

1. Agenda

Documents: [MAY 26.PDF](#)

2. Packet

Documents: [MAY 26\\_001.PDF](#)



Public Works Committee Agenda

Thursday, May 26, 2016 at 5:00 pm

Whitefish Bay Village Hall

1. Call to Order
2. Approve minutes of April 14 and 28, 2016 Public Works Committee Meetings
3. Review Project Engineering Services
4. Update on status of current projects
5. Next scheduled meeting – Thursday, June 16, 2016 at 4:00pm
6. Adjournment

Posted: 5/23/16

Note: It is possible that members and/or possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; action will not be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in the notice.



May 17, 2016

To: **Public Works Committee**  
Subject: Meeting of **Thursday, May 26, 2016**  
From: John Edlebeck, Director of Public Works  
Location/Time: Village Hall @ **5:00pm**

The following supplemental information is being provided.

1. **Approve minutes of April 14 and 28, 2016 Public Works Committee Meetings**  
see attachments
2. **Review Project Engineering Services**  
see attachment
3. **Update on status of current projects**
4. **Next scheduled meeting – Thursday, June 16, 2016 at 4:00pm**

Cc: Village Board; Village Manager, Department Heads; Village Attorney

**Public Works Committee Meeting Minutes**  
**Thursday April 14<sup>th</sup>, 2016 7:00 PM**

**Whitefish Bay Village Hall    5300 North Marlborough Drive**

**I.     Call to Order and Roll Call**

The meeting was called to order at 7:10 pm.

Present: Trustee Serebin, Trustee Fuda, Trustee Miller, Tom Kindschi.

Also Present: Village Manager Steven Sheiffer, Public Works Director John Edlebeck, and Staff Engineer Spencer Charczuk.

**II.    Approval of Minutes of March 31<sup>st</sup>, 2016 Meeting**

*Trustee Fuda moved, seconded by Trustee Serebin to approve the minutes of March 31<sup>st</sup>, meeting. Unanimous in favor. Motion approved*

**III.   Review and Action of Lead Water Service Replacement Policy – Steve Sheiffer, Village Manager**

Steve Sheiffer, Village Manager, discussed the upcoming 2016 plans for utility work as they relate to the lead water service replacement. 2017 will not include a major road reconstruction projects. Focus will be on mill and overlay and a PPII program. When total street reconstruction occurs the Village will plan to replace any lead service encounter up to the property line in the right of way and provide education and offer assistance to the residents in replacing their private lead lateral. Where a total street reconstruction is not occurring the Village will replace the Village owned lead section of pipe if a resident is replacing their private lead service due to a leak. The Village will continue to perform annual water main flushing to remove deposits. Trustee Fuda moves to approve Lead Water Service Replacement Policy with an amendment to section B(1)(a) and removal of 1(b).

*Trustee Fuda moved, seconded by Tom Kindschi to approve the Lead Water Service Replacement Policy as stated above. Unanimous in favor. Motion approved*

IV. **Review and Action on State/Municipal Agreement-DOT Hazard Elimination Safety Program** – John Edlebeck, Public Works Director

The Village applied for and was successful in obtaining a WDOT HES Grant. John Edlebeck, Public Works Director, discussed the proposed traffic signal and intersection safety improvements for the intersection of Bay Ridge Avenue and Silver Spring Drive. 90% of funding for this project will come from State/Federal Safety DOT Grants.

*Trustee Fuda moved, seconded by Trustee Serebin to approve the State/Municipal Agreement. Unanimous in favor. Motion approved.*

V. **Future meetings** –Thursday, April 28<sup>th</sup> 4:00 PM @ Village Hall

*Trustee Fuda motioned to adjourn, seconded by Trustee Serebin. Unanimous in favor. Motion approved. Meeting adjourned at 7:55 pm.*

**Public Works Committee Meeting Minutes**  
**Thursday April 28<sup>th</sup>, 2016 @ 4:00 PM**

**Whitefish Bay Village Hall    5300 North Marlborough Drive**

**I.     Call to Order and Roll Call**

The meeting was called to order at 4:02 pm.

Present: Trustee Serebin, Trustee Fuda, Trustee Miller, Tom Kindschi.

Also Present: Village Manager Steven Sheiffer, Public Works Director John Edlebeck, and Staff Engineer Spencer Charczuk.

**II.    Review and Action on Construction Inspection Services 2016 Sanitary Sewer Improvements with Sigma Group**

John Edlebeck, Public Works Director, discussed the inspection aspects of the upcoming sanitary sewer project. The project is currently being designed by Clarke Dietz. John recommends using Sigma Group for Construction Inspection Services. Sigma Group has submitted a proposal to provide their construction inspection services at 4.25% of the project cost, which is down from 4.4% on the 2016 Roadway Rehabilitation Project. The Sigma Group proposal for Construction Inspection Services is stated to not exceed \$99,600.00. PW Director Edlebeck discussed the differences between design engineering and construction engineering/inspection services. The audience was given a brief description of the project and the separate sanitary and storm sewer system in the Village.

*Trustee Serebin moved, seconded by Tom Kindschi to approve Construction Inspection Services for the 2016 Sanitary Sewer Improvements with Sigma Group for an amount not to exceed \$99,600.00. Unanimous in favor. Motion approved*

**III.   Review and Action on Agreement for General Services for Total Maximum Daily Load (TMDL) Stormwater Plan (UNPS DNR Grant Project) with Strand Associates**

PW Director Edlebeck discussed upcoming DNR regulations on TMDL and stormwater quality of the water discharged into local waterways. Strand Associates assisted the Village in 2014 in preparing a DNR Urban Non Point Grant application, which the Village was awarded in 2015. The scope of the grant was modified to better serve Village needs by Village staff, Clark Dietz and Strand, which was then approved by the DNR. PW Director Edlebeck discussed the benefits of sediment reduction through use of catch basins and the reduction of phosphorus. Funding for this plan will be split \$69,234.00 (DNR) and \$35,666.00 (Village) for a total of \$104,900.00.

*Trustee Serebin moved, seconded by Tom Kindschi to approve the Agreement for General Services for TMDL Stormwater Plan under the UNPS DNR Grant with Strand Associates. Unanimous in favor. Motion approved*

**IV. Review and Action on Contract Award for 2016 Pavement Improvement Program**

PW Director Edlebeck discussed the Village pavement improvement program. The budget for this project is \$475,000.00. The project was open to public bid with Payne and Dolan entering the low bid at \$422,569.00.

*Trustee Serebin moved, seconded by Tom Kindschi to approve the 2016 Pavement Improvement Program award to Payne & Dolan for the unit bid prices for an amount not to exceed 464,855.60 which includes a 10% contingency. Unanimous in favor. Motion approved.*

**V. Review and Action on Contract Award for 2016 Sidewalk Improvement Program**

John Edlebeck provided a summary of the project and its goals. The budget for this program is \$100,000.00. The project was open to public bid with DC Burbach entering the low bid at \$88,302.50.

*Trustee Serebin moved, seconded by Tom Kindschi to approve the 2016 Sidewalk Improvement Plan award to DC Burbach for the unit bid prices for an amount not to exceed \$97,132.75. Unanimous in favor. Motion approved.*

John discussed potential changes on future projects. Village may halt requesting 10% contingencies and look to issue change orders instead.

**VI. Update on Status of Current Projects**

John Edlebeck provided updates to the current projects. Sheffield storm sewer and laterals have been installed. 6 homes have had lead service replaced on Sheffield. Water flushing protocol has been distributed to residents. No updates for Elkhart. Berkeley has had a change in the phasing due to water service replacement. Sanitary main was continued into the 2<sup>nd</sup> staging area. Work will begin shortly on the entrance signs located at Santa Monica and Hampton.

Village Manager Steven Sheiffer discussed finance and bond issues. Upcoming park planning include Schoolhouse Park, Cahill, and Klode. Steve will be meeting with Amy Joyce and Nancy Sturino.

**VII. Future meetings –Thursday, May 26<sup>th</sup> 4:00 PM @ Village Hall**

*Trustee Fuda motioned to adjourn, seconded by Tom Kindschi. Unanimous in favor. Motion approved. Meeting adjourned at 5:10 pm.*

Village of Whitefish Bay, Wisconsin  
 2016 Project Engineering Services

Services	Infrastructure Project	Sanitary Sewer Improvement Project	Mill and Overlay	Sidewalk Project	Lancaster Storm Sewer Lining
Design Engineering	Clark /Dietz GAI	Clark Dietz	Village Staff	Village Staff	Clark Dietz and Village Staff
Construction Inspection	Sigma Group	Sigma Group	Village Staff	Village Staff	Clark Dietz and Village Staff
Contractor	Advance Construction		Payne & Dolan	DC Burbach	



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