

REGULAR VILLAGE BOARD MEETING

A regular meeting of the Board of Trustees of Whitefish Bay was held in the Village Board Room of Village Hall, 5300 North Marlborough Drive, May 16, 2016

Pursuant to law, written notice of this meeting was given to the press and posted on the public bulletin boards.

I. Call to Order and Roll Call

President Siegel called the meeting to order at 7:01 pm.

Present: Trustees Saunders, Serebin, Fuda, Davis, Miller, Demet and President Siegel

Also Present: Village Manager Steve Sheiffer
Assistant Manager Paul Boening
Village Attorney Chris Jaekels
Director of Public Works John Edlebeck
Finance Director Jen Amerell
Police Chief Michael Young
Building Inspector Joel Oestreich
Staff Engineer Spencer Charczuk
Communications Specialist Jenny Heyden
Assistant Clerk Caren Brustmann

II. Consent Agenda

It was moved by Trustee Serebin, seconded by Trustee Demet, and unanimously carried by the Village Board to approve the consent agenda as presented.

1. Minutes of regular meeting held on May 2, 2016.
2. Claims for April 2016.
3. Resolution No. 2975 Adopting the 2015 WPDES Storm Water Discharge Permit Annual Report.

III. Report of Village Officers

1. Village Attorney – No report
2. Village Manager

Village Manager Steve Sheiffer passed out an informational brochure from UWExtension on Emerald Ash Borer to the Board. Mr. Sheiffer also introduced Erin Granstrom as the administrative assistant for the Public Works Department.

3. Village President

Village President Julie Siegel thanked Trustee Miller for running the Board meeting in her absence.

4. Miscellaneous Trustee – No reports

IV. Petitions and Communications – None

V. General Business

1. Discussion/action to approve Resolution No. 2974 Proclaiming May 15th through May 21st as “Public Works Week” in the Village of Whitefish Bay.

It was moved by Trustee Fuda, seconded by Trustee Davis, and unanimously carried by the Village Board to adopt Resolution No. 2974 Proclaiming May 15th through May 21st as “Public Works Week” in the Village of Whitefish Bay.

2. Recognition of “Public Works Week” 2nd Grader Coloring Contest Winners.

Director of Public Works John Edlebeck announced the 3 winners of the 2nd Grade coloring Contest and awarded them their prize.

3. Discussion/action regarding Conceptual Implementation Strategy and Budget for the Silver Spring Master Plan Update.

Ray Krueger, chairperson of the CDA, was present to answer any questions.

It was moved by Trustee Saunders, seconded by Trustee Fuda, and unanimously carried by the Village Board to approve the Conceptual Implementation Strategy and Budget for Silver Spring Drive Master Plan Update.

4. Discussion/action to award the Construction Engineering Services Contract for the 2016 Sanitary Sewer Improvement Project to the Sigma Group.

It was moved by Trustee Davis, seconded by Trustee Saunders, and unanimously carried by the Village Board to award the Construction Engineering Services Contract for the 2016 Sanitary Sewer Improvement Project to the Sigma Group for the hourly rates as submitted in their proposal not to exceed \$99,600.00

5. Discussion/action to approve an agreement with Strand Associates for General Services for Total Maximum Daily Load Stormwater Plan (UNPS DNR Grant Project).

It was moved by Trustee Fuda, seconded by Trustee Miller, and unanimously carried by the Village Board to approve the Agreement for General Services – Whitefish Bay Total Maximum Day Load (TMDL) Stormwater Plan – DNR Urban Non-Point Source (UNPS) grant to Strand for the amount of \$104,900.00.

6. Discussion/action to award the 2016 Sidewalk Improvement Contract to DC Burbach.

It was moved by Trustee Saunders, seconded by Trustee Miller, and unanimously carried by the Village Board to award the 2016 Sidewalk Improvement project to the low bidder, DC Burbach, in the amount of \$88,302.50 with a 10% contingency for a total award of \$97,132.75.

7. Discussion/action to award the 2016 Pavement Improvement Contract to Payne & Dolan.

It was moved by Trustee Serebin, seconded by Trustee Demet, and unanimously carried by the Village Board to award the 2016 Pavement Improvement Project to the low bidder, Payne and Dolan, in the amount of \$422,569.00 with a 10% contingency for a total award of \$464,855.60.

VI. Adjourn

There being no further business, it was moved by Trustee Fuda, seconded by Trustee Demet, and unanimously carried by the Village Board to adjourn the meeting at 7:51 pm.

Caren Brustmann
Assistant Clerk