

**COMMUNITY DEVELOPMENT AUTHORITY MEETING MINUTES**

**Tuesday, January 19, 2016**

**5:30pm**

**Board Room – Village Hall**

**VILLAGE OF WHITEFISH BAY**

**5300 North Marlborough Drive**

**I. Call to Order and Roll Call**

Chairman Krueger called the meeting to order at 5:30pm.

Present: Brian Vanevenhoven, Ted Balistreri, Matt Hunter, President Julie Siegel, Michael Dwyer, Trustee Jay Miller and Chairman Ray Krueger.

**II. General Business**

**1. Approval of Minutes from November 19<sup>th</sup> and December 22<sup>nd</sup>, 2015.**

Julie Siegel moved, seconded by Michael Dwyer to approve the minutes from November 19<sup>th</sup>. Motion Carried, 7-0.

Ted Balistreri moved, seconded by Jay Miller to approve the minutes from December 22<sup>nd</sup>. Motion Carried, 7-0.

**3. Discussion/Action regarding Retail Incentive Program Grant Application for *The Navy Knot* to be located at 308 East Silver Spring Drive (CDA approved a grant on 12/22/15 prior to applicant pursuing a new tenant space).**

Business owner Lisa Kelly was present on behalf of *The Navy Knot*. BID Board Chairperson Jeff Commer summarized the BID Committee's recommendation in favor of approval. Discussion followed. Ted Balisteri moved, seconded by Jay Miller to approve a grant in the amount of \$28,000 subject to conditional use approval, issuance of an occupancy permit and the business being fully operational in accordance with the Retail Incentive Program guidelines. Motion Carried, 7-0.

**2. Discussion/Action on preliminary concepts for the Silver Spring Master Plan update.**

Representatives from GRAEF presented the preliminary Master Plan concepts. Discussion, questions and comments followed. The CDA agreed to meet at 4:30pm on Monday, February 1<sup>st</sup> to continue reviewing the preliminary concepts.

**4. Village Manager report on current redevelopment opportunities and future steps.**

Village Manager Steve Sheiffer provided the CDA with an update regarding recent contact with potential developers. Mr. Sheiffer informed the CDA that he would prefer

to hire GRAEF to assist with implementation work provided that the CDA and Village Board are satisfied with the Master Plan Update. Discussion followed. Matt Hunter moved, seconded by Jay Miller to concur with the Village Board's recommendation to authorize \$25,000 from TID #1 for planning assistance from Pat Kressin and GRAEF for assistance with development projects. Motion Carried, 6-0 with 1 abstention (Ted Balistreri).

**III. Adjourn**

It was moved by Ted Balistreri, seconded by Matt Hunter and unanimously carried by the Authority to adjourn the meeting at 8:30pm.

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Steven Sheiffer  
Village Manager