1. Agenda

   Documents: FEBRUARY 15, 2016 VILLAGE BOARD AGENDA.PDF

2. Packet

   Documents: FEBRUARY 15, 2016 VILLAGE BOARD PACKET.PDF

REGULAR VILLAGE BOARD MEETING

MEETING NOTICE AND AGENDA

VILLAGE OF WHITEFISH BAY
5300 North Marlborough Drive

Monday, February 15, 2016, 7:00 PM

I. Call to Order and Roll Call

II. Consent Agenda – Upon request of any Trustee, any item may be removed from the Consent Agenda for separate consideration under General Business.

1. Minutes of regular meeting held on January 18, 2016.
2. Claims for January 2015.
3. Investment Report for January 2015.
4. Temporary Class "B" Beer License for St. Monica's Fish Fry on 2/20/16 and 3/4/16.
5. Appointment of Dean Gruber to the Whitefish Bay Civic Foundation Board.
6. Appointment of Thomas Brown to the Board of Appeals for a term to expire in 2017.
7. Appointment of Michael Kelley to the Board of Appeals as an alternate member for a term to expire in 2016.

III. Report of Village Officers

1. Village Attorney
2. Village Manager
3. Village President
4. Miscellaneous Trustee
5. Staff reports

IV. Petitions and Communications – This is an opportunity for anyone to address the Village Board on any issue NOT on the current agenda. While the Board encourages

input from residents of the Village, it may not discuss or act on any issue that is not duly noticed on the agenda.

V. General Business

1. Discussion/action on Resolution No. 2963 regarding International Migratory Bird Day.

2. Discussion/action on contract award for the 2016 infrastructure project.

3. Discussion/action on engineering services contract award for the 2016 infrastructure project.

4. Discussion/action on Employee Handbook revisions.

5. The Board may convene into Closed Session pursuant to Section §19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – specifically regarding a Police Department employee and a Village Hall employee.

6. The Board may reconvene to open session. The Board reserves the right to take action on any topic discussed in closed session.

VI. Adjourn

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals.

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VI. Adjourn

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals.

REGULAR VILLAGE BOARD MEETING

A regular meeting of the Board of Trustees of Whitefish Bay was held in the Village Board Room of Village Hall, 5300 North Marlborough Drive, January 18, 2016

Pursuant to law, written notice of this meeting was given to the press and posted on the public bulletin boards.

I. Call to Order and Roll Call

President Siegel called the meeting to order at 7:05 pm.

Present: Trustees Saunders, Miller, Serebin, Demet, Fuda, Davis and President Siegel.

Also Present:
Village Manager Steve Sheiffer
Village Attorney Chris Jaekels
Assistant Manager Paul Boening
Police Chief Michael Young
Library Director Nyama Marsh
Director of Building Services Joel Oestreich
Director of Public Works John Edlebeck
Staff Engineer Spencer Charczuk
Assistant Clerk Caren Brustmann

II. Consent Agenda

It was moved by Trustee Davis, seconded by Trustee Demet, and unanimously carried by the Village Board to approve the consent agenda as presented.

1. Minutes of regular meeting held on December 7, 2015.
2. Claims for December 2015.
3. Investment Report for November 2015.
4. Investment Report for December 2015.
5. Appointment of Susy Azcueta to the Architectural Review Commission for a term to expire in 2018.
6. Appointment of Kevin Schuk to the Business Improvement District Board for a term to expire in 2016.
7. Temporary Class "B" Beer License for Holy Family Congregation's Fish Fry on the following dates in 2016: 2/12, 2/19, 2/26, 3/4, 3/11, 3/18 and 3/25.

III. Report of Village Officers

1. Village Attorney – No report
2. Village Manager

Village Manager Steve Sheiffer noted the invitations for the 'Volunteer Appreciation Celebration' were distributed to around 75 invitees for the event being held on February 11th from 4-6p. Next, a brief discussion was held in regards to future agenda items for the Public Works Committee.

3. Village President – No report
4. Miscellaneous Trustee Reports

Trustee Saunders thanked John Edlebeck and his DPW crew for the outstanding effort during the most recent snow event.

III. Petitions and Communications - None

IV. General Business

1. **Discussion/action on Ordinance No. 1817 regarding nonconforming structures.**

It was moved by Trustee Serebin, seconded by Trustee Davis, and unanimously carried by the Village Board to adopt Ordinance No. 1817 regarding nonconforming structures.

2. **Discussion/ action on Ordinance No. 1818 to rezone 398 E. Silver Spring Dr. from District 11 – Silver Spring Business District to District 7 – Automobile Parking District.**

It was moved by Trustee Miller, seconded by Trustee Serebin, and unanimously carried by the Village Board to adopt Ordinance No. 1818 to rezone 398 E. Silver Spring Dr. from District 11 – Silver Spring Business District to District 7 – Automobile Parking District.

3. **Discussion/ action on Resolution No. 2962 to place 398 E. Silver Spring Dr. under the authority of the Whitefish Bay Commercial Off-Street Parking Utility District.**

It was moved by Trustee Serebin, seconded by Trustee Demet, and unanimously carried by the Village Board to approve Resolution No. 2962 to place 398 E. Silver Spring Dr. under the authority of the Whitefish Bay Commercial Off-Street Parking Utility District.

4. **Discussion/action on agreement with Armstrong Consulting Group, Inc. for 2016 Computer Network Services.**

It was moved by Trustee Saunders, seconded by Trustee Serebin, and unanimously carried by the Village Board to approve the 2016 agreement with Armstrong Consulting Group, Inc. in an amount not to exceed $37,000.

5. **Discussion/ action on Resolution No. 2961 relating to the 2016 North Shore Fire Department Fees for Service.**

It was moved by Trustee Davis, seconded by Trustee Saunders, and unanimously carried by the Village Board to approve Resolution No. 2961 relating to the 2016 North Shore Fire Department Fees for Service.

6. **Continued discussion/action on employee benefits for employees hired on or after 01/01/16.**

It was moved by Trustee Miller, seconded by Trustee Fuda, and unanimously carried by the Village Board to adopt the Benefits for Non-Represented Employees hired post 01/01/2016, dated December 22, 2015.

7. **Discussion/action on bids for purchase of plow trucks and equipment.**

It was moved by Trustee Serebin, seconded by Trustee Davis, and unanimously carried by the Village Board to award the (3) Cab/Chassis Plow Trucks to Lakeside International for the amount of $247,425.00 with the additional warranty bid for $26,025.00 and award (3) Dump Body/Hoist/Hydraulics and (1) V Box Salter (all installed) to Monroe Truck for the amount of $144,540.00.

8. Village Board work session regarding 2016 projects and priorities.

Village Manager Steve Sheiffer led a discussion with the Board in regards to the memo that was provided dated January 5, 2016. Projects and priorities within the Village were discussed more in detail.

9. The Board may convene into Closed Session pursuant to Section §19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – specifically regarding sick leave benefits for various employees and vacation time benefits for a Police Department employee; and pursuant to Wisconsin State Statute §19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session – specifically regarding negotiations associated with a potential redevelopment project and an existing public parking lease.

It was moved by Trustee Fuda, seconded by Trustee Miller, and unanimously carried by the Village Board to convene into Closed Session pursuant Section §19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – specifically regarding sick leave benefits for various employees and vacation time benefits for a Police Department employee; and pursuant to Wisconsin State Statute §19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session – specifically regarding negotiations associated with a potential redevelopment project and an existing public parking lease.

10. The Board may reconvene to open session. The Board reserves the right to take action on any topic discussed in closed session.

It was moved by Trustee Fuda, seconded by Trustee Miller, and unanimously carried by the Village Board to reconvene into open session. No Village Board action taken.

VI. Adjourn

There being no further business, it was moved by Trustee Fuda, seconded by Trustee Miller, and unanimously carried by the Village Board to adjourn the meeting at 9:20 pm.

Caren Brustmann
Assistant Clerk

Bank POOL BMO HARRIS BANK

Check Date	Check	Vendor Name	Amount
01/08/2016	28117	A/E GRAPHICS, INC.	78.09
01/08/2016	28118	AAA ACME LOCK CO INC	2,154.52
01/08/2016	28119	AARON BERNSTEIN	2,576.30
01/08/2016	28120	ABIGAIL WENNINGER	397.30
01/08/2016	28121	ALYSHA WITWICKI	199.61
01/08/2016	28122	ANDREW & JUDITH SHOR	172.39
01/08/2016	28123	ANDREW CHEVROLET	296.25
01/08/2016	28124	ANNE SCOFIELD	505.54
01/08/2016	28125	ANTON ADAM	740.65
01/08/2016	28126	AT&T	155.76
01/08/2016	28127	AUTOMATIC BUILDING CONTROLS	2,055.00
01/08/2016	28128	AXEL & KELLI RATHKE	366.05
01/08/2016	28129	BAKER & TAYLOR BOOKS	2,647.36
01/08/2016	28130	BAKER & TAYLOR BOOKS	69.88
01/08/2016	28131	BLACKSTONE AUDIO, INC	25.00
01/08/2016	28132	BRENDAN LEONARD	82.56
01/08/2016	28133	BRIAN PERSZYK	246.06
01/08/2016	28134	BRIAN ZIMMERMAN	45.45
01/08/2016	28135	BRUCE MUNICIPAL EQUIPMENT	1,238.29
01/08/2016	28136	CABINETREE OF WISCONSIN, INC SALES	5,232.00
01/08/2016	28137	CARL BIANCUZZO	442.44
01/08/2016	28138	CHRISTOPHER BLANDING	798.17
01/08/2016	28139	CINTAS CORPORATION	153.47
01/08/2016	28140	CLARK DIETZ, INC	20,335.53
01/08/2016	28141	COMPUTE, LLC	825.00
01/08/2016	28142	CONFLUENCE GRAPHICS	50.00
01/08/2016	28143	CRAIG & JUDITH PAPAJOHN	156.32
01/08/2016	28144	DANIEL & LAURA TIMM	90.66
01/08/2016	28145	DANIEL MEYER	74.71
01/08/2016	28146	DAVID EBERLE	424.28
01/08/2016	28147	DIEDRICH ELECTRIC	187.50
01/08/2016	28148	DILLETT MECHANICAL SERVICE	2,794.50
01/08/2016	28149	DWIGHT & RENEE LARKIN	5,990.75
01/08/2016	28150	EDLO AUTO TRIM	115.00
01/08/2016	28151	EDWARD & KATE NEITZEL	621.52
01/08/2016	28152	ELIZABETH KRANIAK	351.17
01/08/2016	28153	ELIZABETH STRAUB	82.24
01/08/2016	28154	EQUIPMENT GARAGE	1,849.71
01/08/2016	28155	ERIC & STACY GRESNICK	82.02
01/08/2016	28156	FASTSIGNS OF GLENDALE	141.11
01/08/2016	28157	GALLS, LLC	58.94
01/08/2016	28158	GERARD & KIMBERLY TIMMS TRUST	205.73
01/08/2016	28159	GIELOW'S LAWN & GARDEN	24.36
01/08/2016	28160	GRAEF	8,750.00
01/08/2016	28161	GREGREY SCHLICHT	1,056.22
01/08/2016	28162	HEISER AUTOMOTIVE GROUP	20.15
01/08/2016	28163	HOME DEPOT CREDIT SERVICES	750.99
01/08/2016	28164	ID NETWORKS	3,210.00
01/08/2016	28165	IRVING & JANE SUESSKIND	444.91
01/08/2016	28166	JAMIE & MARY KOWALSKI TRUST	225.30
01/08/2016	28167	JAN-PRO OF MILWAUKEE	1,958.00
01/08/2016	28168	JEREMY & SUSAN STADTMUELLER	414.74
01/08/2016	28169	JEREMY MC KENZIE	343.49
01/08/2016	28170	JOHN & EMILY DENSMORE	279.62
01/08/2016	28171	JOHN & JANET ARNOLD GRYCH	407.84
01/08/2016	28172	JONATHAN CATTEY	252.96
01/08/2016	28173	JOSEPH & MERCEDES	46.60
01/08/2016	28174	JOSHUA WELSH	216.80
01/08/2016	28175	JP SEWER SOLUTIONS	350.00
01/08/2016	28176	JULIE DUNN	717.06
01/08/2016	28177	JUSTIN GALLOWAY	8,397.40
01/08/2016	28178	KATHLEEN OTTEN	668.95
01/08/2016	28179	KEITH & MARYHELEN MARTENS	383.94
01/08/2016	28180	KEVIN & KRISTEN LINZMEIER	334.10
01/08/2016	28181	L-3 COM MOBILE-VISION, INC.	494.00
01/08/2016	28182	LARK UNIFORM, INC.	137.35
01/08/2016	28183	LEAGUE OF WISCONSIN MUNICIPALITIES	5,863.93
01/08/2016	28184	LORI CYLVAN MCROY	911.18
01/08/2016	28185	MADACC	1,051.44
01/08/2016	28186	MARY DEVITT	660.01
01/08/2016	28187	MILWAUKEE COUNTY TREASURER	1,485.40
01/08/2016	28188	MORPHOTRAK, INC	350.00
01/08/2016	28189	NATHAN & MICHELLE ALBERTSON	1,351.23
01/08/2016	28190	NATHAN JORGENSON	41.25
01/08/2016	28191	NEW BERLIN MUNICIPAL COURT OFFICE	124.00
01/08/2016	28192	NILOOFAR TABATABAI	545.24
01/08/2016	28193	NOELLE NORTHEY - SHANKS	524.53
01/08/2016	28194	NORTH SHORE FIRE DEPARTMENT	543,850.00

Check Date	Check	Vendor Name	Amount
01/08/2016	28195	NORTH SHORE WATER COMMISSION	31,558.93
01/08/2016	28196	PAUL DARKO	601.24
01/08/2016	28197	PAUL SCHMIDT	187.40
01/08/2016	28198	PETER BRONEK	1,275.00
01/08/2016	28199	PHIL CLAIBORNE	612.34
01/08/2016	28200	QUILL CORPORATION	234.58
01/08/2016	28201	RED THE UNIFORM TAILOR	201.15
01/08/2016	28202	ROB & RACHEL BRUGMAN	764.58
01/08/2016	28203	ROBERT & JONI ROENITZ	14,464.72
01/08/2016	28204	ROBERT & SUSAN KOWALSKY	323.55
01/08/2016	28205	ROBERT BURGESS	383.81
01/08/2016	28206	ROBERT JACOBSON	433.35
01/08/2016	28207	SAM VITCHAR PLUMBING INC	405.53
01/08/2016	28208	SCOTT & SUSAN LINTON	270.89
01/08/2016	28209	SNAP-ON TOOLS	42.35
01/08/2016	28210	STATE OF WI-COURT FINES/SURCHARGES	3,778.73
01/08/2016	28211	STEVEN & JENNIFER SHEVEY	440.27
01/08/2016	28212	STREICHER'S	104.99
01/08/2016	28213	STRESSCRETE INC	4,105.00
01/08/2016	28214	SUE ATHERTON	99.00
01/08/2016	28215	T& L GLASS SERVICE, INC.	1,150.00
01/08/2016	28216	TAPCO	891.40
01/08/2016	28217	TIME WARNER CABLE	2,277.13
01/08/2016	28218	TIMOTHY & KELLIE HAMILTON TRUST	233.12
01/08/2016	28219	TIMOTHY YARBROUGH	244.09
01/08/2016	28220	TITAN PUBLIC SAFETY SOLUTIONS LLC	8,507.00
01/08/2016	28221	TOTAL ENERGY SYSTEMS, LLC	1,472.73
01/08/2016	28222	V.A.L.U.E. IN LOCAL GOVERNMENT	35.00
01/08/2016	28223	VERIZON WIRELESS	672.47
01/08/2016	28224	VILLAGE ACE HARDWARE	535.60
01/08/2016	28225	VINCENT & AMY COTTONGIM	510.08
01/08/2016	28226	WESTHOFEN WORKS, INC.	1,009.75
01/08/2016	28227	WEX BANK	11,576.49
01/08/2016	28228	WI-PAC TREASURER CHIEF TOM FRANK	50.00
01/08/2016	28229	WILEAG	600.00
01/08/2016	28230	WOO JIN CHANG	202.55
01/15/2016	28231	A/E GRAPHICS, INC.	27.00
01/15/2016	28232	ACCURATE RECHARGE	53.39
01/15/2016	28233	ADVANCED DISPOSAL SERVICES	1,362.18
01/15/2016	28234	ALSCO	1,121.69
01/15/2016	28235	ANDREW & KIMBERLY SCHUTZ	246.26
01/15/2016	28236	ANDREW HENDRICKS	1,157.01
01/15/2016	28237	ANDREW LELINSKI	245.56
01/15/2016	28238	BAYSIDE GARDEN CENTER	169.98
01/15/2016	28239	BETH PERSAK	8,568.91
01/15/2016	28240	BRADLEY & SUSAN ABELT	45.43
01/15/2016	28241	BRIAN MYLES	487.64
01/15/2016	28242	CARLIN SALES CORPORATION	226.77
01/15/2016	28243	CHRISTINE CARLO	1,430.72
01/15/2016	28244	CHRISTOPHER & LONI HAGERUP	139.28
01/15/2016	28245	CRAWFORD TREE AND LANDSCAPE	1,485.00
01/15/2016	28246	CROWN HARDWARE & PLUMBING SUPPLY	101.93
01/15/2016	28247	DAK PROPERTIES XV, LLC	792.84
01/15/2016	28248	DANIEL POPPERT JR	583.65
01/15/2016	28249	DAVID & SUZANNE EINSIEDEL	1,016.04
01/15/2016	28250	DAVIS & KUELTHAU, S.C.	18,166.10
01/15/2016	28251	DIGGERS HOTLINE INC.	38.40
01/15/2016	28252	DIVERSIFIED BENEFIT SERVICES, INC	499.50
01/15/2016	28253	DWAYNE FULMER	3,821.26
01/15/2016	28254	EHLERS INVESTMENT PARTNERS, LLC	571.93
01/15/2016	28255	ELIZABETH FERRIS	197.32
01/15/2016	28256	FATJON & MIRELA PANDOVSKI	32.89
01/15/2016	28257	FRANCINE VERITO	399.08
01/15/2016	28258	FRANCIS & MARCIA DONADIO	1,084.80
01/15/2016	28259	GENERAL FIRE EQUIPMENT	1,588.44
01/15/2016	28260	GIERACH'S SERVICE INC	135.00
01/15/2016	28261	GLENDALE WATER UTILITY	318.09
01/15/2016	28262	GOVERNMENT FINANCE OFFICERS ASSOC	190.00
01/15/2016	28263	GRAINGER	30.49
01/15/2016	28264	HERSLOF OPTICAL CO., INC.	374.50
01/15/2016	28265	INTERGOVERNMENTAL COOPERATION MILW	350.00
01/15/2016	28266	JAMES & LAURA END	361.39
01/15/2016	28267	JAMES MATELSKI	284.96
01/15/2016	28268	JASON & AMY AEXEL	835.99
01/15/2016	28269	JEANINE HUMMER	74.93
01/15/2016	28270	JEFFREY & MOLLY GARWOOD	57.35
01/15/2016	28271	JIMIN CHOLEWA	115.90
01/15/2016	28272	JOEL & ERIN ANDERSON	60.88
01/15/2016	28273	JOEL OESTREICH	600.00
01/15/2016	28274	JOHN EDLEBECK	3,000.00
01/15/2016	28275	JOHN GURDA	750.00

Check Date	Check	Vendor Name	Amount
01/15/2016	28276	JOHN MOLITOR	517.82
01/15/2016	28277	JOSEPH & LAINA HAIDER	623.06
01/15/2016	28278	JOSEPH KUKUK	21.92
01/15/2016	28279	JOURNAL SENTINEL	54.65
01/15/2016	28280	KATHERINE TILLMAR	301.58
01/15/2016	28281	LESTER & REGINA TSENG	28.96
01/15/2016	28282	LEXISNEXIS RISK SOLUTIONS	50.00
01/15/2016	28283	LISA KENNEDY	1,197.70
01/15/2016	28284	LISA KUZNICKI TRUST	110.62
01/15/2016	28285	MARK & JENNIFER VERHEYEN	161.58
01/15/2016	28286	MARK & KATHERINE MAXWELL	353.03
01/15/2016	28287	MARY KATHLEEN SMITH	3.82
01/15/2016	28288	MICHAEL YOUNG	720.00
01/15/2016	28289	MIDLAND HEALTH TESTING, INC.	262.00
01/15/2016	28290	MILLER-BRADFORD & RISBERG, INC.	1,323.69
01/15/2016	28291	MINNESOTA LIFE INSURANCE CO.	1,782.08
01/15/2016	28292	NEHER ELECTRIC SUPPLY, INC.	231.60
01/15/2016	28293	NEIL & SANDRA SMERLINSKI	196.67
01/15/2016	28294	NICHOLAS ABADIE	441.11
01/15/2016	28295	NORTH SHORE WATER COMMISSION	49,679.84
01/15/2016	28296	OFFICE TECHNOLOGY GROUP	71.25
01/15/2016	28297	OSAMAH HEMEID	74.39
01/15/2016	28298	PAUL & JAN SHERBURNE	458.08
01/15/2016	28299	PAUL & MARY CHRISTENSEN	9,988.55
01/15/2016	28300	PETER & JILL HOLBROOK	276.08
01/15/2016	28301	PETER CORFELD	264.27
01/15/2016	28302	PIRANHA PAPER SHREDDING	35.00
01/15/2016	28303	PLUMBING INSPECTORS ASS. OF SE WI	50.00
01/15/2016	28304	QUILL CORPORATION	1,163.29
01/15/2016	28305	REX & CAROL ANDEREGG	1,973.96
01/15/2016	28306	RUEKERT & MIELKE, INC.	6,825.00
01/15/2016	28307	SCHNEIDER ELECTRIC	1,634.69
01/15/2016	28308	SCHWAAB, INC.	161.41
01/15/2016	28309	SNAP-ON TOOLS	60.95
01/15/2016	28310	STACY WOZNIAK	164.62
01/15/2016	28311	STEPHEN & SALLY PANDL	79.06
01/15/2016	28312	STEVEN KLEIST	254.92
01/15/2016	28313	TASC	117.50
01/15/2016	28314	THOMAS & ANGELA VERT	36.58
01/15/2016	28315	TIMOTHY & GENEVIEVE CLANCY	235.87
01/15/2016	28316	TIMOTHY & HEATHER SPENCER	53.19
01/15/2016	28317	UNITED WAY OF GREATER MILWAUKEE	520.00
01/15/2016	28318	UW-GREEN BAY OUTREACH	25.00
01/15/2016	28319	VILLAGE OF BAYSIDE	317,976.50
01/15/2016	28320	VILLAGE OF SHOREWOOD	15,273.40
01/15/2016	28321	WEA INSURANCE TRUST	85,468.02
01/15/2016	28322	WIL-KIL PEST CONTROL	635.75
01/15/2016	28323	WILLIAM & LINDSEY GRADY	1,129.23
01/22/2016	28329	A/E GRAPHICS, INC.	79.13
01/22/2016	28330	AAA ACME LOCK CO INC	72.80
01/22/2016	28331	ACCURATE RECHARGE	65.34
01/22/2016	28332	ALAN POLSEAN	43.31
01/22/2016	28333	APRIL ACETO	207.82
01/22/2016	28334	ARMSTRONG CONSULTING GROUP INC	40,751.00
01/22/2016	28335	AUTO BRAKE CLUTCH & GEAR CO, INC	195.00
01/22/2016	28336	AW DIRECT	406.55
01/22/2016	28337	BATTERIES PLUS	480.64
01/22/2016	28338	BINIYAM KEBEDE	612.08
01/22/2016	28339	BRANDON JONES	7,676.27
01/22/2016	28340	BRIAN BLAKE LIVING TRUST	39.02
01/22/2016	28341	BRUCE MUNICIPAL EQUIPMENT	173.10
01/22/2016	28342	CHRISTOPHER & JILL DEMARCO	107.69
01/22/2016	28343	CONFLUENCE GRAPHICS	537.77
01/22/2016	28344	DILLETT MECHANICAL SERVICE	447.00
01/22/2016	28345	ERFFMEYER & SON COMPANY, INC.	108.50
01/22/2016	28346	FASTENAL COMPANY	30.91
01/22/2016	28347	GE CAPITAL	214.44
01/22/2016	28348	GOODYEAR COMMERCIAL TIRE	2,095.94
01/22/2016	28349	GRAINGER	208.45
01/22/2016	28350	HD SUPPLY WATERWORKS, LTD.	415.00
01/22/2016	28351	HOMER'S TOWING & SERVICE, INC.	350.00
01/22/2016	28352	HUGH & MARY BEACH	900.35
01/22/2016	28353	HY-TEST SAFETY SHOE SERVICE	245.99
01/22/2016	28354	INTEGRATED COMMUNICATIONS-MAS	571.33
01/22/2016	28355	JFTCO, INC	100.32
01/22/2016	28356	JOEL & LAURI ROLLINGS	161.47
01/22/2016	28357	JSH COMMUNICATIONS	1,000.00
01/22/2016	28358	JUSTIN & KATY SOMMER	8,088.18
01/22/2016	28359	KUSTOM SIGNALS, INC.	266.00
01/22/2016	28360	LISA WHITCOMB	175.67
01/22/2016	28361	MARYANN GILLIGAN	3,471.67

Check Date	Check	Vendor Name	Amount
01/22/2016	28362	MICHAEL & JULIE SCHNEIDER	32,305.50
01/22/2016	28363	MIKE TOMSEVICS	43.20
01/22/2016	28364	MOORE MEDICAL, LLC	137.51
01/22/2016	28365	O'BRIEN INSULATION	250.00
01/22/2016	28366	PATRICK & MICHELLE CLOUD	8,375.36
01/22/2016	28367	PATRICK MASIMORE	635.81
01/22/2016	28368	PAUL MANDEL	2,341.05
01/22/2016	28369	PAUL WITTE	121.44
01/22/2016	28370	QUILL CORPORATION	216.25
01/22/2016	28371	RADIATOR EXCHANGE	142.58
01/22/2016	28372	RANI EL-HAJJAR	452.93
01/22/2016	28373	SCOTT & KAREN KRUEGER	638.96
01/22/2016	28374	SHARP ELECTRONICS CORP.	94.48
01/22/2016	28375	STEVEN NIGH	420.16
01/22/2016	28376	STREICHER'S	22.49
01/22/2016	28377	TAPCO	222.00
01/22/2016	28378	THE SURFACE MOVIE, LLC	300.00
01/22/2016	28379	TIMOTHY & PENELOPE MCGRATH	199.21
01/22/2016	28380	U.S. CELLULAR	264.67
01/22/2016	28381	VILLAGE OF BROWN DEER	500.00
01/22/2016	28382	WACOP	225.00
01/22/2016	28383	WE ENERGIES	2,813.09
01/22/2016	28384	WEDIGE RADIATOR & AC, INC	519.00
01/22/2016	28385	WESTHOFEN WORKS, INC.	146.25
01/22/2016	28386	WEX BANK	7,410.14
01/29/2016	28387	AFLAC	647.31
01/29/2016	28388	ANTHONY & AMY SARNOWSKI	199.46
01/29/2016	28389	ASSOCIATED TRUST COMPANY	363.00
01/29/2016	28390	BADGER UNDERGROUND INC	74,488.00
01/29/2016	28391	BATTERIES PLUS	205.90
01/29/2016	28392	BENJAMIN DERN	20.04
01/29/2016	28393	BENJAMIN WELDEN	304.33
01/29/2016	28394	BEYER REPORTING, INC	467.75
01/29/2016	28395	BMO HARRIS BANK, N.A.	374.78
01/29/2016	28396	BMO HARRIS BANK, N.A.	214.00
01/29/2016	28397	BMO HARRIS BANK, N.A.	56.99
01/29/2016	28398	BMO HARRIS BANK, N.A.	350.00
01/29/2016	28399	BMO HARRIS BANK, N.A.	1,083.71
01/29/2016	28400	BMO HARRIS BANK, N.A.	73.77
01/29/2016	28401	BOELTER COMPANIES	1,733.38
01/29/2016	28402	BUSINESS PRODUCTS CENTER, INC.	119.00
01/29/2016	28403	COMPASS MINERALS AMERICA INC	2,602.02
01/29/2016	28404	DAILY REPORTER PUBLISHING CO.	475.52
01/29/2016	28405	DAVIS & KUELTHAU, S.C.	21,284.84
01/29/2016	28406	DELTA DENTAL OF WISCONSIN	4,422.10
01/29/2016	28407	FASTSIGNS OF GLENDALE	52.95
01/29/2016	28408	GORDON FLESCH COMPANY INC.	217.00
01/29/2016	28409	ID NETWORKS	915.00
01/29/2016	28410	JOURNAL SENTINEL	325.00
01/29/2016	28411	MADACC	21.40
01/29/2016	28412	MCLEEA	135.00
01/29/2016	28413	MICHAEL BEST & FRIEDRICH LLP	336.15
01/29/2016	28414	MILWAUKEE AUDUBON SOCIETY/BIRD CITY	100.00
01/29/2016	28415	MILWAUKEE AUTO GLASS	156.00
01/29/2016	28416	MILWAUKEE METRO SEWERAGE DISTRICT	82,945.84
01/29/2016	28417	OFFICE DEPOT CREDIT PLAN	57.93
01/29/2016	28418	PURCHASE POWER	1,048.99
01/29/2016	28419	QUILL CORPORATION	157.00
01/29/2016	28420	RED THE UNIFORM TAILOR	396.17
01/29/2016	28421	REHRIG PACIFIC COMPANY	6,289.68
01/29/2016	28422	SEAN & KRISTINE DUNPHY	617.42
01/29/2016	28423	SHOREWOOD PRESS	80.00
01/29/2016	28424	TIME WARNER CABLE	2,277.72
01/29/2016	28425	U.S. HEALTHWORKS MEDICAL GROUP	300.00
01/29/2016	28426	VILLAGE OF BROWN DEER	16,834.75
01/29/2016	28427	WALTER & SUSAN EBERSOHL	288.86
01/29/2016	28428	WE ENERGIES	19,667.66
01/29/2016	28429	WESTHOFEN WORKS, INC.	162.50
01/29/2016	28430	WI DEPT. OF JUSTICE - TIME	1,608.00
01/29/2016	28431	WIL-KIL PEST CONTROL	52.50

POOL TOTALS:

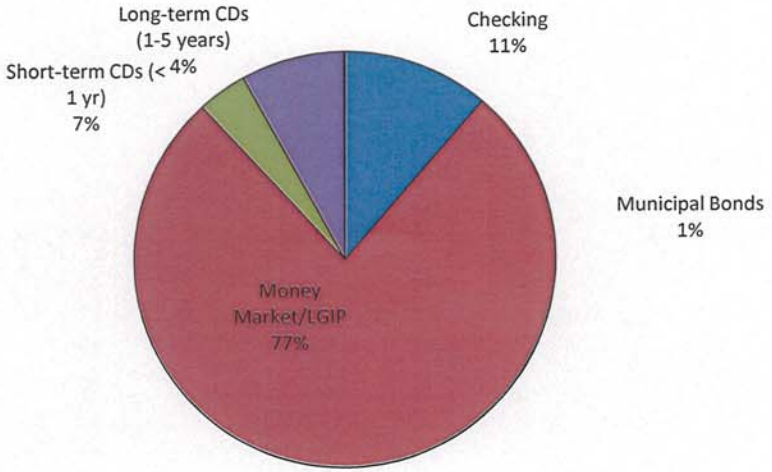
Total of 310 Checks:	1,661,906.65
Less 0 Void Checks:	0.00
Total of 310 Disbursements:	1,661,906.65

Summary of Investments
January 2016

JRA
2/11/2016

Cash/Investment Type		Balance End of Month
BMO Harris Checking Account	$	3,787,741.00
LGIP	$	24,649,879.43
Interest earned	$	8,452.93
General Investments		
Money Market	$	4,983.82
Short-term CDs (less than 1 year)	$	338,391.94
Long-term CDs (1-5 years)	$	2,667,046.01
Municipal Bonds	$	35,272.30
Interest Accrued	$	12,177.18
General Bond Proceeds		
Money Market	$	717,379.78
Short-term CDs (less than 1 year)	$	250,000.00
Long-term CDs (1-5 years)	$	-
Municipal Bonds	$	-
Interest Accrued	$	1,417.81
Sewer Revenue Bond Proceeds		
Money Market	$	464,382.34
Short-term CDs (less than 1 year)	$	696,788.47
Long-term CDs (1-5 years)	$	-
Municipal Bonds	$	-
Interest Accrued	$	-
Total - all Sources		
Checking	$	3,787,741.00
Money Market/LGIP	$	25,836,625.37
Short-term CDs (less than 1 year)	$	1,285,180.41
Long-term CDs (1-5 years)	$	2,667,046.01
Municipal Bonds	$	35,272.30
Interest Accrued	$	22,047.92

JANUARY ACTIVITY
SUMMARY OF ALL INVESTMENT TYPES



Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE $ 10 Application Date: 2/3/15

☐ Town ☒ Village ☐ City of Whitefish Bay County of Milwaukee

The named organization applies for: *(check appropriate box(es).)*

☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

☒ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 2/20 and ending 2/20 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization *(check appropriate box)* → ☐ Bona fide Club ☒ Church ☐ Lodge/Society ☐ Chamber of Commerce or similar Civic or Trade Organization ☐ Veteran's Organization ☐ Fair Association

(a) Name St. Monica Parish

(b) Address 160 E Silver Spring Dr (Street) Whitefish Bay WI 53217 ☐ Town ☒ Village ☐ City

(c) Date organized 1920

(d) If corporation, give date of incorporation 1920

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☒

(f) Names and addresses of all officers:

President Jerome Listecki

Vice President Jerome Iderda

Secretary Sandra Harris

Treasurer John Schreiber

(g) Name and address of manager or person in charge of affair: Sara Cherny 160 E. Silver Spring Dr

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 160 E Silver Spring Dr

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? part

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: Donovan Hall

3. Name of Event

(a) List name of the event Art Event

(b) Dates of event 2/20/16

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

St. Monica Parish
(Name of Organization)

Officer _____ *(Signature/date)*

Officer Sara Cherny *(Signature/date)*

Officer _____ *(Signature/date)*

Officer _____ *(Signature/date)*

Date Filed with Clerk _____

Date Reported to Council or Board _____

Date Granted by Council _____

License No. _____

APPLICATION FOR TEMPORARY CLASS "B"/"CLASS B" RETAILER'S LICENSE

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE $ 10 Whitefish Bay Wis., 2/3 20 16

To the governing body of the

☐ Town of

☒ Village of

☐ City of Whitefish Bay County of Milwaukee

The named organization applies for: (check appropriate box(es).)

☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis, Stats.

☐ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stat.

at the premises described below during a special event beginning 3/4/16 and ending 3/4/16 and agrees to comply with all law, resolution, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. **ORGANIZATION** (Bona fide club, church, lodge or society, veteran's organization or fair association):
   (a) Name St. Monica Parish
   (b) Address 160 E. Silver Spring Dr. Whitefish Bay, WI 53217
   Street ☐ Town ☒ Village ☐ City
   (c) Date organized 1920
   (d) If corporation, give date of incorporation 1920
   (e) Names and addresses of all officers:
   President Jerome Listecki
   Vice President Jerome Herda 160 E Silver Spring Dr
   Secretary Sandra Harris
   Treasurer John Schreiber
   (f) Name and address of manager or person in charge of affair: Jennifer Burns / Sara Cherry
   160 E. Silver Spring Dr.
2. **LOCATION OF PREMISES WHERE BEER AND/OR WINE WILL BE SOLD:**
   (a) Street number 160 E. Silver Spring Dr
   (b) Lot Block
   (c) Do premises occupy all or part of building? Part Donovan Hall
   (d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: Liquor will be sold at fish fry in Donovan Hall which is located in the lower level of the church

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

St. Monica Parish
(Name of Organization)

Officer Sara Cherry
(Signature)

Officer
(Signature)

Date Filed 2/3/16

Date Reported to Council or Board 2/15/16

Date Approved

License No.

AT-315 (R. 1-03)
Wisconsin Department of Revenue

Printed on Recycled Paper

APPLICATION
BOARDS & COMMISSIONS
VILLAGE OF WHITEFISH BAY

5300 N. Marlborough Ave.
Whitefish Bay, WI 53217
Telephone: 962-6690 Fax: 962-5651

Board or Commission Applying For: Civic Foundation

Name: Dean Gruber Address: 4477 N Lake Dr, Whitefish Bay WI Zip: 53211

Telephone: Work: 414-477-5501 Home: 414-477-5501

Email: rxdean@hotmail.com Fax: 414-385-6200

Are you a registered voter of Whitefish Bay? X How long? since 2010

Have you attended a meeting of this Board/Commission? yes

Present Employer: altheath Care Services Inc.

Job Title: Vice President of Pharma Relations

Previous Governmental Bodies Elective Offices Applicant has served	Position/Office Held	Dates
Pharmacy Society of Wisconsin	Treasurer - ex Board of Directors	08/13 - 08/15. 05/10 - 08/15
Wisconsin Association of Hematology/Oncology	Board of Directors	2/2015 - present
Hematology/Oncology Pharmacist Association	Legislative Committee Member	02/2008 - 05/2012
Civic or Charitable Organizations Organization to which Applicant has belonged	**Position Held**	**Dates**
Leukemia and Lymphoma Society	Planning Committee/Speaker for yearly Multiple Myeloma Conference	3/2010 - present
Whitefish Bay Civic Foundation	Parade Chair July 4th Festival	2014
Whitefish Bay Little Leagues	Coach	2011 - present

Special Interests / Hobbies / Talents :
- Endurance Sports, Health

College, Professional, Vocational Schools attended	Major Subject	Dates	Degree / Date
University of WI - Madison	pharmacy	9/1994 12/1998	B.S. Pharmacy 12/1998

APPLICATION
BOARDS & COMMISSIONS
VILLAGE OF WHITEFISH BAY

5300 N. Marlborough Ave. Whitefish Bay, WI 53217
Telephone: 962-6690 Fax: 962-5651

Please state reasons why you want to become a member of this Board or Commission, including what specific objectives you would be working toward as a member of this advisory board: (Attach second page if necessary)

I would like to remain an active part of the community and serve as a good role model for my children. My involvement in the WFB July 4th Parade enabled me to see firsthand the structure and purpose of the civic foundation. I found the board to be well run and the purpose of engaging our village met.

Any other information which you feel would be useful to the Board of Trustees in reviewing your application: (Attach second page if necessary)

It would be a pleasure to serve.

Are you or a member of your family associated with any Organization/Employment that might be deemed a conflict of interest in performing your duties if appointed to this position?

None.

If yes, please state name of Organization/Employment:

Do you have any relatives working or serving for the Village of Whitefish Bay?

NO

If yes, please indicate the name and relationship of the person:

Would you be willing to abstain from voting on matters where a potential conflict of interest exists?

Yes

Have you been convicted of a felony or misdemeanor? NO

If yes, explain convictions (Do not list any misdemeanor settled in juvenile court)

How did you hear about the opening on this Commission? Anoop Singh

Signature of Applicant: **Date:** 12/02/15

APPLICATION
BOARDS & COMMISSIONS
VILLAGE OF WHITEFISH BAY

5300 N. Marlborough Ave.
Whitefish Bay, WI 53217
Telephone: 962-6690
Fax: 962-5651

****

Board or Commission Applying For: Board of Appeals

Name: Tom Brown Address: 4875 N. Diversey Blvd. Zip: 53217

Telephone: Work: _____ Home: 414-964-8329

Email: tomrbrown88@hotmail.com Fax: _____

Are you a registered voter of Whitefish Bay? Yes How long? 42+ years

Have you attended a meeting of this Board/Commission? Attempted to attend the cancelled meeting on Jan. 13. Several years ago I advocated for my neighbor who was seeking approval for a house addition which exceeded village construction limits.

Present Employer: Retired April 2011 from Northwestern Mutual.

Job Title: 9 years in the Field and 11 years in Home Office (Sales Support Specialist)

Previous Governmental Bodies/Elective Offices Applicant has served	Position/Office Held	Dates
WFB Board of Review Guided homeowners through 4 revaluations.	Chairman	1985-2003
Northwestern Mutual Credit Union	Board Member	2005-2009
MPTV Friends	Board Member	2007-2012
Civic or Charitable Organizations Organization to which Applicant has belonged	**Position Held**	**Dates**
Junior Achievement	Teacher - 7th Gde Class in WFB	late 80's
WFB Civic Foundation	Treasurer	early 80's
Cub Scouts / Boy Scouts	Cubmaster / Treasurer	1980's
WFB Band Boosters	Treasurer	mid 80's

Special Interests/Hobbies/Talents:
Running, skiing, theater, music, reading, travel, home repair

College, Professional, Vocational Schools attended	Major Subject	Dates	Degree/Date
Univ of Michigan	Business	'67-'69	MBA
Kalamazoo College	Economics	'63-'67	BA

APPLICATION
BOARDS & COMMISSIONS
VILLAGE OF WHITEFISH BAY

5300 N. Marlborough Ave.
Whitefish Bay, WI 53217
Telephone: 962-6690
Fax: 962-5651

Please state reasons why you want to become a member of this Board or Commission, including what specific objectives you would be working toward as a member of this advisory board: (Attach second page if necessary)

I have lived in WFB for over 40 years because of the excellent schools and the congenial, cooperative, and well educated residents. I enjoyed my time serving on numerous local boards and look forward to renewing this activity.

Any other information which you feel would be useful to the Board of Trustees in reviewing your application: (Attach second page if necessary)

During my community work I was able to promote collaboration on many issues resulting in group consensus. This ability achieved beneficial decisions which enhanced the well-being of the village and residents

Are you or a member of your family associated with any Organization/Employment that might be deemed a conflict of interest in performing your duties if appointed to this position? No

If yes, please state name of Organization/Employment:

Do you have any relatives working or serving for the Village of Whitefish Bay? No

If yes, please indicate the name and relationship of the person -

Would you be willing to abstain from voting on matters where a potential conflict of interest exists? Yes

Have you been convicted of a felony or misdemeanor? No If yes, explain convictions (Do not list any misdemeanor settled in juvenile court).

How did you hear about the opening on this Commission? Jan. 7 electronic Village Message

Signature of Applicant: Thomas R. Brown Date signed: January 19, 2016

APPLICATION
BOARDS & COMMISSIONS
VILLAGE OF WHITEFISH BAY

5300 N. Marlborough Ave.
Whitefish Bay, WI 53217
Telephone: 962-6690
Fax: 962-5651

****

Board of Appeals

Board or Commission Applying For: ~~Architectural Review Commission~~

Name: Michael Kelley Address: 5141 N. Divesey Blvd Zip: 53217

Telephone: Work: Retired Home: 414-962-0232

Email: mjkelley@SBCGlobal.NET Fax: —

Are you a registered voter of Whitefish Bay? Yes How long? 36 years

Have you attended a meeting of this Board/Commission? Yes

~~Present~~ Former Employer: We Energies

Job Title: Data/Telecom Specialist

Previous Governmental Bodies/Elective Offices Applicant has served	Position/Office Held	Dates
None		

Civic or Charitable Organizations Organization to which Applicant has belonged	Position Held	Dates
WFB Civic Foundation	Member, Chair	7years - Early 2000
St. Ben's Meal Council	Member, Chair	8years To present
Boy Scouts / Sea Scouts	Many	20years To present

Special Interests/Hobbies/Talents:

College, Professional, Vocational Schools attended	Major Subject	Dates	Degree/Date
UW - Milwaukee	Engineering	'75-'79	—

APPLICATION
BOARDS & COMMISSIONS
VILLAGE OF WHITEFISH BAY

5300 N. Marlborough Ave.
Whitefish Bay, WI 53217
Telephone: 962-6690
Fax: 962-5651

Please state reasons why you want to become a member of this Board or Commission, including what specific objectives you would be working toward as a member of this advisory board: (Attach second page if necessary)

Giving back To The Community thru public Service - To help homeowners realize Their Dreams of their perfect Living Space

Any other information which you feel would be useful to the Board of Trustees in reviewing your application: (Attach second page if necessary)

Having been a part of The Commuity for a long time & Now having additional time to give back, I am looking forward to participating Citizenship.

Are you or a member of your family associated with any Organization/Employment that might be deemed a conflict of interest in performing your duties if appointed to this position? No

If yes, please state name of Organization/Employment:

Do you have any relatives working or serving for the Village of Whitefish Bay? No

If yes, please indicate the name and relationship of the person -

Would you be willing to abstain from voting on matters where a potential conflict of interest exists? Yes

Have you been convicted of a felony or misdemeanor? No If yes, explain convictions (Do not list any misdemeanor settled in juvenile court).

How did you hear about the opening on this Commission? WEB

Signature of Applicant: Mike Kelley Date signed: ~~XXXXXX~~ 1/20/16

Via Email

Village of Whitefish Bay
5300 N. Marlborough Drive
Whitefish Bay, Wisconsin 53217

Phone: 414-962-6690
Fax: 414-962-5651

Memorandum

To: Village Board

From: Paul Boening – Assistant Village Manager

Date: February 11, 2016

Re: Discussion/action on Resolution No. 2963 regarding International Migratory Bird Day

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Summary:

The Village of Whitefish Bay has been designated as a "Bird City Wisconsin" community since 2012. Nancy Sturino of the Whitefish Bay Garden Club completed a 2016 "Bird City" renewal application on behalf of the Village, which was submitted for review on January 28th.

The Bird City program provides direction, technical assistance, public attention and national recognition for municipalities striving to invest in the health of local bird species. Patterned after the Tree City USA program, the Bird City designation is a public demonstration of a community's commitment to environmental, economic and aesthetic sustainability.

Bird City Wisconsin has developed a series of criteria to assess the degree to which communities invest in the health and well-being of bird species. In order to attain Bird City designation, a community must meet at least 7 of the 22 criteria outlined on the renewal application. As part of the application process, the Village of Whitefish Bay is required to submit an official resolution recognizing International Migratory Bird Day (IMBD). This year, the Village will observe IMDB during the month of May in conjunction with the Civic Foundation's Green Day in the Bay event (date not yet finalized).

Recommendation:

Staff recommends approval of Resolution No. 2963 regarding International Migratory Bird Day.

STATE OF WISCONSIN: MILWAUKEE COUNTY: VILLAGE OF WHITEFISH BAY

RESOLUTION NO.: 2963

RESOLUTION RELATING TO INTERNATIONAL MIGRATORY BIRD DAY

WHEREAS, migratory birds are some of the most beautiful and easily observed wildlife that share our communities, and

WHEREAS, many citizens recognize and welcome migratory songbirds as symbolic harbingers of spring, and

WHEREAS, these migrant species also play an important economic role in our community, controlling insect pests and generating millions in recreational dollars statewide, and

WHEREAS, migratory birds and their habitats are declining throughout the Americas, facing a growing number of threats on their migration routes and in both their summer and winter homes, and

WHEREAS, public awareness and concern are crucial components of migratory bird conservation, and

WHEREAS, citizens enthusiastic about birds, informed about the threats they face, and empowered to help address those threats can directly contribute to maintaining health bird populations, and

WHEREAS, since 1993 International Migratory Bird Day (IMBD) has become a primary vehicle for focusing public attention on the nearly 350 species that travel between nesting habitats in our communities and throughout North America and their wintering grounds in South and Central America, Mexico, the Caribbean, and the southern U.S., and

WHEREAS, hundreds of thousands of people will observe IMBD, gathering in town squares, community centers, schools, parks, nature centers, and wildlife refuges to learn about birds, take action to conserve them, and simply to have fun, and

WHEREAS, while IMBD officially is held each year on a Saturday in May, its observance is not limited to a single day, and planners are encouraged to schedule activities on the dates best suited to the presence of both migrants and celebrants; and

WHEREAS, IMBD is not only a day to foster appreciation for wild birds and to celebrate and support migratory bird conservation, but also a call to action,

NOW THEREFORE I, Julie Siegel, as President of the Village of Whitefish Bay Village Board, County of Milwaukee, Wisconsin, do herby proclaim May _____, 2016 as International Migratory Bird Day in the Village of Whitefish Bay, and I urge all citizens to celebrate this observance and to support efforts to protect and conserve migratory birds and their habitats in our community and the world at large.

Dated this 15th day of February in the year 2016.

_____
Julie Siegel, Village President

ATTESTATION:

_____
Jennifer R. Amerell, Village Clerk

February 11, 2016

Memo to: Steve Sheiffer, Village Manager

From: John Edlebeck, Director of Public Works

Re: **2016 Infrastructure Project - Contract Award**

On February 5, 2016 Village Staff conducted a bid opening for the above referenced project. Eight (8) bids were publically submitted and opened. The project includes various infrastructure improvements to sections of Berkeley Boulevard, Public Alleys, Elkhart Avenue and Sheffield Avenue in the village. A memo from the Village Engineer dated February 11, 2016 outlines the bids received along with an analysis and recommendation.

Base Bid amounts for	
Berkeley	$ 1,742,362.50
Alley	$ 190,669.00
Elkhart	$ 737,363.65
Sheffield	$ 491,550.05
Base Bid Amount	**$3,161,945.20**

The project bid included an alternate bid price for concrete pavement on Berkeley Boulevard. The additional cost for the concrete pavement per the alternate bid provides a better lifetime value than the life time cost of the base asphalt pavement bid and expected future maintenance and reconstruction costs.

Recommended Alternate Bid		
Berkeley	**$ 125,846.50**	concrete pavement increase over base bid for asphalt pavement

Subtotal **$3,287,791.70**

Plus 9.5% Project Contingency for unknown or unexpected conditions

+ $ 312,208.30

Total project amount $ 3,600,000.00

In the 2016 Village Budget, $3,958,000 was approved for the total budget amount for this project, leaving $358,000.00 remaining. It is the Village Staff and Village Engineer's recommendation to award the **2016 Infrastructure Project** contract to **Advance Construction of Green Bay, Wisconsin** for a total bid amount of **$3,600,000.00** as detailed above.

Village of Whitefish Bay, Wisconsin
2016 Infrastructure Project –Construction Contract Only

Fund	Project Budget	Low Bidder	Difference
Street			
Berkeley	$1,312,000	$ 781,617.00	
Berkeley Concrete Pavement Alternate		$ 125,846.50	
Alleys	$ 285,000	$ 190,669.00	
	$1,597,000	**$1,098,132.50**	**$498,867.50**
Sanitary			
Berkeley	$ 431,000	$ 481,280.00	
Elkhart	$ 44,000	0	
Sheffield	$ 40,000	0	
	$ 515,000	**$ 481,280.00**	**$ 33,720.00**
Storm			
Berkeley	**$ 305,000**	**$ 340,325.50**	**($35,325.50)**
Water			
Berkeley	$ 70,000	$ 139,140.00	
Elkhart	$ 170,000	$ 199,582.40	
Sheffield	$ 5,000	0	
	$ 245,000	**$ 338,722.40**	**($93,722.40)**
FEMA Grant			
Elkhart (Street)	$ 453,000	$ 309,618.50	
Elkhart (Storm)	$ 220,000	$ 228,162.75	
Sheffield(Street)	$ 431,000	$ 298,386.00	
Sheffield (Storm)	$ 192,000	$ 193,164.05	
	$1,296,000	**$1,029,331.30**	**$266,668.70**
TOTAL	**$3,958,000**	**$3,287,791.70**	**$670,208.30**
			Under budget

Village of Whitefish Bay, Wisconsin
2016 Infrastructure Project

Project	Budgeted	Low Bidder	Recommended Alt.
Berkeley			
Street	$1,312,000	$781,617.00	
Street Alternate		$125,846.50	Concrete pavement
Sanitary	$ 431,000	$481,280.00	
Storm	$305,000	$340,325.50	
Water	$70,000	$139,140.00	
	$2,118,000	$1,868,209.00	
Alleys			
Street	$285,000	$190,669.00	
Elkhart			
Street	$453,000	$309,618.50	
Sanitary	$ 44,000	0	
Storm	$220,000	$228,162.75	
Water	$170,000	$199,582.40	
	$887,000	$737,363.65	
Sheffield			
Street	$431,000	$298,386.00	
Sanitary	$ 40,000	0	
Storm	$ 192,000	$193,164.05	
Water	$5,000	0	
	$668,000	$491,550.05	
TOTAL	**$3,958,000**	**$3,287,791.70**	

Clark Dietz
ENGINEERS

February 11, 2016

John Edlebeck
Director of Public Works
Village of Whitefish Bay
155 W. Fairmont Avenue
Whitefish Bay, WI 53217

Re: Recommendation for award of the 2016 Infrastructure Project

Dear Mr. Edlebeck:

Clark Dietz, Inc. has reviewed the eight (8) bids opened by the Village on February 5th 2016 for the aforementioned project. This project consists of water system, storm sewer, sanitary sewer improvements and reconstruction of Berkeley Blvd, Public Alleys, Elkhart Ave and Sheffield Ave, in the Village limits. The bid also included three alternates for pavement surface types. The lowest three (3) bidders are as follows:

	Apparent Low Bidder								
	Advance Construction Inc.			Vinton Construction Company			UPI, LLC		
	Addendums	Bid Bond	Engineer's Tabulation	Addendums	Bid Bond	Engineer's Tabulation	Addendums	Bid Bond	Engineer's Tabulation
	1			1			1		
Project #1 BERKELEY BLVD - BASE BID	X	X	$1,742,362.50	X	X	$1,867,489.30	X	X	$2,030,292.10
Project #1 BERKELEY BLVD - ALTERNATE			$125,846.50			$130,321.90			$124,875.00
Project #2 PUBLIC ALLEYS - BASE BID	Base Bid As-Read		$190,669.00	Base Bid As-Read		$184,833.00	Base Bid As-Read		$195,641.50
Project #3 ELKHART AVE - BASE BID	$3,137,862.70		$737,363.65	$3,179,007.90		$706,531.40	$3,332,302.60		$665,541.00
Project #3 ELKHART AVE - ALTERNATE BID	Base Bid Eng's Tab		$85,400.00	Base Bid Eng's Tab		$80,900.00	Base Bid Eng's Tab		$105,300.00
Project #4 SHEEFFIELD AVE - BASE BID	$3,161,945.20		$491,550.05	$3,179,007.90		$420,154.20	$3,334,468.60		$442,994.00
Project #4 SHEFFIELD AVE - ALTERNATE BID			$78,730.00			$74,550.00			$97,950.00

Summary of Bids for Concrete or Asphalt Roadways:

Advance Construction, Inc.	Asphalt Pavement Total Cost	Concrete Pavement Total Cost	Difference
PROJECT 1 - BERKELEY BLVD - Asphalt Pavement	$1,742,362.50		
PROJECT 1 - BERKELEY BLVD - Concrete Pavement		$1,868,209.00	+$125,846.50
PROJECT 2 - PUBLIC ALLEYS - Concrete Pavement		$190,669.00	
PROJECT 3 - ELKHART AVE - Asphalt Pavement	$693,063.65		- $44,300.00
PROJECT 3 - ELKHART AVE - Concrete Pavement		$737,363.65	
PROJECT 4 - SHEFFIELD AVE - Asphalt Pavement	$448,430.05		- $43,120.00
PROJECT 4 - SHEFFIELD AVE - Concrete Pavement		$491,550.05	

The bidding process was structured to offer the Village the option for selecting either asphalt or concrete roadway construction. In general, we recommend the selection of the pavement surface that will result in lower long-term maintenance needs and costs. This approach can sometimes justify asphalt, and other times concrete, depending on the difference in price between the two. In this instance, the price for concrete pavement was **$43 to $47 per foot** higher than asphalt. So, to determine if the price increase makes sense for the Village:

- In general, an asphalt roadway would be expected to have a service life of 20 years WITHOUT major maintenance work. With maintenance, including crack seals, patching, spot overlays, and one round of mill and overlay, the life of the asphalt pavement can be extended to 30-35 years.

- A similar concrete roadway would be expected to have a service life of 30-35 years WITHOUT maintenance. With maintenance, including cyclical joint and crack sealing, and spot grinding and repairs, the service life of a concrete roadway can be extended to 40-50 years.

- In general, cyclical ongoing maintenance costs of asphalt or concrete roadways will be similar.

- Based on 2015 Village contract award, mill and overlay prices were **$48 per foot** of roadway. One round of mill and overlay would be expected on our asphalt streets at about the 20 year mark.

- Therefore, if we accepted the asphalt roadway option, we would be expected to spend $48 per foot in addition to our construction cost to attain a 30-35 year service life.

- In comparison, by accepting the concrete roadway now, we would spend an additional $43-$47 per foot and receive a 40-50 year service life.

- For about the cost of one round of mill and overlay, the concrete pavement option is expected to give us another 10-15 years of service over asphalt pavement. ***We therefore recommend the selection of the concrete option in all streets.***

Award Recommendation:

Overall, the bids came in very favorably for the Village. Accordingly, Clark Dietz recommends that the Village award a contract to the low responsible bidder, **Advance Construction, Inc. of Green Bay, WI** in the amount of $3,287,791.70 for the four Base Bid items, plus the Berkeley Concrete Alternate item. Additionally, we recommend that the amount $312,208.30 (Approx. 9.5%) be included for construction contingencies.

With contingencies, the total recommended contract award amount is **not to exceed $3,600,000**. The amount in the approved 2016 Village Budget for this total project is $3,958,000.

If you have any questions or comments for our office, please feel free to contact us at (262) 657-1550.

Sincerely,

Clark Dietz, Inc.

Mustafa Emir, PhD, PE
Vice President

January 14, 2016

Memo to: Steve Sheiffer, Whitefish Bay Village Manager

From: John Edlebeck, Whitefish Bay Director of Public Works

Re: ***Construction Engineering Services Contract Award***
2016 Roadway Reconstruction Project
Village of Whitefish Bay, Wisconsin

Five (5) local consulting civil engineering firms were solicited through a Request for Proposals (RFP) for construction engineering services for the 2016 Roadway Reconstruction Project. Four (4) proposals were received on Tuesday, January 12, 2016.

The analysis of those submittals is shown below:

Consultant	Total Hours	Estimated Total Cost	Inspection Only Hours	Total Cost/Hour	Total Cost / Inspection Hour	Main Inspector	Main Inspectors Yrs Experience
DAAR	2870	$198,672.40	2080	$69.22	$ 95.52	Non P.E.	4-6
Strand Assoc.	1758	$184,000.00	1474	$104.66	$124.83	P.E.	7
Kapur & Assoc.	1600	$153,220.00	1363	$95.76	$112.41	P.E.	32
The Sigma Group	**1920**	**$144,650.00**	**1650**	**$75.34**	**$ 87.67**	**P.E.& Non P.E.**	**11-23**

I contacted several of The Sigma Group area municipal references on previous projects that they provided construction inspection services on that were similar to our upcoming roadway projects this summer. All references stated that The Sigma Group provided cost effective, professional services on their projects.

After reviewing the above information and discussions with Mustafa Emir, Village Engineer, it is the Public Works Department's recommendation to award the ***Construction Engineering Services Contract for the 2016 Roadway Reconstruction Project to The Sigma Group for the hourly rates as submitted in their proposal not to exceed $144,650.00***

February 6, 2016

To: Village Board

Subject: Review and action on Employee Handbook Update – Resolution #2964

From: Steven Sheiffer - Village Manager Steve

Earlier in February you received a proposed updated version of the Employee Handbook with all addendums. This version showed all markups and as a result there were a number of blank pages or pages with very little text. We couldn't correct this problem on the "marked up version", but will on the final version.

The changes may be described as clarifications or editorial; substantive to address the increased flexibility allowed by Act 10 ; some new proposals to address areas not previously covered or needing elaboration; inclusion of the future changes to the health insurance program and benefits for new employees hired after January 1, 2016 previously approved by the Board; and the Addendums are brought up to date and integrated with the primary handbook. The Handbook is on the February 15, 2016 agenda for a work session. I will review each of the changes at that meeting. Further, Board members will be able to ask questions about any item in the Handbook and to suggest other changes.

I would suggest we invest an hour into this review in work session format and then we can finish with another hour on March 7. The revised Handbook would then be on the March 21 agenda for formal adoption.

If you would like to discuss any of the changes or other items in the Handbook prior to the meeting, please contact me.

Thank you for your consideration.

cc: Chris Jaekels Esq - Village Attorney

STATE OF WISCONSIN : MILWAUKEE COUNTY : VILLAGE OF WHITEFISH BAY

RESOLUTION NO.2964

UPDATING THE EMPLOYEE HANDBOOK FOR THE VILLAGE OF WHITEFISH BAY

The Board of Trustees of the Village of Whitefish Bay adopts the following Resolution:

WHEREAS, the Village's Employee Handbook was last updated on March 5, 2012; and

WHEREAS, the Village Board is committed to an effective and efficient personnel system; and

WHEREAS, the Village Board has concluded that an updated Employee Handbook is essential to an effective and efficient personnel system; and

WHEREAS, the Village Board has concluded that a uniform, formal, and public personnel system is in the best interests of the Village;

WHEREAS, the Village Manger has recommended the attached " Village of Whitefish Bay Employee Handbook effective January 1, 2016; and

NOW, THEREFORE, the Village Board of the Village of Whitefish Bay, Milwaukee County, Wisconsin, HEREBY RESOLVES to adopt the attached " Village of Whitefish Bay Employee Handbook" dated January 1, 2016.

PASSED AND APPROVED this the 7th day of March2016, by the Village Board of the Village of Whitefish Bay, Wisconsin.

_____

Julie Siegel, Village President

(Attest)

_____

Jennifer Amerell, Village Clerk