

COMMUNITY DEVELOPMENT AUTHORITY MEETING MINUTES

Monday, May 9, 2016

7:00pm

Board Room – Village Hall

VILLAGE OF WHITEFISH BAY

5300 North Marlborough Drive

I. Call to Order and Roll Call

Chairman Krueger called the meeting to order at 7:03pm.

Present: Ted Balistreri, Michael Dwyer, President Julie Siegel, Trustee Jay Miller, Brian Vanevenhoven and Chairman Ray Krueger.

Also Present: Village Manager Steve Sheiffer and Assistant Manager Paul Boening.

II. General Business

1. Approval of Minutes from the meeting held on March 21, 2016.

Ted Balistreri moved, seconded by President Siegel to approve the minutes of the March 21st meeting. Motion Carried, 6-0.

2. Approval of Minutes from the meeting held on April 4, 2016.

Brian Vanevenhoven moved, seconded by Trustee Miller to approve the minutes of the April 4th meeting. Motion Carried, 6-0.

3. Discussion/Action on proposed façade changes at 400 E. Silver Spring Drive.

Assistant Manager Paul Boening informed the CDA that the Architectural Review Commission had reviewed the proposed changes and recommended that the CDA approve the modified plans. Architect Brad Egan displayed the original and revised building elevations and summarized the façade changes. Discussion followed regarding material colors, rooftop screening and landscaping. Village Manager Steve Sheiffer directed Mr. Egan to submit a landscaping plan to Village Hall and to inform the property owner that any landscaping installed in the right-of-way was to be considered temporary. Ted Balistreri moved, seconded by Michael Dwyer to accept ARC's recommendation to approve the façade changes as presented. Motion Carried, 6-0.

4. Discussion/Action on Silver Spring Master Plan Implementation strategy.

Village Manager Steve Sheiffer distributed a DRAFT implementation strategy budget to the CDA and proceeded to summarize the primary strategies as listed on the conceptual strategy memo. Discussion occurred about each listed strategy. Trustee Miller asked for clarification regarding the timing of traffic planning in relation to

projects. Village Manager Sheiffer explained that the traffic planning would be based on anticipated future land use. Michael Dwyer noted that he had a fundamental issue with spending Village funds on private projects. Mr. Sheiffer replied that public aspects such as parking and ingress/egress would be of primary concern in such ventures. Discussion followed regarding CDA authorization of future expenditures. The CDA agreed to revisit the item following the Closed Session portion of the meeting.

5. The CDA may convene into Closed Session pursuant to Wisconsin State Statute §19.85(1)(e) deliberating or negotiating the purchase of public property, investing of public funds, conducting other specified business whenever competitive and/or bargaining reasons require a closed session – specifically regarding potential development opportunities.

President Siegel moved, seconded by Trustee Miller to convene into Closed Session. Motion Carried by Roll Call Vote, 5-0. Mr. Balistreri left the meeting prior to Closed Session. Staff members present during Closed Session included Village Manager Steve Sheiffer, Assistant Manager Paul Boening and Stephanie Hacker from GRAEF. Closed Session began at 8:09pm.

6. The CDA may reconvene to open session. The CDA reserves the right to take action on any topic discussed in closed session.

Michael Dwyer moved, seconded by Trustee Miller to reconvene into open session at 9:13pm. Motion Carried by Roll Call Vote, 5-0.

The CDA agreed to revisit Item 4.

4. Discussion/Action on Silver Spring Master Plan Implementation strategy (continued from earlier in the meeting).

Following additional discussion, President Siegel moved, seconded by Trustee Miller to approve the Silver Spring Drive Implementation Plan Conceptual Budget for Planning and Design only. Motion Carried, 5-0.

III. Adjourn

Michael Dwyer moved, seconded by Trustee Miller to adjourn the meeting at 9:16pm.

Paul Boening
Assistant Village Manager