



REGULAR VILLAGE BOARD MEETING

MEETING NOTICE AND AGENDA

Monday, May 4, 2020, 6:00 PM

Meeting will be held at: <https://www.gotomeet.me/wfbvillage/village-board>

Access Code: 348-527-221

Phone Number Log In: +1 (872) 240-3212

- I. Call to Order and Roll Call
- II. Consent Agenda – Upon request of any Trustee, any item may be removed from the Consent Agenda for separate consideration under General Business.
 1. Minutes of the regular meeting held on March 16, 2020.
 2. Minutes of the regular meeting held on April 20, 2020.
 3. Referral of Ordinance to the Plan Commission - Ordinance No. 1868 – to repeal and recreate Section 16-31 of the Municipal Code with regard to maintaining or eliminating nonconforming or substandard lots.
- III. Report of Village Officers
 1. Village Attorney
 2. Village Manager
 3. Village President
 4. Miscellaneous Trustee
- IV. Petitions and Communications – Members of the public wishing to communicate to the Village Board should email manager@wfbvillage.org at least 48 hours prior to the meeting with “Message to Village Board” in the subject line. Those messages will be provided to the Board Members.
- V. General Business
 1. COVID-19 update from North Shore Health Director Ann Christiansen.
 2. Presentation of 2019 Police Department Annual Report by Chief Young.

3. Discussion/action regarding potential extension of the Declared Public Health Emergency.
4. The Board may convene into Closed Session pursuant to Wisconsin State Statute §19.85(1)(e) deliberating or negotiating the purchase of public property, investing of public funds, conducting other specified business whenever competitive and/or bargaining reasons require a closed session – specifically regarding a Declaration of Deed Restrictions; and pursuant to Wisconsin State Statute §19.85(1)(g) to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved – specifically regarding a request for a Certificate of Appropriateness. The Board will reconvene into open session for the purpose of adjournment.

VI Adjourn

Due to the COVID-19 pandemic, this meeting is being held via remote conference only. Members of the media and public may attend by logging onto <https://www.gotomeet.me/wfbvillage/village-board>. The access code is 348-527-221. The phone number to log in is +1 (872) 240-3212. All public participants will be muted during the meeting. **Members of the public wishing to communicate to the Village Board should email p.boening@wfbvillage.org at least 48 hours prior to the meeting with “Message to Village Board” in the subject line. Those messages will be provided to the Board Members.** Agendas and minutes are available on the Village website (www.wfbvillage.org)

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. Contact Village Hall at (414) 962-6690. It is possible that members of and possibly a quorum of members of other Boards, Commissions, or Committees of the Village including in particular the Plan Commission may be in attendance in the above stated meeting to gather information; no action will be taken by any other Boards, Commissions, or Committees of the Village except by the Board, Commission, or Committee noticed above. Agendas and minutes are available on the Village website (www.wfbvillage.org)

REGULAR VILLAGE BOARD MEETING

A regular meeting of the Board of Trustees of Whitefish Bay was held in the Board Room of Whitefish Bay Village Hall, 5300 North Marlborough Drive, March 16, 2020

Pursuant to law, written notice of this meeting was given to the press and posted on the public bulletin boards.

I. Call to Order and Roll Call

President Siegel called the meeting to order at 6:00 pm.

Present: Trustees Serebin, Buckley, Fuda, Davis, Saunders and President Siegel

Absent: Trustee Demet

Also Present: Village Manager Paul Boening
Village Attorney Chris Jaekels
Assistant Village Manager Tim Blakeslee
Director of Public Works John Edlebeck
Director of Building Services Joel Oestreich
Deputy Clerk Caren Brustmann

II. Consent Agenda

It was moved by Trustee Saunders, seconded by Trustee Buckley, and unanimously carried by the Village Board to remove Items 2 & 3 from General Business and place them under the Consent Agenda (Items 10 & 11).

1. Minutes of the regular meeting held on February 17, 2020.
2. Minutes of the regular meeting held on March 2, 2020.
3. Claims for February, 2020.
4. Investment Report for February, 2020.
5. Temporary Class "B" Beer/"Class B" Wine License for the "Bay Day" event to be held on May 2nd (Applicant: WFB Civic Foundation). **CANCELLED**
6. Resolution No. 3070 Adopting the 2019 WPDES Storm Water Discharge Permit Annual Report.
7. Approval of Cost Sharing Agreement with the City of Glendale for the Lydell Avenue Reconstruction Project.
8. Referral of Ord. 1864 to the Plan Commission (pertaining to Conditional Uses in the Business District).
9. Referral of Ord. 1865 to the Plan Commission (pertaining to Conditional Use Procedure).
10. Discussion/action on Ordinance No. 1863 to repeal and recreate Sections 13-65 through 13-78 of the Municipal Code with regard to Stormwater Management Regulations.
11. Discussion/action on Intergovernmental Agreement for Law Enforcement Services for the 2020 Democratic National Convention.

It was moved by Trustee Saunders, seconded by Trustee Serebin, and unanimously carried by the Village Board to approve the consent agenda as amended.

III. Report of Village Officers

1. Village Attorney

Village Attorney Chris Jaekels noted the agenda was amended to add a Resolution adopting a local state of emergency. Attorney Jaekels also stated future meetings may be available via teleconference under this Resolution. It was also noted that Municipal Court has been suspended until May.

- 2. Village Manager** – No report
- 3. Village President** – No report
- 4. Miscellaneous Trustees** – No reports

IV. Petitions and Communications - None

V. General Business

1. COVID-19 update from North Shore Health Director Ann Christiansen.

North Shore Health Director Ann Christiansen shared The Centers for Disease Control and Prevention (CDC), the Wisconsin Department of Health Services (WI DHS) and the North Shore Health Department (NSHD), along with other local health departments are responding to an outbreak of respiratory disease caused by a novel coronavirus, COVID-19. Under their guidance, taking proper precautions to reduce your risk and prevent further spread is highly suggested. Precautions include keeping 6 feet of physical distance between yourself and others, washing your hands frequently with soap and warm water, wearing a cloth face covering, and avoid touching eyes, nose, or mouth. North Shore residents are advised to stay home unless it is absolutely necessary to leave for essential functions. COVID-19 cases were confirmed to be in Wisconsin, as well as Milwaukee County. Ms. Christiansen answered questions or concerns from the Board, noting updates will be provided as they become available.

4. Discussion/action on Resolution No. 3071 Declaring a Public Health Emergency in the Village of Whitefish Bay.

Village Manager Paul Boening introduced the Resolution complying with the requirements of State Statute 323.11. In response to COVID-19, the Federal Government, State of Wisconsin and Milwaukee County have all declared states of emergency that correspond to their specific government functions. The declaration will permit flexibility from certain policies, laws, and procedures in the interest of public safety.

It was moved by Trustee Saunders, seconded by Trustee Buckley, and unanimously carried by the Village Board to approve Resolution No. 3071 Declaring a Public Health Emergency in the Village of Whitefish Bay.

4. Discussion/action regarding organizational impacts in response to COVID-19.

Village Manager Paul Boening provided guidance and directives to contain the spread of the virus in a memo shared with the Board. Mr. Boening discussed temporary closure of the Village Hall to the public, promoting online bill pay, postponing the April utility billing until May, rescheduling court, etc.

It was moved by Trustee Saunders, seconded by Trustee Serebin, and unanimously carried by the Village Board to approve the Village Manager's proposal in response to COVID-19.

VI. Adjourn

There being no further business, it was moved by Trustee Saunders, seconded by Trustee Davis, and unanimously carried by the Village Board to adjourn the meeting at 6:52pm.

Caren Brustmann
Deputy Clerk

REGULAR VILLAGE BOARD MEETING

A regular meeting of the Board of Trustees of Whitefish Bay was held via GoToMeeting on April 20, 2020

Pursuant to law, written notice of this meeting was given to the press and posted on the public bulletin boards.

I. Call to Order and Roll Call

President Siegel called the meeting to order at 6:00 pm.

Present: Trustees Serebin, Fuda, Buckley, Demet, Davis, Saunders and President Siegel

Also Present: Village Manager Paul Boening
Village Attorney Chris Jaekels
Assistant Village Manager Tim Blakeslee
Director of Public Works John Edlebeck
Director of Building Services Joel Oestreich

II. Consent Agenda

There was discussion about the intent of item 5 on the consent agenda and who has enforcement capability.

It was moved by Trustee Saunders, seconded by Trustee Davis and unanimously carried by the Village Board to approve the consent agenda as presented.

1. Claims for March, 2020.
2. Investment Report for March, 2020.
3. Annual appointment of Trustees to various Boards, Commissions and Committees.
4. Village President's recommended appointments to Boards, Commissions and Committees.
5. Ordinance No. 1866 - to create Section 10-49(E) of the Municipal Code with regard to Communicable Diseases and Quarantine and Isolation Regulations.

III. Report of Village Officers

1. Village Attorney

Village Attorney Chris Jaekels shared they are monitoring calls about purchasing large quantities of PPE if needed.

2. Village Manager

Village Manager Paul Boening congratulated Trustee Serebin, Trustee Demet, and President Siegel on reelection. He noted its municipal treasurer's week and thanked Jen Amerell and Xenia Ramos of the Finance Department. HE stated that departments have been working well adapting to the COVID-19 situation.

3. Village President

President Siegel noted that they had a CDA meeting last week and approved the Schwanke-Kasten and Consaul Commons engineering agreement. She had a call with the BID last week with CDA Chair Ray Krueger.

4. Miscellaneous Trustees – No reports

IV. Petitions and Communications

None received

V. General Business

1. Discussion/action on Ordinance No. 1867 pertaining to Construction Site Erosion and Sediment Control.

Public Works Director John Edlebeck summarized the model ordinance. Village Attorney Chris Jaekels noted that this was part of our resolution required by the DNR.

It was moved by Trustee Serebin, seconded by Trustee Demet and unanimously carried by the Village Board to adopt Ordinance No. 1867 pertaining to Construction Site Erosion and Sediment Control.

2. Discussion/action on contract award for the 2020 EAB Parkway Tree Removal Project.

Trustee Buckley asked about disaster budgeting and if the Village should be moving forward with these projects at this time. Village Manager Paul Boening summarized the current Village financial position and that he feels comfortable moving on with the projects. Trustee Fuda noted the level of reserve balances. There was discussion about bid timing. Public Works Director John Edlebeck summarized the project.

It was moved by Trustee Serebin, seconded by Trustee Fuda and unanimously carried by the Village Board to reject the bid from Wallace Tree Service due to a found math error and award the 2020 EAB Tree Removal project to Limbwalker's Tree Service in the amount of \$64,341.00.

3. Discussion/action on contract award for the 2020 Parkway Tree Planting Project.

Public Works Director John Edlebeck summarized the project. There was discussion about trees that will be planted.

It was moved by Trustee Serebin, seconded by Trustee Saunders and unanimously carried by the Village Board to award the 2020 EAB Tree Planting project to Flagstone Landscape, Inc. in the amount of \$34,464.00.

4. Discussion/action on contract award for the 2020 Sidewalk Improvement Project.

Public Works Director John Edlebeck summarized the project. Discussion on project location and use of the sidewalk grinder.

It was moved by Trustee Buckley, seconded by Trustee Davis and unanimously carried by the Village Board to award the 2020 Sidewalk Improvement project to Forward Contractors in the amount of \$141,790.00.

5. Discussion/action on contract award for the 2020 Roadway Rehabilitation Project.

Public Works Director John Edlebeck summarized the project and the difference between the base and additive bid. The large quick pave project this year will be Santa Monica from School Road to Hampton. Discussion on the price of oil and asphalt bids.

It was moved by Trustee Saunders, seconded by Trustee Buckley and unanimously carried by the Village Board to reject the Additive Bid section and to award the 2020 Roadway Rehabilitation project to Payne and Dolan for the Base Bid amount of \$789,821.00

6. Discussion/action on contract award for the 2020 Sanitary Sewer Lining and Manhole Rehabilitation Project.

Public Works Director John Edlebeck summarized the project and the importance of continuing to reduce inflow and infiltration. There was a discussion about project location and number of bidders.

It was moved by Trustee Davis, seconded by Trustee Serebin and unanimously carried by the Village Board to award the 2020 Sewer Lining project to Visu-Sewer in the amount of \$518,863.10.

VI. Adjourn

There being no further business, it was moved by Trustee Fuda, seconded by Trustee Serebin, and unanimously carried by the Village Board to adjourn the meeting at 6:55 pm.

Tim Blakeslee
Assistant Village Manager



VILLAGE BOARD MEETING STAFF REPORT

REPORT TO: President Julie Siegel & Village Board of Trustees

REPORT FROM: Paul Boening – Village Manager

DATE: 4/30/20

AGENDA ITEM: Referral of Ordinance to the Plan Commission - Ordinance No. 1868 – to repeal and recreate Section 16-31 of the Municipal Code with regard to maintaining or eliminating nonconforming or substandard lots

ACTION REQUESTED: Ordinance Resolution Motion (Consent Agenda)

BACKGROUND

Attorney Jaekels is recommending adoption of the attached Ordinance to align Whitefish Bay's Municipal Code with language included in 2017 Wisconsin Act 67 and more recently clarified by a Supreme Court decision. Specifically, the Ordinance will add a provision to 16-31 to allow lots that were legally created that do not currently meet the minimum lot width and area requirements to be considered a building site provided that all ordinance requirements can be met.

Plan Commission review is required prior to Village Board action on Zoning Code amendments. The Ordinance will be brought back for final Village Board discussion and action after review by the Plan Commission.

RECOMMENDED ACTION BY VILLAGE BOARD

Approval of Consent Agenda, which includes referral of Ordinance 1868 to the Plan Commission for review and recommendation.

ATTACHMENTS

- Ordinance 1868 (draft)

C: Department Heads
Attorney Jaekels

ORDINANCE NO: 1868

**An Ordinance to Repeal and Recreate Section 16-31 of the
Municipal Code with Regard to
Maintaining or Eliminating Nonconforming or Substandard Lots**

The Village Board of the Village of Whitefish Bay, Milwaukee County, Wisconsin does ordain as follows:

Section One: Section 16-31 of the Municipal Code is hereby repealed and recreated to read as follows:

Section 16-31. Maintaining or Eliminating Nonconforming or Substandard Lots.

A legally created lot or parcel that met minimum area and minimum average width requirements when created, but does not meet current lot size requirements, may be used as a building site if all of the following apply:

- (1) The substandard lot or parcel was never reconfigured or combined with another lot or parcel by plat, survey, or consolidation by the owner into one property tax parcel;
- (2) The substandard lot or parcel has never been developed with one or more of its structures placed partly upon an adjacent lot or parcel; and
- (3) The substandard lot or parcel is developed to comply with all other ordinance requirements.

Note: The intent of this provision is to allow lots that were legally created that currently do not meet the minimum lot width and area requirements to be considered a building site provided all ordinance requirements can be met. Substandard lots that have been reconfigured by a certified survey map or consolidated into one legal description with the Register of Deeds, which result in a larger (closer to conforming) lot should be allowed to be utilized as a building site. Additionally, lots that have a legal description for each substandard lot on record with the Register of Deeds but have one tax parcel number assigned by the real property lister or assessor for taxing/assessing purposes should be considered separate building sites and should not be considered consolidated. Lots that have had development over the lot lines should be combined with a legal description and recorded with a new deed prior to new development occurring.

Section Two: All ordinances or parts of ordinances conflicting with the provisions of this Ordinance are hereby and to such extent repealed.

Section Three: This ordinance shall take effect and be in force from and after its passage and posting.

PASSED AND ADOPTED by the Village Board of Trustees of the Village of Whitefish Bay
this ____ day of _____, 2020.

VILLAGE OF WHITEFISH BAY

Julie Siegel, Village President

Caren Brustmann, Deputy Clerk



April 29th, 2020 Update on COVID-19 (as of 4:30 pm)

The Centers for Disease Control and Prevention (CDC), the Wisconsin Department of Health Services (WI DHS) and the North Shore Health Department (NSHD), along with other local health departments are responding to an outbreak of respiratory disease caused by a novel coronavirus, COVID-19. For the most current information, visit the [CDC's website](#) or our [website](#). Wisconsin [DHS](#) publishes statewide COVID-19 data that is updated daily.

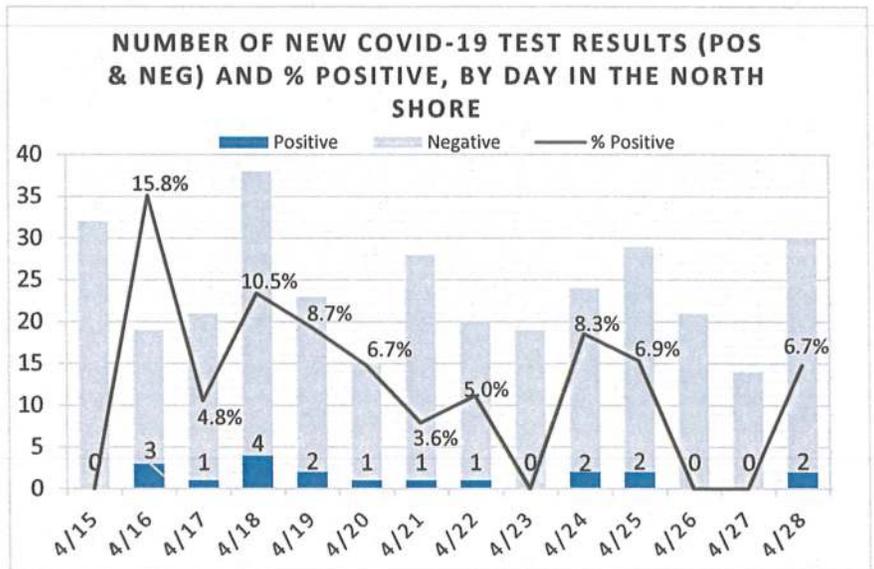
We are currently monitoring 23 active cases in the North Shore, and we are also providing active monitoring for high-risk contacts of confirmed cases. We have triaged and processed over 1,103 suspect cases and/or contacts, and performed several large contact investigations, which involves notifying the contacts of their potential risk and educating them on self-quarantine guidelines. We are also managing several active cases in Milwaukee to assist the Milwaukee Health Department.

The NSHD has compiled data on the total number of positive and negative test results received per day in the North Shore and determined the percent of tests per day that had a positive result: Statewide data with these measures is released daily as a method of tracking progress throughout Wisconsin. This North Shore level data provides our department and the public with a way to assess the state of our community specifically.

The NSHD has been working diligently to effectively respond to the COVID-19 pandemic and protect the health and safety of North Shore residents: We want to share with you some of the notable successes of the NSHD in response to COVID-19:

- Supported school closures on March 13th, ahead of the Governor's Order.
- Closed restaurants and bars on March 17th, ahead of the Governor's Order.
- Established a COVID-19 response team with staff from North Shore schools and the North Shore Fire Department that is still actively monitoring positive cases and conducting contact tracing.
- Serving on the Future Operation Team for the Milwaukee County United Emergency Operations Center (EOC): The Milwaukee County United EOC brings together the North Shore Health Department, North Shore Fire/Rescue, North Shore police departments, Bayside Dispatch, Village Managers, and the Glendale City Administrator for daily updates and planning of our response to COVID-19.

COVID-19 Cases to Date
North Shore (includes Bayside, Brown Deer, Fox Point, Glendale, River Hills, Shorewood, Whitefish Bay - as of April 29 th , 2020)
117 Cumulative Confirmed Cases (+4)
23 active cases being managed and monitored (+0)
85 cases resolved - people have recovered and been removed from isolation by NSHD (+2)
8 deaths (+2)
1 transfer out of state
Milwaukee County (as of April 29 th , 2020)
2,815 Cumulative Confirmed Cases (+93)
177 deaths (+3)
Wisconsin (as of April 29 th , 2020)
6,520 Cumulative Confirmed Cases (+231)
66,630 People with Negative Results (+3,095)
308 deaths (+8)



Milwaukee Community Health Centers Expand Access to COVID-19 Diagnostic Testing ([media release](#)): If you are experiencing COVID-19 symptoms you can call one of the five Community Health Centers to determine your need for testing. Individuals without a primary care provider are encouraged to seek testing through the Community Health Centers. There are no insurance, income or immigration restrictions. Gerald L. Ignace Indian Health Center: 414-383-9526 Milwaukee Health Services, Inc. – 414-372-8080 Outreach Community Health Center – 800-952-1086 Progressive Community Health Center - 414-882-2040 Sixteenth Street Community Health Center – 414-672-1353

COVID-19 Diagnostic Testing

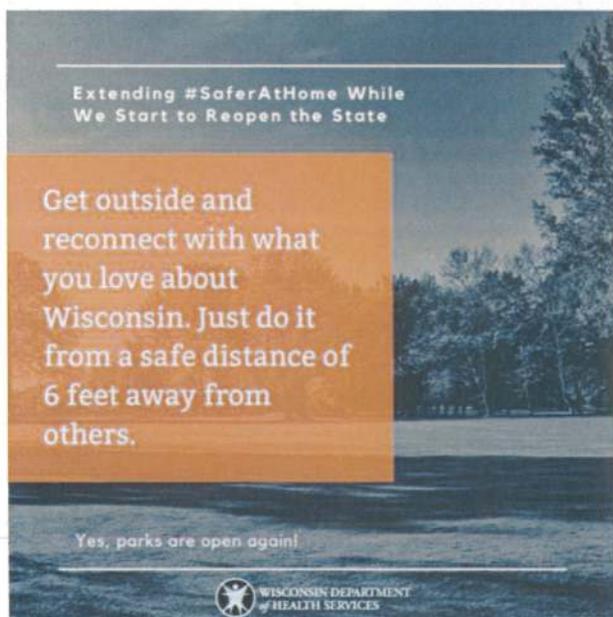
Milwaukee Community Health Centers

If you do NOT have a doctor and have ANY of the following symptoms:

- Fever
- Cough
- Shortness of Breath
- Sore throat
- Headache
- Fatigue
- Body or muscle aches
- Nausea
- Vomiting
- Loss of smell
- Loss of taste

Call your nearest Milwaukee Health Center or 211

Diagnostic testing is by appointment only



Several state parks, forests, and recreational areas will re-open on Friday, May 1: Governor Evers directed the Department of Natural Resources to re-open certain state parks with special pre-cautions in place to maintain social distancing. An annual park sticker and/or trail pass will be required to visit state parks and trails. The pass can be purchased by calling: 1-888-305-0398. The full list of parks to re-open and additional information on visiting requirements can be found here: [Press Release](#)

This is a rapidly evolving situation and we encourage you to frequently monitor the [DHS website for updates](#), as well as the [NSHD website](#). Additional information on COVID-19 can be found on the [CDC website](#).

Annual Report

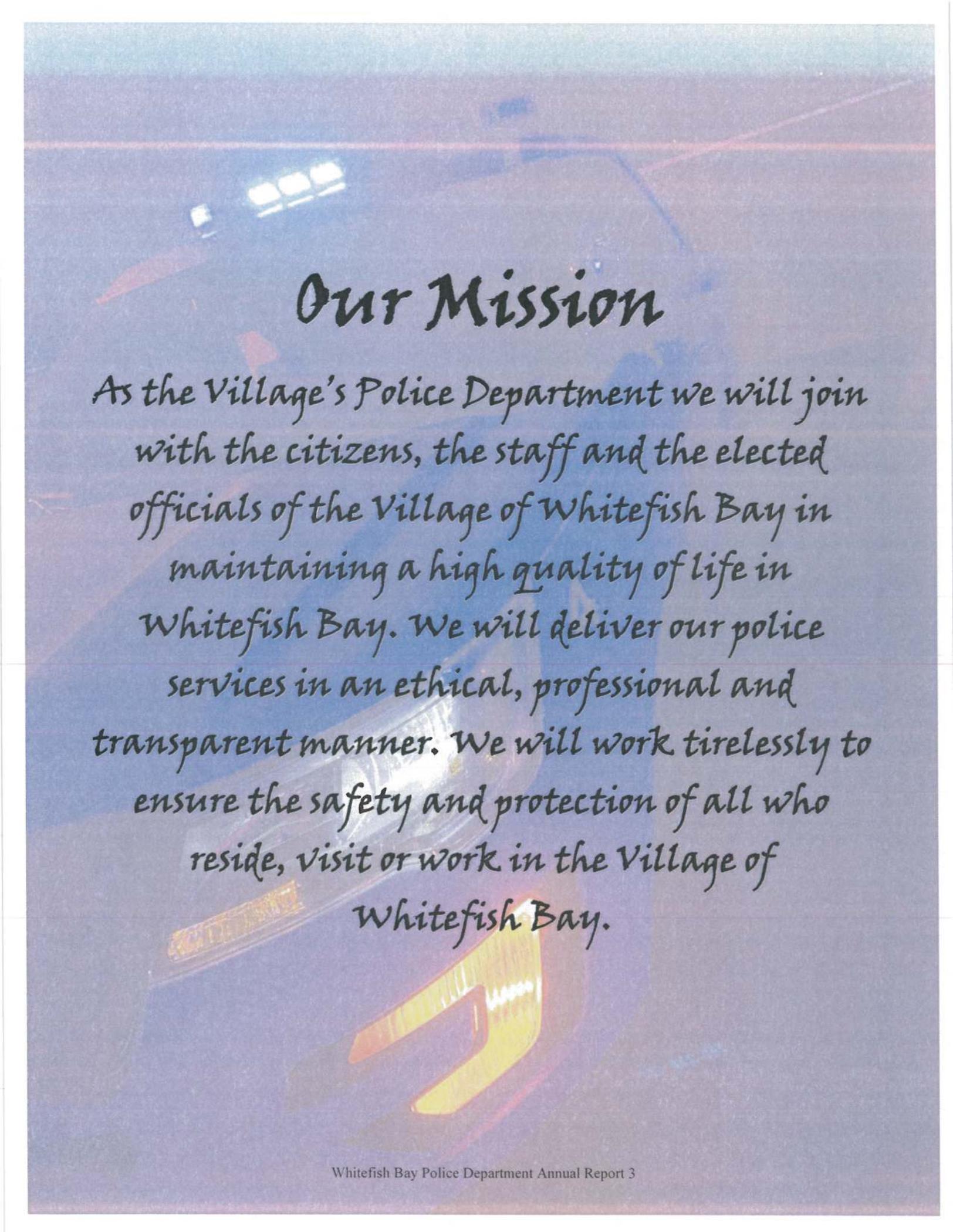
2019



Whitefish Bay Police Department

Contents

Our Mission	3
Message from the Chief	4
Our Village	5
Organizational Structure	6
Our Department	7
Personnel	8
Civilian Personnel	9
Uniform Crime Report	10
National Incident Based Reporting System	11
Calls for Service	12
Traffic Enforcement	13
Citations	14
Motor Vehicle Accidents	15
Municipal Citations	16
Stolen Property	17
Parking	17
Financials	18
Training	19
Community Events	20
Police Auxiliaries	21
Changes	22
Ceremonies	23



Our Mission

As the Village's Police Department we will join with the citizens, the staff and the elected officials of the Village of Whitefish Bay in maintaining a high quality of life in Whitefish Bay. We will deliver our police services in an ethical, professional and transparent manner. We will work tirelessly to ensure the safety and protection of all who reside, visit or work in the Village of Whitefish Bay.

Message from the Chief

Citizens of Whitefish Bay
President Julie Siegel
Members of the Village Board
The Police Commission
Village Manager Paul Boening

On behalf of the Village of Whitefish Bay Police Department I respectfully present the 2019 Annual Report. Working in conjunction with the citizens of Whitefish Bay and the elected officials of Whitefish Bay and the Village Hall staff, we contributed to the high quality of life in our Village. The members of the Police Department gratefully accept the overwhelming support that we receive from our citizens. All of us relish being the Village's guardians. All of us take our responsibilities to this community very seriously.

In 2019 Officer Eddie Gamez retired after serving the citizens of Whitefish Bay for 25 years. Also in 2019 Officer Michael Kowalski retired after 21.5 years of service. We hired 3 new officers for the Village's Police Department, Ryan May, Julia Zurfluh and Riley Parker.

2019 saw our crime levels go down significantly from 2018. In 2018 we had 201 part one crime offenses as defined by the FBI. In 2019 we experienced a 22% drop in crime from 201 incidents in 2018 to 155 incidents in 2019. Our most notable crime reductions occurred in burglary where in 2018 we had 24 burglaries and in 2019 we had 6 burglaries! Our motor vehicle thefts were down significantly as well, from 25 motor vehicle thefts in 2018 to 10 motor vehicle thefts in 2019!

These significant drops occurred because of steps we took in 2018 and continued in 2019. We partnered collaboratively with our surrounding North Shore police departments as well as the Milwaukee Police Department and the Milwaukee County District Attorney's Office at focusing on a group of juveniles and young adults that were targeting the North Shore and Milwaukee County to break into homes and steal vehicles. In 2018 and 2019 we continuously messaged our citizens to contact us with anything that looked or sounded out of place in their neighborhood.

In 2019 we had 8,494 calls for service and in 2018 we had 7,468 calls for service, a nearly 14% increase. The increase in calls can be attributed to two factors; more citizen calls and an increase in traffic stops, (24% more than 2018) based on our department actively patrolling our village as well as taking part in traffic safety grants throughout the year. These traffic enforcement activities resulted in our lowest accident total in at least 5 years, we had only 106 accidents in 2019 as opposed to 2018 when we had 126 accidents.

Our Department is committed to its citizens and we look forward to improving the quality of life in Whitefish Bay which is enjoyed by both residents and visitors. We look forward to maintaining the safe community that we all enjoy and we look forward to working with the citizens and the other entities of Whitefish Bay in 2020.

Our Village

Established: 1892

County: Milwaukee

Area: 2.4 square miles

Population: 14,178

48% Male, 52% Female

Median Age: 39.6

Households: 5,355

Average Household Size: 2.63

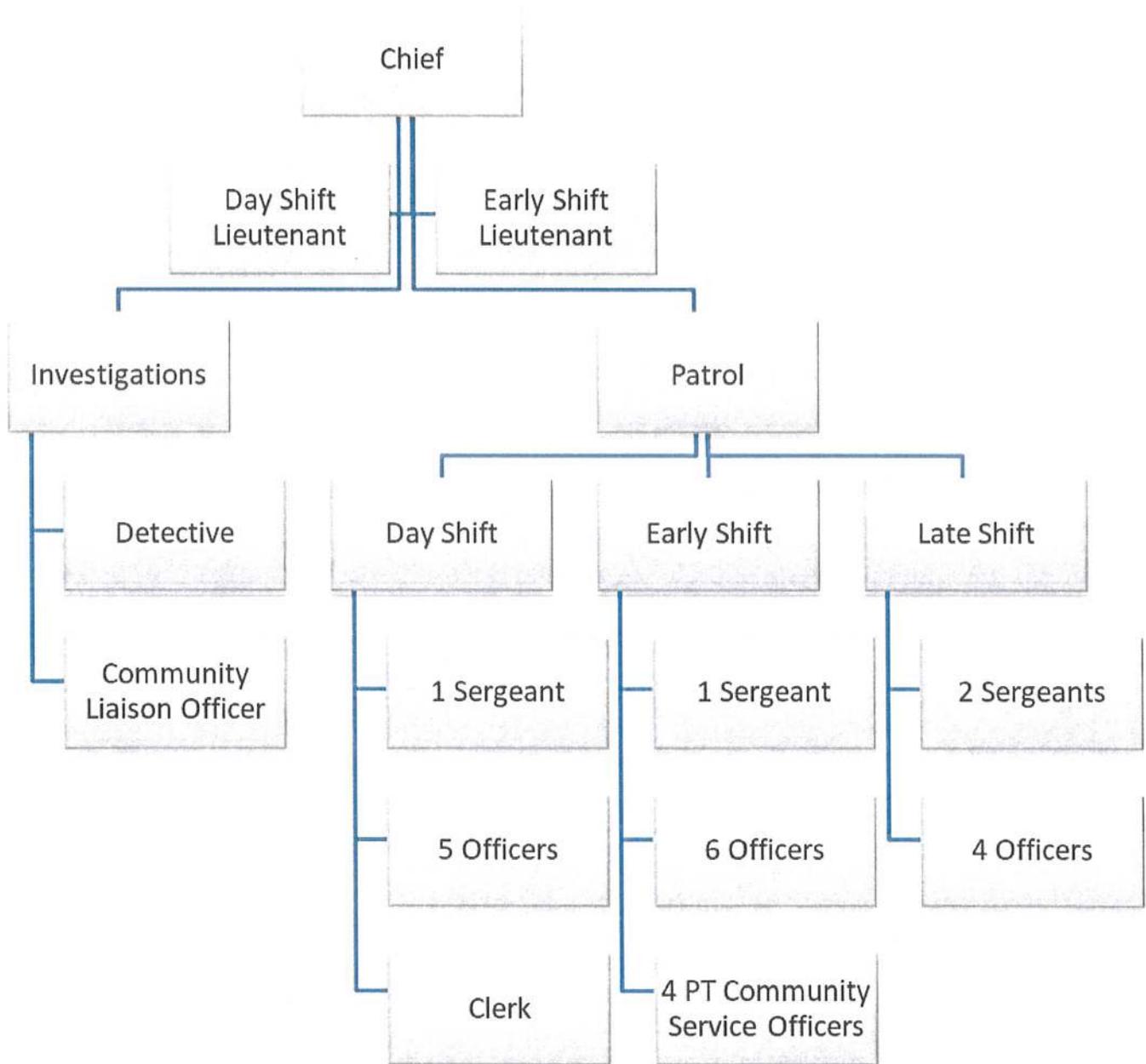
Parks: 9

#2 School District in Wisconsin*

#2 Best Suburb in Wisconsin*

*According to Niche

Organizational Structure





Our Department

Total Staff: 29

Sworn Officers: 24

Chiefs: 1

Lieutenants: 2

Sergeants: 4

Detectives: 1

CLO: 1

Patrol: 15

Shifts: 3

Average Years
of Service: 12.98

Day Shift

	Date of Hire	Years of Service
Chief Michael Young	11/12/2012	7 years, 1 month
Lieutenant Patrick Whitaker	04/29/1998	21 years, 2 months
Sergeant Daniel Courtier	06/12/1996	23 years, 6 months
Detective Joseph McLeod	06/09/1996	23 years, 6 months
CLO David Hryniewicki	06/02/2003	16 years, 6 months
Officer Patrick Murphy	09/21/1992	27 years, 3 months
Officer Eddie Gamez*	01/03/1994	25 years, 1 month
Officer James Turk	06/10/1996	23 years, 6 months
Officer Matthew Basting	10/26/2006	13 years, 2 months
Officer Adam Warsh	11/29/2007	12 years, 1 month
Officer Russell Blank	01/22/2008	11 years, 11 months

Early Shift

	Date of Hire	Years of Service
Lieutenant Andrew Mroz	07/15/2003	16 years, 5 months
Sergeant Daniel Rossmann	03/03/2009	10 years, 9 months
Officer Ralph Zeit	09/25/1983	36 years, 3 months
Officer Michael Kowalski*	06/30/1997	21 years, 6 months
Officer Ryan Bush	05/02/2008	11 years, 7 months
Officer Derek Bonkoski	07/08/2013	6 years, 5 months
Officer Sara Uecker*	06/13/2016	3 years, 5 months
Officer Julia Zurfluh**	01/07/2019	11 months
Officer Riley Parker**	05/22/2019	7 months

Late Shift

	Date of Hire	Years of Service
Sergeant Elizabeth Straub	05/02/2012	7 years, 7 months
Sergeant Michael Bohn	08/20/2013	6 years, 4 months
Officer Michael Boivin	02/05/2015	4 years, 10 months
Officer Davontae Johnson	01/03/2017	2 years, 11 months
Officer Jesse Barkow	08/21/2017	2 years, 4 months
Officer Ryan May**	01/07/2019	11 months

*Retired or resigned
**Hired

Civilian Personnel

The department's civilian staff includes a full-time clerk and part-time Community Service Officers (CSO). The police clerk assists with administrative tasks and provides assistance with the daily operations of the department. CSOs help enforce certain municipal ordinances relating to animals, parking and code enforcement. They also assist with traffic control and other needs as they arise. Due to vacancies, four CSOs, Ronald Kilgore, Bryce Moeller, Josh Tomaszewski and Amy Wahl, were hired in 2019. All are students at the University of Wisconsin- Milwaukee and have been excellent additions to the department.



	Date of Hire	Years of Service
Clerk Laura Gleason	05/26/2018	1 year, 7 months
CSO Riley Parker*	11/18/2015	3 years, 6 months
CSO Jenna Kunath**	09/12/2017	1 year, 7 months
CSO Ronald Kilgore	01/14/2019	11 months
CSO Bryce Moeller	01/14/2019	11 months
CSO Amy Wahl	07/01/2019	5 months
CSO Joshua Tomaszewski	07/02/2019	5 months

*Resigned

Uniform Crime Report

2019 Total Crime Index:

155

22.5% Decrease

Thefts: 132

5.71% Decrease

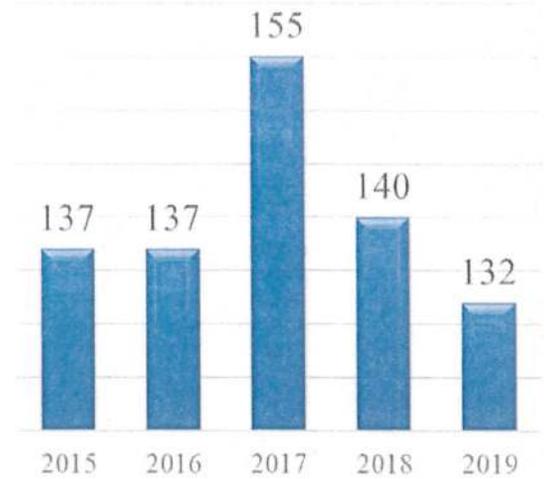
Burglaries: 6

75% Decrease

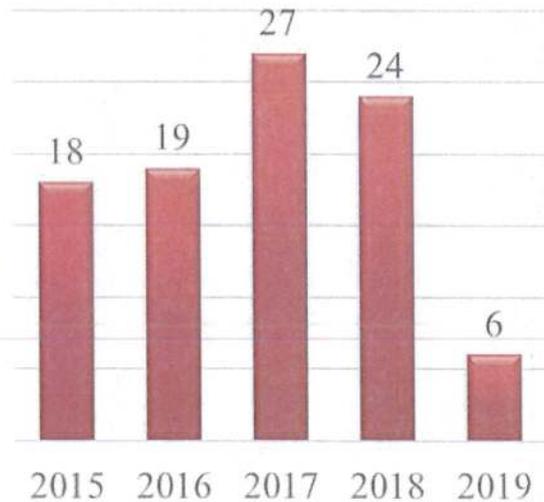
Motor Vehicle Thefts: 10

60% Decrease

Thefts



Burglaries



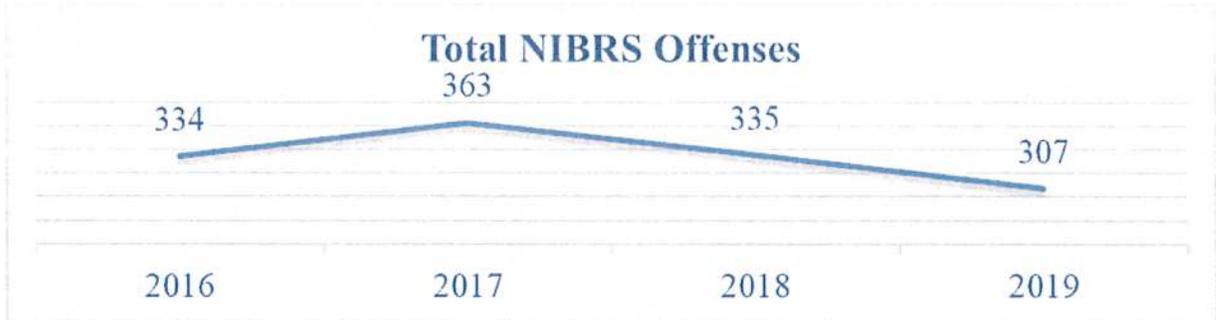
Motor Vehicle Thefts



Total Crime Index



National Incident Based Reporting System

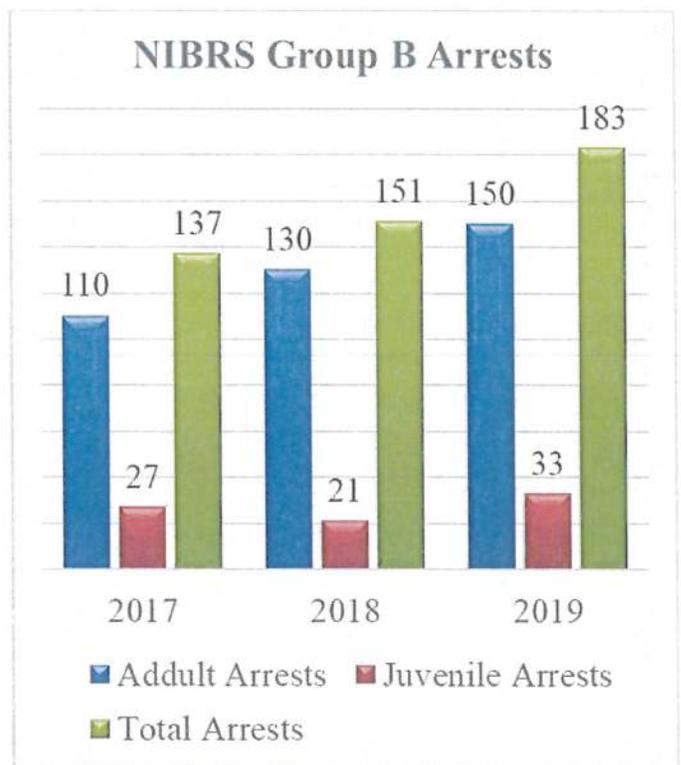
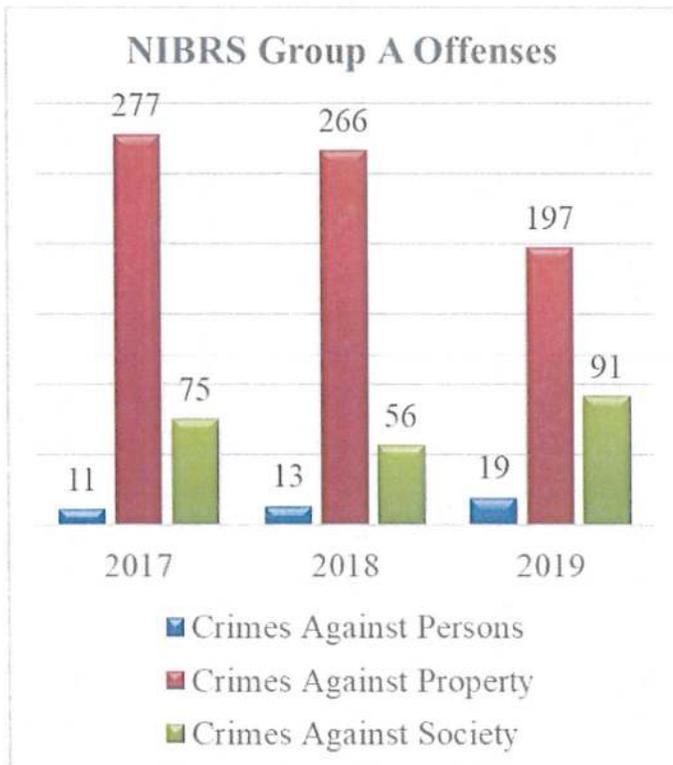


**2019 Total
NIBRS Offenses:**

307

8.39% Decrease

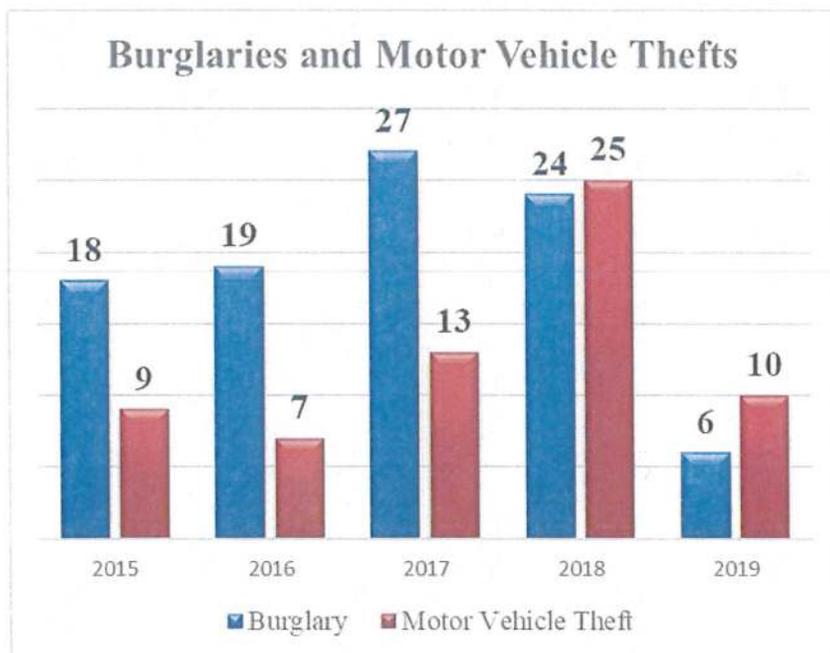
**Crimes Against Persons Total: 19
46.15% Increase**
**Crimes Against Property Total: 197
25.94% Decrease**
**Crimes Against Society Total: 91
62.5% Increase**
**Group B Arrests: 150
21.19% Increase**



2019 CALLS FOR SERVICE:

8,494

**Increase from
2018: 13.74%**



Police Activity:

911 Error 369

Accident -Property 158

Animal Complaints 189

Auto Lockout 51

Burglar Alarm 147

Disabled Vehicle 64

Driving Complaint 116

Entry to Vehicle 67

Field Interview 186

Fire Department Call 67

Fraud 59

Found Property 100

Medication Collection 152

Noise Complaint 56

Open Door 217

Parking Complaint 237

Police Mutual Aid 196

Request for Police 442

Road Hazard 72

Suspicious Activity 491

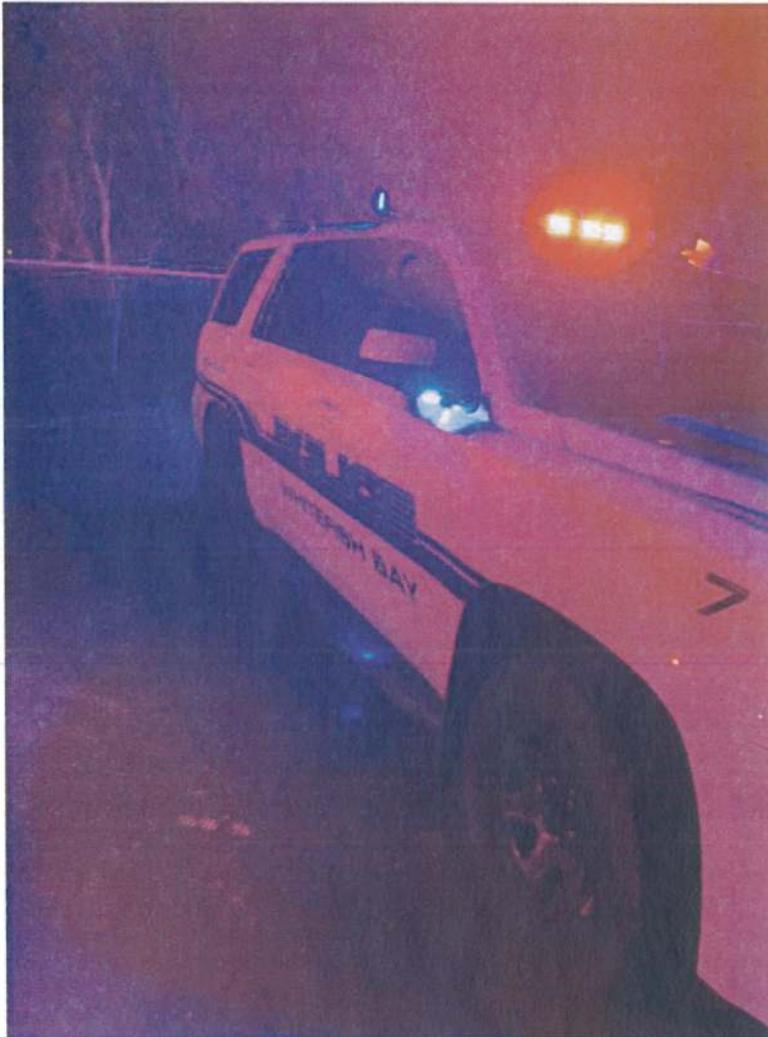
Theft 85

Traffic Stop 4,128

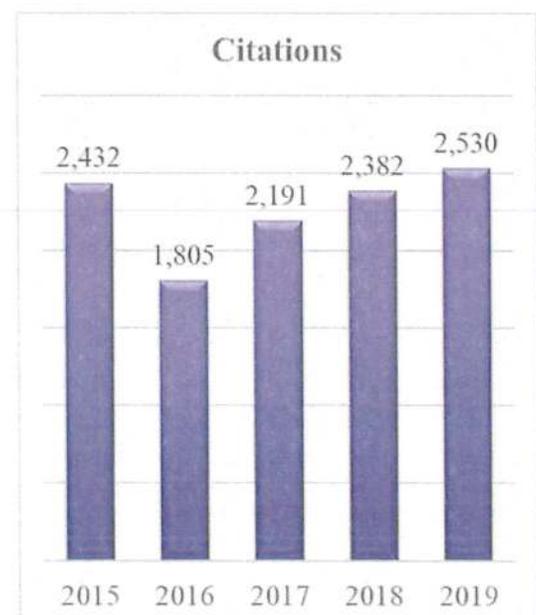
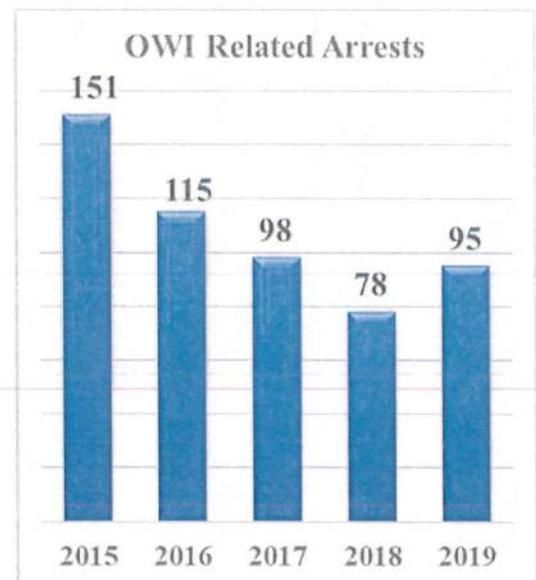
Welfare Check 188

Others 657

Traffic Enforcement Stats



Traffic Stops: 4,128
 24.15% Increase
Citations: 2,530
 6.21% Increase
OWI Arrests: 95
 21.79% Increase



Citations

Exceeding Speed Zones	299
Fail/Stop at Stop Sign	35
Fail/Yield Right/Way from Stop Sign	25
Failure to Obey Traffic Officer/Signal/Sign	47
Non-Registration of Auto	569
Operate After Rev/Susp of Registration	223
Operate Motor Vehicle w/o Insurance	151
Operate Motor Vehicle w/o Proof of Insurance	172
Operate Vehicle w/o Stopping Lamps	44
Operate w/o Valid License	127
Operate while Revoked	31
Operating After Suspension	252
Operator Violate Red Traffic Signal	75
Unreasonable and Imprudent Speed	38
Vehicle Operator Fail/Wear Seatbelt	78
Violation of Child Safety Restraint	29
All Others	322

2019 Traffic Citations

2,530

6.21% Increase



Motor Vehicle Accidents

2019 Total Accidents:

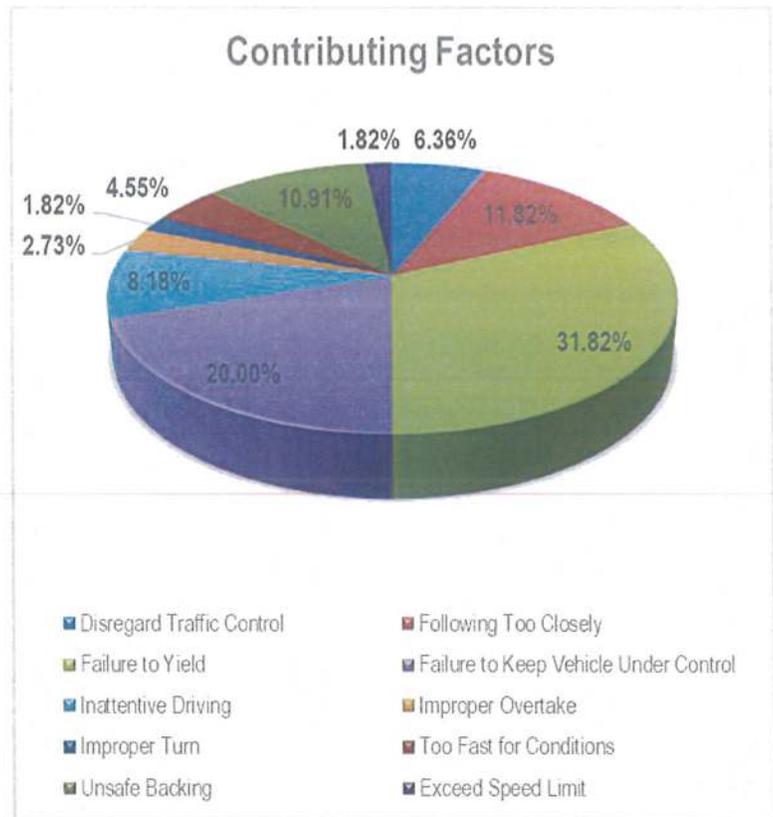
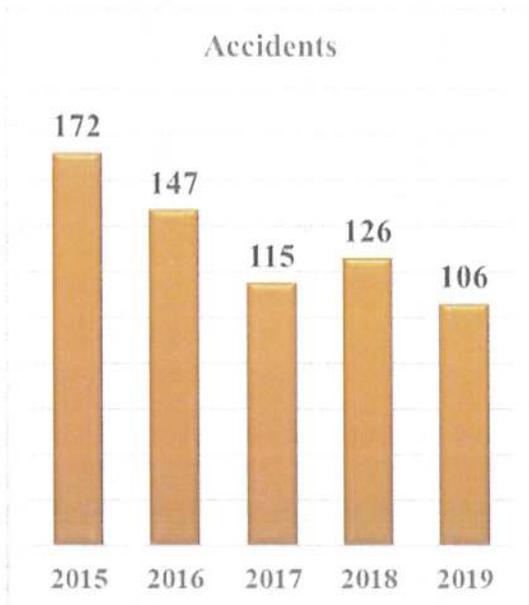
106

15.87% Decrease
Property Damage Only: 79

Injury: 26

Fatal: 1

Citations Issued: 102



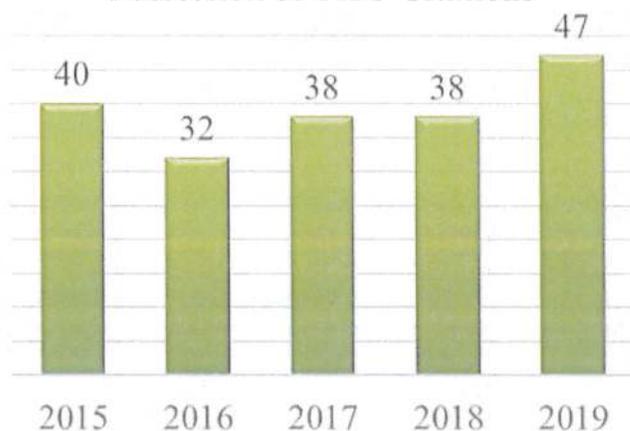
Possession of THC 47
 Disorderly Conduct 40
 Loitering or Prowling 32
 Violation of Park Rules Offenses 27
 Possess Drug Paraphernalia 26
 Underage Alcohol Violation 25
 Curfew 23
 Resisting/Obstruct an Officer 23
 Retail Theft Offenses 19
 Theft 15
 Dog at Large 9
 Littering Offenses 7
 Reflectorized Clothing Required 6
 Criminal Damage to Property 5
 Discharge Firearm 5
 Trespass to Land 5
 Bicycle Lighting Requirement 4
 Contributing to Truancy 2
 Habitual Truancy 2
 Open Burning 2
 Possession of Controlled Substance 2
 Solicit without Permit 2
 Tobacco Violation 2
 Violate Child Safety Zone 2
 Computer Message -Threaten/Injure 1
 Cruelty to Animals 1
 False Police/Fire Reports 1
 Identification Card Violation 1
 Intentionally Abuse Hazardous Substance 1
 All Other Offenses 8

2019 Municipal Citations

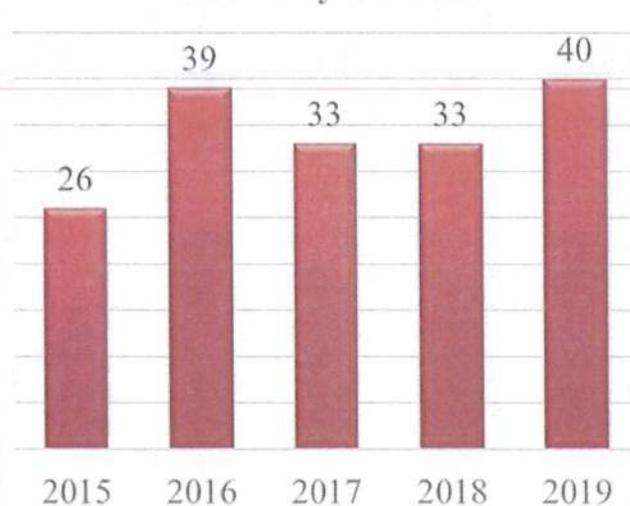
345

23.66% Increase

Possession of THC Citations



Disorderly Conduct

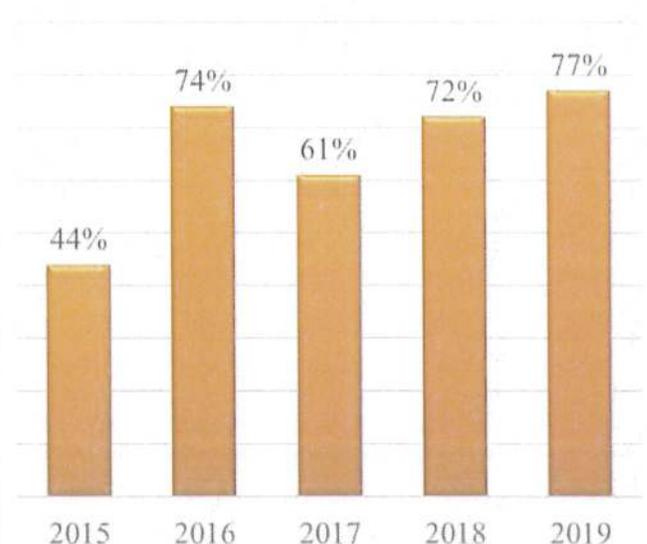


Stolen Property

Reported Value of Stolen Property



Percent Recovered



Parking

2019 Parking Citations:

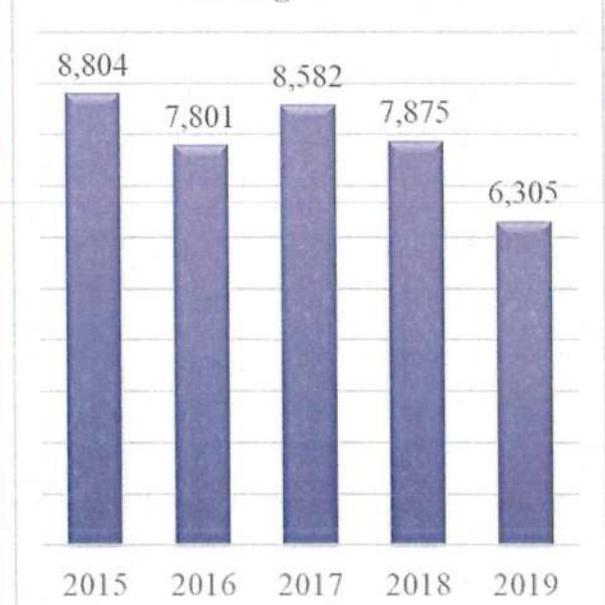
6,305

19.94% Decrease

New Meters Installed

- Expired Meter 1,965
- Time Zone Violation 843
- Permit Zone Violation 43
- No Parking 7am-9am 1
- More than 12in from Curb 25
- Less than 15ft from Crosswalk 46
- No Parking 4pm-6pm 15
- No Parking 3am-5am 2,806
- Left Wheel to Curb 25
- Posted Private Property 2
- Obstructing Alley/Sidewalk/Driveway 170
- No Parking Anytime 123
- Loading Zone Violation 8
- Parked in Alley in Business District 3
- Less than 10ft from Fire Hydrant 10
- Handicapped Parking Violation 24
- Other Violation 196

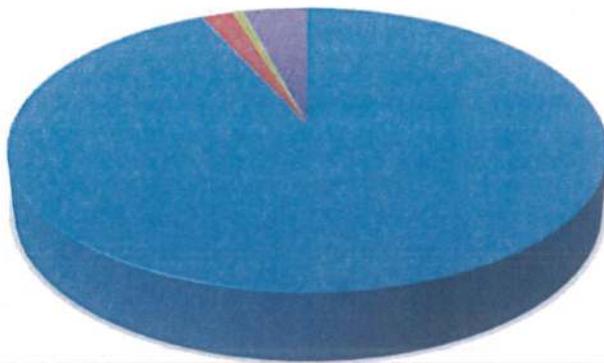
Parking Citations



Financials

Expenditures	Amended Budget	Year End Balance	Percent of Budget
Police Salaries	\$3,215,810	\$3,145,964.16	97.83%
Police Administration	\$70,733	\$73,434.65	103.82%
Police Training	\$21,810	\$20,796.53	93.35%
Police Equipment/ Maintenance	\$142,050	\$102,088.82	71.87%
Total Expenditures	\$3,450,403	\$3,342,284.16	96.87%

Expenditures Breakdown



- 93.20% Salaries
- 2.05% Administration
- 0.63% Training
- 4.12% Equipment Maintenance

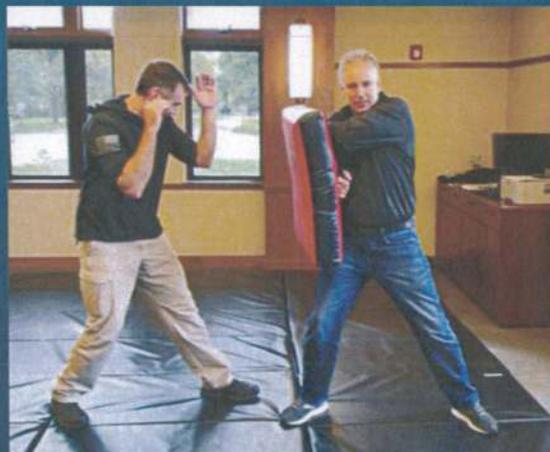


Revenue	Amended Budget	Year End Total	Percent of Budget
Overnight Parking Permit	\$60,000	\$77,292.80	128.82%
Court Costs	\$45,000	\$46,777.07	103.95%
Court Fines	\$85,000	\$81,757.77	96.19%
Restitution/ Damage Recovery	\$500	\$0	0%
Parking Citations	\$175,000	\$133,660.30	76.38%
Law Enforcement Improvement Grant	\$19,200	\$23,917.36	124.57%
Total Revenue	\$384,700	\$363,405.30	94.46%

Training

Officers are mandated by the State to receive a minimum of 24 hours of training per fiscal year. Officers on our department will typically exceed this required amount as we believe in having well-trained and well-prepared Officers. We utilize training opportunities from other departments and also conduct in-house training. Prior to 2019, Officers completed in-service training at area technical colleges. In-service training provides Officers with legal updates, Defense and Arrest Tactics refreshers, Emergency Vehicle Operations Control re-certifications and other necessary training. In 2019, the department partnered with surrounding communities in the North Shore for in-service training. This allowed the in-service training to be more applicable to our Officers and our community.

In addition to in-service and other required training, Officers attended a wide variety of more specialized training including: Advanced Roadside Impairment Detection and Enforcement, Autism for Law Enforcement, Bulletproof Mind, Crisis Intervention Team (Basic and Advanced), Death Investigations, Marijuana OWI Update, Mobile Field Force, Officer Involved Shooting Debrief, Operation RUSH, Reid Interview and Interrogation, Sig Armorer, Supervision of Police Personnel and Tactical Emergency Casualty Care. The picture below left is of Officers learning to use The Wrap Restraint for use on combative subjects. The pictures below right are of Officers at Defense and Arrest Tactics training at in-service.



Community Events

The police department is proud to be a part of the Whitefish Bay community and Officers enjoy helping at various community events throughout the year. During the year, Officers can be seen at the Pumpkin Festival, the Fourth of July festivities, the Sounds of Summer and other various events.

In 2019, Officers once again participated in the Shop with a Hero event hosted by Brown Deer Police. Officers volunteered their time and shopped with juveniles that might be in need during the holidays. Officers also gave presentations and station tours to groups like the Girl Scouts and Boy Scouts throughout the year. During these tours and presentations, the groups learn about law enforcement and get to ask questions about our department. The department also did bike safety presentations for third grade students at the grade schools in the Village. During these presentations, Officers, CSOs and volunteers from the Health Department go over bike safety practices and put the students through a bike obstacle course. Below and to the left are pictures from various tours and presentations from 2019.





Police Auxiliaries

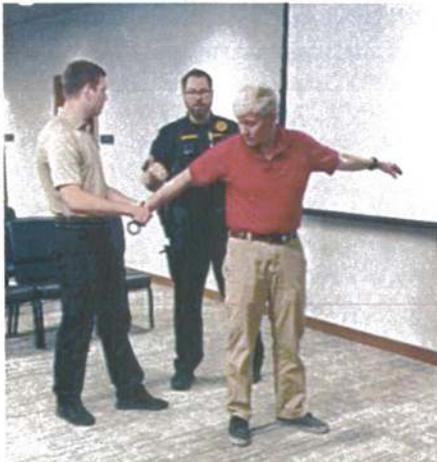
The department adapted a Police Auxiliary Program to help keep the community safe during the civil disturbances of the 1960s. At the peak of the program, there were 185 members that made a commitment to help their community. The program has changed quite drastically over the years, but the purpose has remained the same: to help the needs of the department and the community.



In recent years, the number of Auxiliaries had dwindled as Auxiliaries retired from the program. In 2019, the department re-vamped the program with hopes to engage more community members. The uniforms changed and Auxiliaries now meet quarterly to train and discuss police-related topics. Police Auxiliaries help at various community events throughout the year and help with the operations of municipal court. The Auxiliaries also ride-along with Officers. The Auxiliaries are all unpaid volunteers that help the department and community purely because they want to help.



We would like to thank the Auxiliaries that volunteered in 2019: Rick Domach, Ted Duecker, Draven Feustel, Mike Larkin, Joanna Magill, Craig Martin, Marvin Mason, Patrick Packard and Steve Pitel. Rick Domach acts as the lead Auxiliary and we thank him for the countless hours of service he has put into the community over the years. The pictures below and to the left are of some of the Auxiliaries training and from the Run the Bay event.

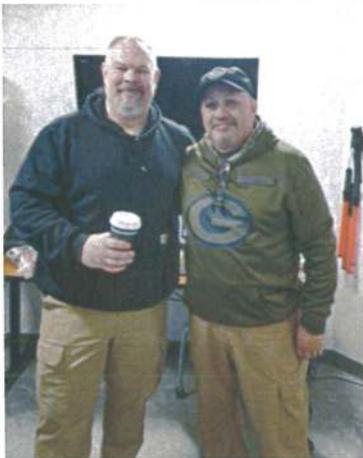


Changes

The year 2019 saw several changes in personnel. Officer Eddie Gamez retired after 25 years of service. Officer Michael Kowalski retired after 21.5 years of service. Both retired in January and we thank them for their dedicated years of service to the Village! The picture to the bottom left is of Officer Kowalski (left) and Officer Gamez (right) at their retirement party in January. Officer Sara Uecker resigned after three years of service.

The department hired three new Officers in 2019 to fill vacancies. The picture to the bottom right is of Officer Julia Zurfluh (left) and Officer Ryan May (right) at their swearing in ceremony in January 2019. Officer Zurfluh was previously a Community Service Officer for the department for one and a half years while attending college at the University of Wisconsin-Milwaukee. She earned a Bachelor of Science degree in Criminal Justice and successfully completed the Milwaukee Area Technical College Police Recruit program in 2018. Officer Ryan May had previously served as a Police Officer for the Village of Fox Point for two years. Officer May attended the University of Wisconsin-Whitewater before successfully completing the Police Recruit program at Blackhawk Technical College in 2015.

Officer Riley Parker (pictured in the middle below) was sworn in to the department in May 2019. He was previously a Community Service Officer for three and a half years for the department. He attended the University of Wisconsin-Milwaukee before successfully completing the Police Recruit program at the Milwaukee Area Technical College in 2020. Officer Parker is also a member of the Navy Reserves.



Ceremonies

This January, the department honored Jessica and Joel Feih and Officer Bonkoski for their actions at a medical emergency call in October 2018. A motorist was in cardiac arrest and the Feihs stopped to help him. The Feihs pulled him from the vehicle and began CPR. They did CPR for four minutes. Officer Bonkoski arrived and applied an Automated External Defibrillator (AED), which shocked the man. The man's Cardiologist later informed the department that the quick start of CPR and the quick application of the AED likely saved his life. The department awarded Jessica and Joel with Good Samaritan Awards and Officer Bonkoski with a Life Saving Award.

Officer Boivin, Officer Johnson and Sergeant Straub were awarded Life Saving Awards for their actions at a medical emergency call in January. An elderly male was found unresponsive after shoveling snow. Officers began CPR, applied an AED and shoveled the sidewalk to make way for a stretcher. Officers later shoveled the rest of the property and helped the man's wife until family could be reached.

It is important to note the importance of CPR in both of these cases. According to the American Heart Association, over 356,000 people will suffer from out-of-hospital cardiac arrest every year and they are more likely to survive if a bystander administers CPR. The National Safety Council further notes that a person's chance of survival is reduced by approximately 10% for every minute defibrillation is delayed. Every Whitefish Bay patrol vehicle is equipped with an AED and every Officer is trained in CPR. The department encourages the public to learn CPR because you never know when it could save a life.







VILLAGE BOARD MEETING STAFF REPORT

REPORT TO: President Julie Siegel & Village Board of Trustees

REPORT FROM: Paul Boening – Village Manager

DATE: April 30, 2020

AGENDA ITEM: Discussion/action regarding potential extension of the Declared Public Health Emergency.

ACTION REQUESTED: Ordinance Resolution Motion

BACKGROUND

On March 16th, the Village Board adopted Resolution No. 3071 (attached) to declare a Public Health Emergency in the Village of Whitefish Bay (in accordance with Wisconsin State Statute 323.11). The existing declaration will expire on May 16th unless revoked or extended by the Village Board.

As Milwaukee County and the State of Wisconsin continues to experience an increase in COVID-19 cases, I am recommending that the Village Board extend the declaration through July 6, 2020. An extension will enable the Village to utilize emergency management authority that enables flexibility from certain policies, laws and procedures in the interest of public safety. From a purchasing standpoint, it will allow expenditures to be made in an expedited manner as opposed to complying with normal bidding requirements. For a comprehensive list of applicable powers, please refer to Section G of the CEMP (attached). It is important to note that the existence of a municipal declaration does not supersede directives/orders from Federal or State authorities.

RECOMMENDED ACTION

To extend the Public Health Emergency in the Village of Whitefish Bay through July 6, 2020.

C: Department Heads
Attorney Jaekels

**VILLAGE BOARD
OF THE
VILLAGE OF WHITEFISH BAY**

RESOLUTION NO. 3071

**A RESOLUTION DECLARING A PUBLIC HEALTH EMERGENCY
IN RESPONSE TO THE COVID-19 CORONAVIRUS**

The Village Board of the Village of Whitefish Bay, Milwaukee County, Wisconsin, does ordain as follows:

The Village Board of the Village of Whitefish Bay adopts the following resolution:

WHEREAS, COVID-19, a novel strain of the coronavirus, was detected in December, 2019, and has subsequently spread throughout numerous countries and the United States including Wisconsin; and

WHEREAS, international organizations, the federal, state, and local governments are all working together to contain COVID-19; and

WHEREAS, citing the World Health Organization's declaration of a Public Health Emergency of International Concern, and the United States Department of Health and Human Services declaration of a Public Health Emergency, the State of Wisconsin has declared a Public Health Emergency by Executive Order #72; and

WHEREAS, the Village of Whitefish Bay has been working to protect the community from the spread of this disease, and to prepare for the impacts it may have; and

WHEREAS, in order to protect the health and well-being of residents and visitors, the Village of Whitefish Bay must avail itself of all resources needed to respond to and contain the presence of COVID-19.

NOW, THEREFORE, BE IT RESOLVED by the Village Board of the Village of Whitefish Bay:

1. There does now exist within the Village of Whitefish Bay a public health emergency, as defined in Wis. Stat. § 323.02(16), such that the Village of Whitefish Bay declares a disaster pursuant to Wis. Stat. § 323.11 that will impair transportation, food or fuel supplies, medical care, fire, health or police protection, or other critical systems of the Village.

2. During the existence of said local emergency, the emergency management powers, functions, and duties of the Village of Whitefish Bay shall be those prescribed by federal and state law, and Village ordinances and resolutions.

3. All Village departments shall, as necessary and appropriate, work cooperatively with internal and external stakeholders and take all necessary and appropriate measures to prevent and respond to incidents of COVID-19 in the community.

4. Pursuant to Wis. Stat. § 323.11, this Health Emergency Declaration shall be in place for sixty (60) days from the signed date or until revoked or extended by Resolution.

PASSED AND ADOPTED by the Village Board of the Village of Whitefish Bay on the 16th day of March, 2020.

Julie Siegel, Village President

6. Despite these potentially unavoidable limitations, the North Shore municipalities will endeavor to make every reasonable effort within their capabilities to respond to the dangers and hardships imposed by emergency or disaster events, i.e., based on the situation, the information available, and the resources at hand.
7. This Plan is adopted to protect and preserve the public peace, health, safety, and welfare. Its provisions shall be liberally construed for the accomplishment of these purposes. Moreover, nothing contained in this Plan is intended to be nor shall be construed to create or form the basis for any liability on the part of the North Shore municipalities or its officers, employees or agents, for any injury or damage resulting from failure of any public official or employee to comply with the provisions of this Plan, or by reason or in consequence of any act or omission in connection with the implementation or enforcement of this Plan on the part of the North Shore municipalities by any of its officers, employees or agents.
8. The Plan is not intended to limit or restrict initiative, judgment, or independent action required to provide an appropriate and effective emergency and disaster response.
9. It is expressly the purpose of this Plan to provide for and promote the health, safety and welfare of the general public. It is not intended to create or otherwise establish or designate any particular class or group of persons who will or should be especially protected or benefited by its provisions.

G. LEGAL BASIS.

1. Wisconsin statutes provide local government, principally the Chief Elected Official, with emergency powers to control emergency situations. If necessary, the North Shore municipalities shall use these powers during emergency situations (See Basic Plan Section VI "References and Authorities). These powers include:
 - a. When an emergency situation has caused severe damage, injury, or loss of life or it appears likely to do so, each North Shore municipality's Chief Elected Official may proclaim that a state of emergency exists for the municipality and/or issue a disaster declaration for the municipality. The municipality's Chief Elected Official or their designee may subsequently issue orders or proclamations referencing that declaration to invoke certain emergency powers in order to cope with the disaster. These powers include:
 - (1) To administer the municipal government effectively to meet the needs of the disaster relief. This includes the power to authorize the transfer of funds from and to individual departments and agencies until such time as this can be assumed by the governing body or the appropriate committees; serve as chief spokesman for the municipality and take all steps required to keep the public informed on protection and survival steps that may be needed; take all necessary steps to provide for the safekeeping of all county records and documents essential to the function of government; establish priorities in the procurement of supplies and services; control the resources of all municipal departments and utilize these resources to the most advantage in dealing with the emergency or recovery efforts; provide for the accounting of all emergency disbursements and review their need based on the priority of the operation; direct the resources of the municipality anywhere within the State of Wisconsin to insure the well being of municipal residents; administer the relocation of municipal government and provide for its functional ability during an emergency; appoint and direct special task groups as required for emergency operations.
 - (2) To assemble all department heads for the purpose of forming an advisory body to offer advice

- upon the need for and to supervise emergency services to the impacted area(s).
- (3) Seek mutual aid and to contract with other units of government for the use of manpower, specialized services, and equipment.
 - (4) To contract on a cost basis with private industry, leasing companies or contractors for services, manpower and equipment.
 - (5) To order all municipal employees to immediate active duty.
 - (6) To order municipal departments to concentrate their manpower and equipment in a given area or areas.
 - (7) To authorize any municipal owned or leased property to be made available as emergency shelters, food and water dispensing areas, hospitals, morgues, bases of operations and the like.
 - (8) To order municipal employees and equipment to be utilized in the transportation of equipment, supplies, food, water, materials, messages and the like, from place to place to assist any governmental, American Red Cross or non-governmental organizations (NGOs) operating within the county.
 - (8) To suspend ordinary municipal services.
 - (9) Order a curfew for the general public or any segment of the general public in all or any portion of the county.
 - (10) To close any street, park or public facility within the municipality.
 - (11) To order the evacuation of citizens or take other protective actions deemed necessary.
 - (12) To request state disaster declarations and assistance from Milwaukee County, the Governor of the State of Wisconsin and the President of the United States, and other agencies, as appropriate.
 - (13) To take all steps reasonably necessary to preserve the public health, safety and welfare and property of the citizens and residents of the North Shore Municipalities.
- b. A local disaster declaration activates the recovery aspects of this plan. A local disaster declaration is required to obtain state and federal disaster recovery assistance.

H. POLICIES.

1. In order to protect lives and property and in cooperation with other elements of the community (e.g. business, volunteer sector, social organizations, etc.), it is the policy of the North Shore municipalities to strive to mitigate, prepare for, respond to and recover from all natural and man-caused emergencies and disasters.
2. Because of the nature of emergencies and disasters (causing damages, interruptions and shortfalls to municipal resources), it is the policy of the North Shore municipalities that citizens are encouraged to be self-sufficient for a minimum of 72 hours should an emergency or disaster occur.
3. Wisconsin Statute Section 323 delineates the responsibility of North Shore municipal governments to protect life, property, and the environment. Local government has the primary responsibility for its own emergency management activities (CPG 1-20). When the emergency exceeds the local and County government's capability to respond, assistance will be requested from the State government. The federal government will provide assistance, via the state, when appropriate.