

REGULAR VILLAGE BOARD MEETING September 19, 2016

A regular meeting of the Board of Trustees of Whitefish Bay was held in the Village Board Room of Village Hall, 5300 North Marlborough Drive, September 19, 2016

Pursuant to law, written notice of this meeting was given to the press and posted on the public bulletin boards.

I. **Call to Order and Roll Call**

President Siegel called the meeting to order at 6:03 pm.

Present: Trustees Davis, Saunders, Miller, Demet, Serebin, and Fuda

Also Present: Village Manager Steve Sheiffer
Police Chief Michael Young
Village Attorney Chris Jaekels
Finance Director Jen Amerell
Assistant Village Manager Paul Boening
Building Inspector Joel Oestreich
Library Director Nyama Marsh
Public Works Director John Edlebeck
Communications Specialist Jenny Heyden

II. **Consent Agenda**

It was moved by Trustee Demet, seconded by Trustee Saunders, and unanimously carried by the Village Board to approve the following items on the consent agenda;

1. Appointment of Trustee Davis to the Public Works Committee (to replace Trustee Fuda).

III. **Report of Village Officers**

1. Village Attorney

Village Attorney Chris Jaekels informed the Board about a complaint that was received pertaining to a dilapidated building foundation at 5960 N. Shore Dr.

2. Village Manager - No report
3. Village President - No report
4. Miscellaneous Trustee Reports - None

IV. **Petitions and Communications** - None

V. **General Business**

1. **Discussion/action on recommendations from the Building Codes Review Committee.**

Trustee Davis provided an overview of the Building Codes Review Committee's work and recommendations.

It was moved by Trustee Demet, seconded by Trustee Saunders, and unanimously carried

by the Village Board to direct staff to:

- Amend the Roofing Permit Fee (included as part of the Village Budget) to include a maximum permit amount of \$250.
- Draft an ordinance to amend the Plumbing Code language as reflected in Exhibit A of the staff memo.
- Draft an ordinance to amend the Municipal Code to revise the approval process for small sheds as detailed in the staff memo.
- Draft an ordinance to amend the Code language pertaining to Central Air Conditioning units as reflected in Exhibit C of the staff memo.
- Draft an ordinance to amend the Municipal Code to change the height of play structures requiring ARC approval to 10'.
- Draft an ordinance to allow outdoor fire pits subject the conditions as detailed in the staff memo.

2. Discussion/action on contract amendment with Sigma for construction engineering services associated with the 2016 Roadway and Utility Improvement project.

It was moved by Trustee Demet, seconded by Trustee Davis, and unanimously carried by the Village Board to approve Work Authorization #3 with Sigma Group in the amount not to exceed \$50,625.00 to take into account the additional construction engineering services work required as it relates to lead water service replacements and construction phasing on the 2016 Village Roadway and Utility Improvement Project.

3. Discussion/action regarding contract award for the 2016 Sanitary Sewer Improvement project .

It was moved by Trustee Fuda, seconded by Trustee Serebin, and unanimously carried by the Village Board to award the 2016 Sanitary Sewer Improvement Project to Advance Construction of Green Bay, WI for the bid upon unit prices not to exceed \$1,498,794.00.

4. Discussion/action regarding storm water improvements on Cramer Street.

It was moved by Trustee Davis, seconded by Trustee Saunders, and unanimously carried by the Village Board to authorize the Village Manager to proceed with storm water modifications for the Cramer Street area for an amount not to exceed \$50,000 to be funded by previously borrowed storm water funds.

5. Village Board study session on Solid Waste/Recyclable Collection .

Village Manager Steve Sheiffer conducted a study session with the Board to discuss issues and opportunities related to Solid Waste and Recyclable collection.

6. The Board may convene into Closed Session pursuant to Wisconsin State Statute §19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility - specifically regarding evaluation of personnel .

It was moved by Trustee Saunders, seconded by Trustee Miller, and unanimously carried by the Village Board to convene into Closed Session pursuant to Wisconsin State Statute §19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any

public employee over which the governmental body has jurisdiction or exercises responsibility - specifically regarding evaluation of personnel.

7. The Board may reconvene to open session. The Board reserves the right to take action on any topic discussed in closed session .

It was moved by Trustee Fuda, seconded by Trustee Davis, and unanimously carried by the Village Board to reconvene into open session. No Village Board action taken.

VI. **Adjourn**

There being no further business, it was moved by Trustee Fuda, seconded by Trustee Davis and unanimously carried by the Village Board to adjourn the meeting at 9:05pm.

Paul Boening
Assistant Village Manager