1. **Village Attorney** – No report
2. **Village Manager** – No report
3. **Village President** – No report
4. **Miscellaneous Trustee** – No reports

**IV. Petitions and Communications - None**

**V. General Business**

**1. Village Hall Building Project Update.**

Director of Public Works John Edlebeck gave an update on the demolition of the building as well as reporting the progress of repairs to the HVAC system, asbestos abatement, change order updates, selection of security camera vendors, and outstanding grant applications. A building tour was offered

to those interested for Friday, January 19<sup>th</sup>. Updates will be provided accordingly as they relate to the building project.

**2. Discussion/ action on refuse cart bids.**

Director of Public Works John Edlebeck gave a report on the bid process for the refuse carts. It was moved by Trustee Serebin, seconded by Trustee Demet, and unanimously carried by the Village Board to award the purchase and delivery of the estimated quantity of refuse carts to Cascade Engineering for the unit prices as submitted, and to not award the curbside collection and disposal of discarded residential containers to any bidder.

**3. Discussion/action on Clark Dietz Work Order for 2018 PPII Program Engineering Services.**

Director of Public Works John Edlebeck gave a summary of the proposed 2018 program. It was moved by Trustee Serebin, seconded by Trustee Miller, and unanimously carried by the Village Board to approve the award of design, bidding, and construction inspection engineering services for the 2018 PPII Program Private Property Sanitary Sewer Lateral Lining Project to Clark Dietz per the Work Authorization proposal dated December 14<sup>th</sup>, 2017 in the amount not to exceed \$29,000.00.

**4. Discussion/ action on proposed revisions to the Downtown Incentive Grant Program booklet.**

Village Manager Paul Boening outlined the changes to the incentive grant program booklet. It was moved by Trustee Serebin, seconded by Trustee Demet, and unanimously carried by the Village Board to approve the revised Downtown Incentive Grant Program booklet as recommended by the CDA.

**5. Discussion/action regarding rescheduling the February 19<sup>th</sup> Village Board meeting due to a meeting room conflict (polling place setup for 2/20 Primary Election).**

It was moved by Trustee Fuda, seconded by Trustee Serebin, and unanimously carried by the Village Board to reschedule the February 19<sup>th</sup>, 2018 board meeting to Monday, February 26<sup>th</sup> at 6:00pm.

**VI. Adjourn**

There being no further business, it was moved by Trustee Fuda, seconded by Trustee Saunders, and unanimously carried by the Village Board to adjourn the meeting at 6:37pm.

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Caren Brustmann  
Deputy Clerk