

VILLAGE OF WHITEFISH BAY
Minutes of Architectural Review Commission
November 17, 2016

Acting Chairperson – Lauren Triebenbach. Board Members present: Charles Buscher, Patricia Frost, Jason Stuewe & Bob Rowe. Village Inspector - Mike Belsha

Meeting came to order at 5:30 P.M.

The **first** item on the agenda is **4958 N. Hollywood Ave.** The proposed project is to install a 10' x 8' storage shed near the southeast corner of the property. The proposed shed is a prefabricated shed to be put together by the owner, placed on a wood floor. Mike Martin, the homeowner, was present to explain the project while the Board reviewed the submitted plans and video. Discussion keys: Can the siding be horizontal vs. vertical; can't be seen from street; wood fence next to it is vertical. No neighbors in attendance but a letter was signed by neighbors from 4954, 4955, 4976 and 4948 Hollywood that stated they all approved. **After further discussion, Patricia Frost made a motion to approve the plans as submitted. Jason Stuewe seconded. A vote was taken and passed. (5-0)**

The **second** item on the agenda is **5365 N. Lake Dr.** – The proposed project is to construct a pergola to replace the existing deck. The building site is on the north side of the property and will extend 12.5 feet beyond the garage into the back yard. It will be 61 wide by 9' long. It will be custom built using western red cedar. Barbara Moser & Eric Kaplan, the homeowners, were present to explain the project while the Board reviewed the submitted plans and video. No discussion keys. No neighbors in attendance; a letter from Ted & Beth Matkom - 5375 N. Lake Dr., was submitted that stated their approval. **After further discussion, Bob Rowe made a motion to approve the plans as submitted. Charles Buscher seconded. A vote was taken and unanimously passed. (5-0)**

The **third** item on the agenda is **908 E. Lexington Blvd.** The proposed project is to construct a two-story addition on the rear of the house. Steve Kleist, the Builder, was present to explain the project while the Board reviewed the submitted plans and video. Discussion keys: Add window in second floor bath; move windows on West elevation to align with the other windows. No neighbors in attendance. **After further discussion, Bob Rowe made a motion to approve the plans as submitted with the following conditions: New windows in master bath to match size of upper windows on the East elevation bedroom; West elevation windows at Master Bedroom, to be centered over the fireplace. Jason Stuewe seconded. A vote was taken and unanimously passed. (5-0)**

The **fourth** item on the agenda is **4954 N. Diversey Blvd.** – The proposed project is to construct a second floor addition over the existing footprint of the house. Daniel Schwartz, the homeowner, and Steve Kleist, the Builder, were present to explain the project while the Board reviewed the submitted plans and video. Discussion keys:

Frieze Board at brick; LP transition; bump out second floor front elevation gable with trim; center front elevation windows. No neighbors in attendance. After further discussion, **Patricia Frost made a motion to approve the plans as submitted with the following conditions: Second story have double hung windows on West elevation to be centered over first floor windows; East elevation second story double hung windows to be centered over first floor door; 10 inch frieze board belting house all elevations at transition of brick to CP siding. Second story West elevation above entry wall to step out 6 inches, siding and corner boards to match schemes on all other elevations. Fascia trim on West elevation rooflines to be 10 inches to match frieze board. Bob Rowe seconded. A vote was taken and unanimously passed. (5-0)**

The **fifth** item on the agenda is **941 E. Sylvan Ave.** – The proposed project is to enclose the rear entry area to create an interior space. Steve Krentz from B&E General Contractors was present to explain the project while the Board reviewed the submitted plans and video. No discussion keys. No neighbors in attendance. **After further discussion, Charles Buscher made a motion to approve the plans as submitted. Patricia Frost seconded. A vote was taken and unanimously passed. (5-0)**

The **sixth** item on the agenda is **5715 N. Shore Dr.** – *Charles Buscher left the meeting.* The proposed project replaces the existing detached garage with an attached addition. The purpose of this addition is to provide a garage that exceeds the minimum size required by Whitefish Bay and provide an additional bedroom on the second floor. The three windows on the rear side of the house are to be added or reconfigured to accommodate the remodeled kitchen and family room. Brian Shive, the architect from Lakeside Development was present to explain the project while the Board reviewed the submitted plans and video. No discussion keys. David McClurg, the attorney for the neighbors at 734 Lake View (Sharon Heiple) was present and Terry Quantance from 725 E. Lake View was present.

No action was taken on this case due to lack of a quorum.

The ARC meeting minutes from November 3, 2016 were reviewed. After further discussion, Patricia Frost made a motion to approve the minutes as submitted. Bob Rowe seconded. A vote was taken and passed. (4-0)

With no other matters on the agenda, a motion was made by Bob Rowe to adjourn the meeting at 7:07 P.M. Jason Stuewe seconded. A vote was taken and passed. (4-0)

