



**VILLAGE OF WHITEFISH BAY
BUILDING CODES REVIEW COMMITTEE – MINUTES**

June 6, 2016 – 6:00pm

**Whitefish Bay Village Hall – Board Room
5300 N. Marlborough Dr., Whitefish Bay, WI 53217**

1. Call to Order.

Trustee Davis called the meeting to order at 6:01pm. Present: Trustee Saunders and Trustee Davis.

Also Present: Assistant Manager Paul Boening and Director of Building Services Joel Oestreich.

2. Approval of minutes of meeting of May 16, 2016.

Trustee Saunders moved, seconded by Trustee Davis to approve the minutes of the May 16th meeting. Motion Carried, 2-0.

3. Briefing on/discussion of/ action on fire pits and outdoor fireplaces.

Director of Building Services Joel Oestreich distributed copies of the existing Code language related to outdoor burning. Under the current wording, outdoor burning is only permitted for food preparation and in conjunction with approved construction material destruction. Discussion followed regarding allowable outdoor burning in other municipalities. Assistant Manager Paul Boening noted that West Allis amended its Code to allow the portable burning devices that are available at many stores. The Committee will review the West Allis Code language at its next meeting.

4. Briefing on/discussion of/ action on procedures/permits/ approvals for the installation of cabinets at private residences.

Director of Building Services Joel Oestreich informed the Committee that permits are issued for kitchen cabinet replacement due to the disconnection of plumbing fixtures, installation of electrical outlets, etc. Discussion followed regarding permit requirements for maintenance of existing cabinets.

5. Briefing on/ discussion of/ action on procedures/permits/approvals of air conditioners at private residences.

Director of Building Services Joel Oestreich distributed copies of the existing Code language pertaining to air conditioner installation. He also displayed a property survey to illustrate where an air conditioner unit could be installed on a residential site. The Committee directed Mr. Oestreich to bring forward a “fine-tuned” version of the Code language for review at the next meeting.

6. General Good and Welfare/Public Comment.

Mr. Michael Kelley (5141 N. Diversey Blvd.) – Questioned if short-term rentals of residential properties were permitted in Whitefish Bay. A brief discussion followed.

7. Adjournment.

Trustee Saunders moved, seconded by Trustee Davis to adjourn the meeting at 6:48pm. Motion Carried, 2-0.

Respectfully Submitted,

Paul Boening – Assistant Village Manager