



## **Public Works Committee Minutes**

**Monday, January 8, 2018, at 6:00 pm**

**Whitefish Bay Library Program Room**

### **I. Call to Order and Roll Call:**

The meeting was called to order at 6:00 pm

Present: Trustee Miller (Chairman), Trustee Serebin, Trustee Davis, Tom Kindschi,

Also Present: Paul Boening – Village Manager, John Edlebeck – Public Works Director, Tim Blakeslee – Assistant Village Manager, Communication Specialist – Jenny Heyden

### **II. Review and Approve minutes of December 11, 2017, Public Works Committee**

Trustee Davis moved to approve the minutes of the December 11, 2017, Public Works Committee Meeting. Tom Kindschi seconded. Motion passed 4-0.

### **III. Review Stormwater Management Plan Report – DNR Urban Non-Point Source TMDL Grant**

Public Works Director John Edlebeck described the stormwater management plan update project and that the Village was preparing for the upcoming TMDL requirements. Edlebeck discussed that this new plan is the roadmap for future water quality initiatives in the Village. Edlebeck stated that two-thirds of the project is funded by a grant from the state DNR. Strand Associates provided a PowerPoint presentation of the proposed plan. Trustees focused the discussion on the size of the regulatory increases, which waterways were impacted, future Village goals and plans, and the ramifications of compliance.

Tom Kindschi moved that the Public Works Committee accept and file the Stormwater Management Plan Report. Trustee Serebin seconded. Motion Passed 4-0.

### **IV. 2018 Private Property Inflow and Infiltration (PPI) Private Lateral Lining Program Work Order Authorization for Engineering Services**

Public Works Director John Edlebeck described the 2017 PPII program. Edlebeck stated that there are still a number of residents on the PPII waiting list that would like the service. Edlebeck described the program benefits and the process used to complete the work. Edlebeck stated that this year approximately 50 homes would be completed.

The proposed work authorization is for Clark Dietz to complete the associated engineering work for the selected homes. Edlebeck stated that Mustafa Emir with Clark Dietz did excellent work in 2017. Mustafa Emir with Clark Dietz was in attendance and described the process and his role in completing the work. Jerome Flogel was in attendance with MMSD and described the various technologies available for the project. Trustee discussion focused on the number of homes and possible economies of scale, the cost per home, the potential use of alternate technologies, and the total project cost including grants from MMSD.

Trustee Serebin moved that the Public Works Committee recommend that the Village Board approve a Work Authorization with Clark Dietz for the 2018 Private Property Inflow and Infiltration (PPII) Private Lateral Lining Program. Tom Kindschi seconded. Motion passed 4-0.

V. **Review and possible recommendation to the Village Board on Residential Trash and Recycling Collection Program–Village Ordinance, Special Pickups, Communication and Associated Items**

Edlebeck discussed the current special pickup regulations and fees. Edlebeck stated that the current regulations are difficult to interpret. Edlebeck highlighted the changes in the special pickup regulations recommended by Village Staff. The regulations contain the following Village Staff recommendations:

- A level of free collection for certain smaller refuse items and limited quantities of brush/yard waste to maintain the current standard of service for Village residents. This free level of collection would not permit routine household refuse which does not fit in the Village refuse collection cart as a result of the cart being full.
- The creation of a logical progression from a free collection, to a standard pickup, to an excessive pickup depending on the size and/or quantity of refuse, recycling, yard waste, and brush requested to be collected.
- Use of a dimensional size and/or quantity requirement so special pickups rules in the ordinance can be fairly applied to as many situations as possible. This will also make it easier for Village residents and Village Staff to determine what should be a No-Charge Special Pickup, what is a Charged Special Pickup, and what is an Excessive Special Pickup.
- A Charged Special Pickup should maintain the current fee of \$45.00 and should include a collection time limit of 15 minutes of DPW labor. Defining a time limit in the

ordinance is important to make sure that DPW employees and the Village have the backing of the municipal code in the event a special pickup takes an excessive amount of time.

- Allowing a resident to request an Excessive Special Pickup (or allowing the DPW to declare items placed for a special pickup as excessive). The cost of an Excessive Special Pickup will be based on the hourly rate for the personnel, including fringe benefits, equipment used, and disposal fees.
- Defining the placement of items for a special pickup, prohibited items, safety requirements, and highlighting the specification that a Village employee will not enter a household to collect a special pickup.
- Clarification that the Village will not collect construction and/or remodeling waste from projects requiring a Village permit.

Trustee Serebin asked if Special Pickups would be on the same day as regular collection. Edlebeck stated that a special pickup would likely happen within two days if an item was placed at the curb. Village Manager Boening stated that if the new ordinance was written in a way to maintain the current level of service for residents with regards to special pickups.

Trustee Serebin asked if there was a plan to create a calendar reflecting recycling and non-recycling weeks. Communication Specialist Jenny Heyden stated that there will be an update that is provided with the new trash carts.

Trustee Davis noted that the current ordinance states that soil, sand, and concrete would be collected during a special pickup and asked if that would remain in the new ordinance. Edlebeck stated that it would not remain.

Trustee Miller noted that there will need to be educational materials for residents to explain that extra household garbage is not allowed for a free special pickup. Edlebeck agreed that this is the case. Boening stated that collectors know how to deal with these situations and can help be part of the education effort. Trustee Serebin asked if a resident would need to call for a charged special pick-up. Edlebeck stated that is the case.

Edlebeck then described the current communication strategy. Tom Kindschi asked about communication with condominiums. Edlebeck stated that Tim Blakeslee and Kevin Kaegi are meeting with the condominium associations.

## **VI. 2017 Projects Updates**

Edlebeck stated that the circle drive project was awarded and is on the horizon. Edlebeck stated that Village Hall interior demolition is almost completed.

Serebin asked about the Brine Machine and if it was working. Edlebeck stated that he will check.

**VII. Next Scheduled Meeting**

Boening said that the date for the next meeting will need to be rescheduled because of the February election.

**VIII. Adjournment**

*Tom Kindschi moved to adjourn, seconded by Trustee Serebin. Motion Carried 4-0. Meeting adjourned at 7:56 p.m.*