

COMMUNITY DEVELOPMENT AUTHORITY MEETING MINUTES

Monday, March 7, 2016

4:00pm

Board Room – Village Hall

VILLAGE OF WHITEFISH BAY

5300 North Marlborough Drive

I. Call to Order and Roll Call

Chairman Krueger called the meeting to order at 4:06pm.

Present: Brian Vanevenhoven, Ted Balistreri, Matt Hunter, Michael Dwyer, President Julie Siegel, Trustee Jay Miller and Chairman Ray Krueger.

Also Present: Village Manager Steve Sheiffer, Assistant Manager Paul Boening, DPW Director John Edlebeck and Village Attorney Chris Jaekels.

II. General Business

1. Approval of Minutes from the meeting held on February 1, 2016.

Michael Dwyer moved, seconded by Julie Siegel to approve the minutes from February 1st. Motion Carried, 7-0.

2. Discussion/Action regarding Retail Incentive Program Grant Application for Gerhard's Kitchen & Bath Store to be located at 400 East Silver spring Drive.

Village Manager Steve Sheiffer distributed a spreadsheet illustrating the history of disbursements and current balance of the incentive program account. Whitefish Bay BID Chairperson Jeff Commer summarized the current request and stated that the Committee had recommended in favor of a \$50,000 grant. Discussion followed regarding financial review, disbursement policy and landlord/tenant buildout costs. Ted Balistreri moved, seconded by Michael Dwyer to approve a Retail Incentive Grant for Gerhard's in the amount of \$50,000 subject to compliance with Program Guidelines (occupancy, operational requirements, etc.). Motion Carried, 7-0.

3. Discussion/Action on the DRAFT version of the Silver Spring Master Plan update.

The CDA held a lengthy discussion with representatives from GRAEF (Master Plan consultant). Members of the CDA provided feedback regarding the DRAFT content, and GRAEF will submit a revised DRAFT to the CDA in advance of the March 21st meeting.

III. Adjourn

It was moved by Matt Hunter, seconded by Brian Vanevenhoven and unanimously carried by the Authority to adjourn the meeting at 6:50pm.

Paul Boening
Assistant Village Manager