



REGULAR VILLAGE BOARD MEETING

MEETING NOTICE AND AGENDA

**VILLAGE OF WHITEFISH BAY
5300 North Marlborough Drive**

Monday, May 16, 2016, 7:00 PM

- I. Call to Order and Roll Call
- II. Consent Agenda – Upon request of any Trustee, any item may be removed from the Consent Agenda for separate consideration under General Business.
 1. Minutes of regular meeting held on May 2, 2016.
 2. Claims for April 2016.
 3. Resolution No. 2975 Adopting the 2015 WPDES Storm Water Discharge Permit Annual Report.
- III. Report of Village Officers
 1. Village Attorney
 2. Village Manager
 3. Village President
 4. Miscellaneous Trustee
- IV. Petitions and Communications – This is an opportunity for anyone to address the Village Board on any issue NOT on the current agenda. While the Board encourages input from residents of the Village, it may not discuss or act on any issue that is not duly noticed on the agenda.

V. General Business

1. Discussion/action to approve Resolution No. 2974 Proclaiming May 15th through May 21st as "Public Works Week" in the Village of Whitefish Bay.
2. Recognition of "Public Works Week" 2nd Grader Coloring Contest Winners.
3. Discussion/Action regarding Conceptual Implementation Strategy and Budget for the Silver Spring Master Plan Update.
4. Discussion/action to award the Construction Engineering Services Contract for the 2016 Sanitary Sewer Improvement Project to the Sigma Group.
5. Discussion/action to approve an agreement with Strand Associates for General Services for Total Maximum Daily Load Stormwater Plan (UNPS DNR Grant Project).
6. Discussion/action to award the 2016 Sidewalk Improvement Contract to DC Burbach.
7. Discussion/action to award the 2016 Pavement Improvement Contract to Payne & Dolan.

VI. Adjourn

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals.

REGULAR VILLAGE BOARD MEETING May 2, 2016

A regular meeting of the Board of Trustees of Whitefish Bay was held in the Village Board Room of Village Hall, 5300 North Marlborough Drive, May 2, 2016

Pursuant to law, written notice of this meeting was given to the press and posted on the public bulletin boards.

I. **Call to Order and Roll Call**

Trustee Miller, acting Chairperson, called the meeting to order at 7:01 pm.

Present: Trustees Davis, Saunders, Miller, Demet, Serebin, and Fuda

Excused: President Siegel

Also Present: Village Manager Steve Sheiffer
Police Chief Michael Young
Village Attorney Chris Jaekels
Finance Director Jen Amerell
Assistant Village Manager Paul Boening
Building Inspector Joel Oestreich
Staff Engineer Spencer Charzuk
Library Director Nyama Marsh
Public Works Director John Edlebeck
Communications Specialist Jenny Heyden

II. **Consent Agenda**

It was moved by Trustee Saunders, seconded by Trustee Davis, and unanimously carried by the Village Board to approve the following items on the consent agenda;

1. Minutes of regular meeting held on April 18, 2016.
2. Appointment of Karen Plach to the Library Board for a term to expire in 2019.
3. Resolution No. 2967 approving an updated fee schedule for the North Shore Environmental Health Consortium.
4. Suburban Mutual Assistance Response Teams (S.M.A.R.T.) Agreement.
5. Resolution No. 2968 Amending Exhibit C of the MADACC Agreement.

III. **Report of Village Officers**

1. Village Attorney

Village Attorney Chris Jaekels noted the active Village President is doing a great job.

2. Village Manager – No report
3. Village President – Excused

4. Miscellaneous Trustee Reports

Trustee Saunders shared that the residents in the 4700 block of N. Sheffield Ave. praised the work of the Public Works Director and his professionalism. Trustee Davis also added the residents commented on the Staff Engineer's great work as well.

5. Staff Reports – No reports

III. **Petitions and Communications** - None

IV. **General Business**

1. Presentation of the 2015 North Shore Health Department Annual Report.

Ann Christiansen, Health Officer/Director for the NSHD, highlighted the services provided to the North Shore, as well as the development of their strategic plan, and future goals for the department.

PUBLIC COMMENT:

Robert Crawford, 5017 N. Palisades Rd; Requested the NSHD test the water in Cahill Park when it is standing. Mr. Crawford also suggested sewage backup be sampled from basements, and to establish a database with the results of the sampling.

2. Presentation of the 2015 Whitefish Bay Police Department Annual Report.

Police Chief Michael Young presented the 2015 WFBPD Annual Report, highlighting improved communications as well as future goals for the department.

3. Discussion/action to approve Resolution No. 2969 – Initial Resolution Authorizing \$500,000 General Obligation Bonds for Water System Improvements.

Mike Harrigan was present on behalf of Ehler's and provided a summary of savings expected from refinancing and potential interest savings.

It was moved by Trustee Fuda, seconded by Trustee Saunders, and unanimously carried by the Village Board by a roll call vote to approve Resolution No. 2969 – Initial Resolution Authorizing \$500,000 General Obligation Bonds for Water System Improvements.

4. Discussion/action to approve Resolution No. 2970 – Initial Resolution Authorizing \$2,650,000 General Obligation Bonds for Sewerage Projects

It was moved by Trustee Demet, seconded by Trustee Saunders, and unanimously carried by the Village Board by a roll call vote to approve Resolution No. 2970 – Initial

Resolution Authorizing \$2,650,000 General Obligation Bonds for Sewerage Projects.

5. Discussion/action to approve Resolution No. 2971 – Initial Resolution Authorizing \$4,495,000 General Obligation Bonds for Street Improvement Projects.

It was moved by Trustee Demet, seconded by Trustee Davis and unanimously carried by the Village Board by a roll call vote to approve Resolution No. 2971 – Initial Resolution Authorizing \$4,495,000 General Obligation Bonds for Street Improvement Projects.

6. Discussion/action to approve Resolution No. 2972 – Initial Resolution Authorizing \$1,780,000 General Obligation Refunding Bonds.

It was moved by Trustee Davis, seconded by Trustee Miller, and unanimously carried by the Village Board by a roll call vote to approve Resolution No. 2972 – Initial Resolution Authorizing \$1,780,000 General Obligation Refunding Bonds.

7. Discussion/action to approve Resolution No. 2973 – Resolution Providing for the Sale of \$9,425,000 General Obligation Corporate Purpose Bonds, Series 2016A.

It was moved by Trustee Fuda, seconded by Trustee Davis, and unanimously carried by the Village Board by a roll call vote to approve Resolution No. 2973 – Resolution Providing for the Sale of \$9,425,000 General Obligation Corporate Purpose Bonds, Series 2016A.

8. Discussion/action on Ordinance No. 1823 regarding the posting of legal notices.

Trustee Serebin noted that the postings should still be placed at the Bartlett Avenue bulletin.

It was moved by Trustee Fuda, seconded by Trustee Saunders, and unanimously carried by the Village Board to adopt Ordinance No. 1823 regarding the posting of legal notices.

9. Discussion/Action regarding Village Manager authorization related to placement of a WE Energies transformer.

It was moved by Trustee Davis, seconded by Trustee Saunders, and unanimously carried by the Village Board to authorize the Village Manager and Village Attorney to commit the Village to any actions necessary to implement the installation of a We Energies transformer in the west parking structure.

10. The Board may convene into Closed Session pursuant to Wisconsin State Statute §19.85(1)(e) deliberating or negotiating the purchase of public property, investing of public funds, conducting other specified

business whenever competitive and/or bargaining reasons require a closed session – specifically regarding potential development opportunities.

It was moved by Trustee Serebin, seconded by Trustee Saunders, and unanimously carried by the Village Board to convene into Closed Session pursuant to Wisconsin State Statute §19.85(1)(e) deliberating or negotiating the purchase of public property, investing of public funds, conducting other specified business whenever competitive and/or bargaining reasons require a closed session – specifically regarding potential development opportunities.

11. The Board may reconvene to open session. The Board reserves the right to take action on any topic discussed in closed session.

It was moved by Trustee Serebin, seconded by Trustee Fuda, and unanimously carried by the Village Board to reconvene into open session. No Village Board action taken.

VI. **Adjourn**

There being no further business, it was moved by Trustee Serebin, seconded by Trustee Fuda and unanimously carried by the Village Board to adjourn the meeting at 9:00pm.

Jen Amerell
Village Clerk/Finance Director

User: J.Amerell

CHECK DATE FROM 04/01/2016 - 04/30/2016

DB: Whitefish Bay

Check Date	Check	Vendor Name	Amount
Bank POOL BMO HARRIS BANK			
04/01/2016	28816	ANDREW CHEVROLET	56.45
04/01/2016	28817	AVCAW	15.00
04/01/2016	28818	BMO HARRIS BANK, N.A.	615.64
04/01/2016	28819	BOBCAT PLUS	1,042.80
04/01/2016	28820	CUMBERLAND SERVICENTER, INC.	340.49
04/01/2016	28821	LAKESIDE INTERNATIONAL TRUCK	121.46
04/01/2016	28822	M&M TREE SERVICE	20,865.00
04/01/2016	28823	MADACC	4,720.03
04/01/2016	28824	MAILCOM CONSULTING	1,084.17
04/01/2016	28825	NORTH SHORE WATER COMMISSION	30,648.35
04/01/2016	28826	QUALITY RESOURCE GROUP, INC	366.40
04/08/2016	28827	3M LIBRARY SYSTEMS CONTRACTS	990.00
04/08/2016	28828	A/E GRAPHICS, INC.	27.00
04/08/2016	28829	ALSCO	1,261.89
04/08/2016	28830	ANDREW CHEVROLET	99.95
04/08/2016	28831	ARMSTRONG CONSULTING GROUP INC	626.00
04/08/2016	28832	AT&T	301.91
04/08/2016	28833	BAKER & TAYLOR BOOKS	969.70
04/08/2016	28834	BATTERIES PLUS	254.82
04/08/2016	28835	BEARINGS INC.	15.00
04/08/2016	28836	BLACKSTONE AUDIO, INC	94.00
04/08/2016	28837	BMO HARRIS BANK, N.A.	1,375.74
04/08/2016	28838	BMO HARRIS BANK, N.A.	13.90
04/08/2016	28839	BMO HARRIS BANK, N.A.	1,769.38
04/08/2016	28840	BRIAN & GABRIELLE BLAKE	3,235.67
04/08/2016	28841	BRODART CO.	642.60
04/08/2016	28842	BRUCE MUNICIPAL EQUIPMENT	4,490.65
04/08/2016	28843	CHRISTOPHER BYRNES	2,784.45
04/08/2016	28844	CITY WATER LLC	6,851.16
04/08/2016	28845	CLARK DIETZ, INC	6,752.81
04/08/2016	28846	COMPRISE TECHNOLOGIES, INC	1,739.00
04/08/2016	28847	CONFLUENCE GRAPHICS	184.10
04/08/2016	28848	CUMBERLAND SERVICENTER, INC.	61.20
04/08/2016	28849	DEMCO	187.60
04/08/2016	28850	DEPARTMENT OF TRANSPORTATION	500.00
04/08/2016	28851	DIEDRICH ELECTRIC	967.16
04/08/2016	28852	EQUIPMENT GARAGE	89.88
04/08/2016	28853	GALE/CENGAGE LEARNING	148.79
04/08/2016	28854	GE CAPITAL	139.44
04/08/2016	28855	GLENDALE WATER UTILITY	367.50
04/08/2016	28856	GORDON FLESCH COMPANY INC.	83.00
04/08/2016	28857	GRUBE'S TOWING	127.78
04/08/2016	28858	HALMA-JILEK REPORTING, INC	406.40
04/08/2016	28859	HOME DEPOT CREDIT SERVICES	67.68
04/08/2016	28860	INTEGRATED COMMUNICATIONS-MAS	418.24
04/08/2016	28861	JAN-PRO OF MILWAUKEE	1,958.00
04/08/2016	28862	JUDI L. RUPPEL	1,000.00
04/08/2016	28863	KENOSHA CIRCUIT COURT	200.50
04/08/2016	28864	LEADER TOWING	225.00
04/08/2016	28865	LEXISNEXIS RISK SOLUTIONS	200.00
04/08/2016	28866	LINCOLN CONTRACTORS SUPPLY	784.08
04/08/2016	28867	MIDWEST TAPE	34.98
04/08/2016	28868	MILWAUKEE COUNTY TREASURER	3,223.40
04/08/2016	28869	MINNESOTA LIFE INSURANCE CO.	1,552.86
04/08/2016	28870	MR VAK	17.74
04/08/2016	28871	NEENAH FOUNDRY COMPANY	15,988.55
04/08/2016	28872	ODB COMPANY	1,187.94
04/08/2016	28873	OFFICE COPYING EQUIPMENT	20.00
04/08/2016	28874	OFFICE TECHNOLOGY GROUP	153.85
04/08/2016	28875	PETER BRONEK	1,140.00
04/08/2016	28876	PIRANHA PAPER SHREDDING	35.00
04/08/2016	28877	PROVEN POWER, INC.	158.02
04/08/2016	28878	RECOGNITION SPECIALISTS, INC.	97.75
04/08/2016	28879	SCOTT LENSKI	10.89
04/08/2016	28880	SNAP-ON TOOLS	87.70
04/08/2016	28881	STAPLES ADVANTAGE	194.22
04/08/2016	28882	STATE OF WI-COURT FINES/SURCHARGES	6,253.13
04/08/2016	28883	STEVE SHEIFFER	246.04
04/08/2016	28884	TALLYMOORE LLC	425.00
04/08/2016	28885	TASC	127.16
04/08/2016	28886	THE NAVY KNOT LLC	28,000.00
04/08/2016	28887	TYLER TECHNOLOGIES, INC.	1,980.00
04/08/2016	28888	UW-GREEN BAY OUTREACH	25.00
04/08/2016	28889	VERIZON WIRELESS	632.90
04/08/2016	28890	VILLAGE ACE HARDWARE	194.15
04/08/2016	28891	VILLAGE OF SHOREWOOD	270.53
04/08/2016	28892	WEST ALLIS POLICE DEPT.	464.00
04/08/2016	28893	WESTHOFEN WORKS, INC.	625.75

User: J.Amerell

CHECK DATE FROM 04/01/2016 - 04/30/2016

DB: Whitefish Bay

Check Date	Check	Vendor Name	Amount	
04/08/2016	28894	WEX BANK	2,343.65	
04/08/2016	28895	WFB WOMAN'S CLUB	7,500.00	
04/08/2016	28896	WI MUNICIPAL CLERKS ASSOCIATION	40.00	
04/15/2016	28903	A/E GRAPHICS, INC.	151.51	
04/15/2016	28904	AT&T	66.68	
04/15/2016	28905	BAKER & TAYLOR BOOKS	1,877.07	
04/15/2016	28906	BATTERIES PLUS	17.91	
04/15/2016	28907	CARQUEST AUTO PARTS	346.60	
04/15/2016	28908	CERTIFIED PRODUCTS, INC.	860.00	
04/15/2016	28909	CINTAS CORPORATION	161.15	
04/15/2016	28910	CLASS C SOLUTIONS GROUP	294.81	
04/15/2016	28911	CUMMINS NPOWER, LLC	584.98	
04/15/2016	28912	DEMCO	49.19	
04/15/2016	28913	DEMCO	573.62	
04/15/2016	28914	DIVERSIFIED BENEFIT SERVICES, INC	356.20	
04/15/2016	28915	EQUIPMENT GARAGE	2,172.77	
04/15/2016	28916	GARDENER IN THE CITY	260.00	
04/15/2016	28917	GENE WATSON	72.00	
04/15/2016	28918	HD SUPPLY WATERWORKS, LTD.	15,234.48	
04/15/2016	28919	JOSEPH FELBER	20.00	
04/15/2016	28920	JOURNAL SENTINEL	299.80	
04/15/2016	28921	JSH COMMUNICATIONS	1,187.50	
04/15/2016	28922	LEADER TOWING	375.00	
04/15/2016	28923	MADACC	13.00	
04/15/2016	28924	NORTH SHORE WATER COMMISSION	1,554.68	
04/15/2016	28925	OFFICE COPYING EQUIPMENT	20.00	
04/15/2016	28926	SCHOOL DISTRICT OF WFB	140.46	
04/15/2016	28927	SNAP-ON TOOLS	259.94	
04/15/2016	28928	U.S. CELLULAR	217.59	
04/15/2016	28929	W.C.T.C.	1,412.70	
04/15/2016	28930	WACHTEL TREE SCIENCE	4,071.00	
04/15/2016	28931	WASTE MANAGEMENT OF WI-MN	689.98	
04/15/2016	28932	WEA INSURANCE TRUST	83,099.08	
04/15/2016	28933	WESTHOFEN WORKS, INC.	410.00	
04/15/2016	28934	WFA, LLC	734.40	
04/15/2016	28935	WI HISTORICAL FOUNDATION	55.00	
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User: J.Amerell

CHECK DATE FROM 04/01/2016 - 04/30/2016

DB: Whitefish Bay

Check Date	Check	Vendor Name	Amount
04/22/2016	28981	3M LIBRARY SYSTEMS CONTRACTS	13,550.00
04/22/2016	28982	ADVANCED DISPOSAL SERVICES	1,947.83
04/22/2016	28983	ADVANTAGE POLICE SUPPLY, INC.	600.00
04/22/2016	28984	AIRGAS USA, LLC	459.00
04/22/2016	28985	ARMSTRONG CONSULTING GROUP INC	708.00
04/22/2016	28986	BAKER & TAYLOR BOOKS	589.22
04/22/2016	28987	BLACKSTONE AUDIO, INC	141.00
04/22/2016	28988	BLUETARP FINANCIAL, INC.	627.34
04/22/2016	28989	BMO HARRIS BANK, N.A.	463.90
04/22/2016	28990	BMO HARRIS BANK, N.A.	109.39
04/22/2016	28991	BMO HARRIS BANK, N.A.	1,172.77
04/22/2016	28992	BUTTERS-FETTING CO.	1,457.76
04/22/2016	28993	CERTIFIED PRODUCTS, INC.	1,385.00
04/22/2016	28994	COAST TO COAST SOLUTIONS	314.55
04/22/2016	28995	CONFLUENCE GRAPHICS	150.57
04/22/2016	28996	D.K.'S ELECTRO-STATIC PAINTING, LLC	500.00
04/22/2016	28997	DANIEL COURTIER	30.93
04/22/2016	28998	DELTA DENTAL OF WISCONSIN	4,504.98
04/22/2016	28999	DIEDRICH ELECTRIC	113.18
04/22/2016	29000	EHLERS INVESTMENT PARTNERS, LLC	616.19
04/22/2016	29001	ELECTION SYSTEMS & SOFTWARE	139.96
04/22/2016	29002	ELECTRICAL CONCEPTS	163.90
04/22/2016	29003	GALE/CENGAGE LEARNING	74.72
04/22/2016	29004	GOODYEAR COMMERCIAL TIRE	1,705.50
04/22/2016	29005	GRUBE'S TOWING	113.00
04/22/2016	29006	HD SUPPLY WATERWORKS, LTD.	5,270.00
04/22/2016	29007	JENNIFER WILLIAMS	127.98
04/22/2016	29008	LEADER TOWING	125.00
04/22/2016	29009	MILWAUKEE COUNTY FED. LIBRARY SYST.	2,222.45
04/22/2016	29010	OFFICE DEPOT CREDIT PLAN	38.18
04/22/2016	29011	OFFICE DEPOT, INC.	38.18
04/22/2016	29012	PAUL CHRISTENSEN	270.14
04/22/2016	29013	QUILL CORPORATION	143.98
04/22/2016	29014	RAY O'HEERON CO, INC	3,504.00
04/22/2016	29015	RAY O'HERRON	267.00
04/22/2016	29016	SEUNGHYUNG LEE	25.00
04/22/2016	29017	SIDECAR PUBLICATIONS, LLC	240.00
04/22/2016	29018	SIMPLEXGRINNELL	1,829.19
04/22/2016	29019	SYMBOL ARTS, LLC	110.00
04/22/2016	29020	TAPCO	180.00
04/22/2016	29021	TIME WARNER CABLE	2,277.40
04/22/2016	29022	VERIZON WIRELESS	12.90
04/22/2016	29023	WESTHOFEN WORKS, INC.	743.00
04/22/2016	29024	WEX BANK	4,957.21
04/22/2016	29025	ZARNOTH BRUSH WORKS, INC	654.00
04/28/2016	29030	A.M. LEONARD, INC.	323.83
04/28/2016	29031	ADVANCE CONSTRUCTION, INC.	20,072.58
04/28/2016	29032	AFLAC	647.31
04/28/2016	29033	ARMSTRONG CONSULTING GROUP INC	2,458.00
04/28/2016	29034	ASSOCIATED TRUST COMPANY	1,089.00
04/28/2016	29035	BAKER & TAYLOR BOOKS	582.21
04/28/2016	29036	BATTERIES PLUS	394.94
04/28/2016	29037	BMO HARRIS BANK, N.A.	140.20
04/28/2016	29038	BMO HARRIS BANK, N.A.	798.86
04/28/2016	29039	BMO HARRIS BANK, N.A.	121.94
04/28/2016	29040	BOELTER COMPANIES	2,542.47
04/28/2016	29041	BRICKS 4 KIDZ	760.00
04/28/2016	29042	BRODART CO.	245.00
04/28/2016	29043	BRUCE MUNICIPAL EQUIPMENT	85.50
04/28/2016	29044	CERTIFIED PRODUCTS, INC.	3,440.00
04/28/2016	29045	CLASS C SOLUTIONS GROUP	174.29
04/28/2016	29046	DALE DACZYK	7.00
04/28/2016	29047	DAVIS & KUELTHAU, S.C.	27,816.38
04/28/2016	29048	DIXON ENGINEERING, INC.	1,500.00
04/28/2016	29049	ENVIROTECH EQUIPMENT	1,012.69
04/28/2016	29050	GIELOW'S LAWN & GARDEN	21.87
04/28/2016	29051	GORDON FLESCH COMPANY INC.	440.10
04/28/2016	29052	GRAINGER	214.86
04/28/2016	29053	HOMER'S TOWING & SERVICE, INC.	350.00
04/28/2016	29054	HUNZINGER CONSTRUCTION COMPANY	234.23
04/28/2016	29055	JAN-PRO OF MILWAUKEE	1,958.00
04/28/2016	29056	JENNA L. DRAVES	231.51
04/28/2016	29057	JOHN P NEDTWIG	203.65
04/28/2016	29058	JOHNSON CONTROLS	2,565.00
04/28/2016	29059	JSH COMMUNICATIONS	1,275.00
04/28/2016	29060	KRISTA HUTLEY	85.00
04/28/2016	29061	L-3 COM MOBILE-VISION, INC.	1,000.00
04/28/2016	29062	LARK UNIFORM, INC.	111.35
04/28/2016	29063	LINCOLN CONTRACTORS SUPPLY	158.38
04/28/2016	29064	M&M TREE SERVICE	2,400.00
04/28/2016	29065	MIDWEST CUSTOM CLEANING	688.87

V

Check Date	Check	Vendor Name	Amount
04/28/2016	29066	MIDWEST TAPE	76.98
04/28/2016	29067	MIKE TOMSEVICS	41.58
04/28/2016	29068	MILWAUKEE DOOR SALES & SERVICE, LLC	3,001.10
04/28/2016	29069	NORTH SHORE HEALTH DEPT.	16,834.75
04/28/2016	29070	PAUL & JOAN LUCKE	99.50
04/28/2016	29071	PAUL GORECKI	84.47
04/28/2016	29072	PETRO CHOICE	954.75
04/28/2016	29073	PUBLIC POLICY FORUM	315.00
04/28/2016	29074	QUILL CORPORATION	957.69
04/28/2016	29075	RECORDED BOOKS, LLC	6.95
04/28/2016	29076	RED THE UNIFORM TAILOR	511.88
04/28/2016	29077	SANDRA MOLTER	50.00
04/28/2016	29078	SHOREWOOD PRESS	100.00
04/28/2016	29079	SILVER SPRING AUTOMOTIVE , INC.	1,172.51
04/28/2016	29080	SNAP-ON TOOLS	118.00
04/28/2016	29081	STAPLES ADVANTAGE	253.70
04/28/2016	29082	SUE ATHERTON	297.00
04/28/2016	29083	SUPPLYWORKS	29.28
04/28/2016	29084	TAPCO	165.15
04/28/2016	29085	U.S. HEALTHWORKS MEDICAL GROUP	270.00
04/28/2016	29086	VERIZON WIRELESS	29.41
04/28/2016	29087	VILLAGE OF SHOREWOOD	15,615.99
04/28/2016	29088	VINTON CONSTRUCTION COMPANY	20,653.19
04/28/2016	29089	WACHTEL TREE SCIENCE	5,239.74
04/28/2016	29090	WASTE MANAGEMENT OF WI-MN	694.99
04/28/2016	29091	WE ENERGIES	15,014.50
04/28/2016	29092	WESTHOFEN WORKS, INC.	582.00
04/28/2016	29093	WFA, LLC	1,028.16
04/28/2016	29094	WI DEPT. OF JUSTICE - TIME	300.00
04/28/2016	29095	WIL-KIL PEST CONTROL	266.50
04/28/2016	29096	WOLF CONSTRUCTION CO INC	2,508.84

POOL TOTALS:

Total of 271 Checks:	511,055.01
Less 47 Void Checks:	110.00
Total of 224 Disbursements:	510,945.01

STATE OF WISCONSIN : MILWAUKEE COUNTY : VILLAGE OF WHITEFISH BAY

RESOLUTION NO. 2975

ADOPTING THE 2015 WPDES STORM WATER DISCHARGE PERMIT
ANNUAL REPORT

WHEREAS, the Village of Whitefish Bay is required to comply with the conditions of its Wisconsin Pollution Discharge Elimination System General Permit (WPDES); and

WHEREAS, the requirement for the drafting, acknowledgement of the report by elected officials, and submittal of an Annual Report certifying permit compliance is a condition of the permit dated March 31, 2016; and

WHEREAS, the Village Board of the Village of Whitefish Bay has reviewed the 2015 Annual Report and recommends adoption by resolution.

NOW, THEREFORE, BE IT RESOLVED that the Village Board of the Village of Whitefish Bay does hereby adopt the attached WPDES Permit Number WI-S050075-2 Annual Report, dated March 31, 2016 through this resolution.

PASSED AND ADOPTED this 16th day of May, 2016.

Julie A. Siegel, Village President

Countersigned:

Jennifer R. Amerell, Village Clerk



Village of Whitefish Bay Public Works Department

155 W. Fairmount Ave • Whitefish Bay, Wisconsin 53217 • (414) 962-6690 • Fax (414) 967-1391

John Edlebeck, P.E., Director of Public Works

Memorandum

To: Paul Boening, Manager's Assistant
From: Spencer Charczuk E.I.T., Staff Engineer
Date: May 10, 2016
Re: Resolution to Adopt Annual NR216 WPDES Report to DNR

Attached is a copy of the main body of the annual report summarizing 2015 activities for Whitefish Bay's Wisconsin Pollution Discharge Elimination System (WPDES storm water discharge or MS4) permit. The permit requires that the municipal governing body recognize the report by resolution or another similar mechanism. An electronic version of report and appendices will be forwarded to the Village Board members prior to the meeting.

RECOMMENDATION:

The Village Board acknowledge the report and adopt a resolution recognizing that elected officials have been apprised of the content of the report.

Due by March 31, 2016

Notice: Pursuant to s. NR 216.07(8), Wis. Adm. Code, an owner or operator of a Municipal Separate Storm Sewer System (MS4) is required to submit an annual report to the Department of Natural Resources (DNR) by March 31 of each year to report on activities for the previous calendar year. This form is being provided by the DNR for the user's convenience. Personal information collected will be used for administrative purposes and may be provided to the extent required by Wisconsin's Open Records Law [ss. 19.31-19.39, Wis. Stats.].

This form is for reporting on activities undertaken in calendar year 2015.

Instructions: Complete each section of the form that follows. If additional space is needed to respond to a question, attach additional pages. Provide descriptions that explain the program actions taken to comply with the general permit. Complete and submit the annual report by March 31, 2016, to the appropriate address indicated on the last page of this form.

SECTION I. Municipal Information

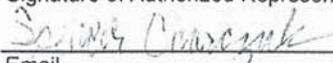
Name of Municipality		Facility ID No. (FIN)	
Village of Whitefish Bay		31330	
Mailing Address	City	State	ZIP Code
5300 N Marlborough Dr	Whitefish Bay	WI	53217
County(s) in which Municipality is located	Municipality Type: (select one)		
Milwaukee	<input type="radio"/> County <input type="radio"/> City <input checked="" type="radio"/> Village <input type="radio"/> Town <input type="radio"/> Other (specify)		

SECTION II. Municipal Contact Information

Name of Municipal Contact Person		Title	
Spencer Charczuk		Staff Engineer	
Mailing Address (if different from above)	City	State	ZIP Code
		WI	
Email	Phone Number (include area code)	Fax Number (include area code)	
s.charczuk@wfbvillage.org	(414) 416-8455	(414) 967-1391	

SECTION III. Certification

I hereby certify that I am an authorized representative of the municipality covered under MS4 General Permit No. WI-S050075-2 for which this annual report is being submitted and that the information contained in this document and all attachments were gathered and prepared under my direction or supervision. Based on my inquiry of the person or persons under my direction or supervision involved in the preparation of this document, to the best of my knowledge, the information is true, accurate, and complete. I further certify that the municipality's governing body or delegated representatives have reviewed or been apprised of the contents of this annual report. I understand that Wisconsin law provides severe penalties for submitting false information.

Authorized Representative Printed Name	Authorized Representative Title		
Spencer Charczuk	Staff Engineer		
Signature of Authorized Representative	Date		
	03/31/2016		
Email	Phone Number (include area code)	Fax Number (include area code)	
s.charczuk@wfbvillage.org	(414) 416-8455	(414) 967-1391	

SECTION IV. General Information

a. Describe what efforts the municipality has undertaken to invite the municipal governing body, interest groups, and the general public to review and comment on the annual report.

On July 6th, 2015 the Village Board adopted resolution 2949 adopting the WPDES Storm Water Discharge Permit Annual Report. MS4 report was available for the public through the Village Website.

b. Describe how elected and municipal officials and appropriate staff have been kept apprised of the municipal storm water discharge permit and its requirements.

Public Works Committee Meetings in which various operations and projects including Storm Water Management are discussed monthly.

c. Has the municipality prepared its own municipal-wide storm water management plan? Yes No

If yes, title and date of storm water management plan:

Stormwater Management Plan (Bonestroo, Rosene, Anderlik & Associates) 1998

SECTION IV. General Information (continued)

d. Has the municipality entered into a written agreement with another municipality or a contract with another entity to perform one or more of the conditions as provided under section 2.10 of the general permit? Yes No

If yes, describe these cooperative efforts:

e. Does the municipality have an internet website? Yes No

If yes, provide web address:
<http://www.wfbvillage.org/>

If the municipality has an internet website, is there current information about or links provided to the MS4 general permit and/or the municipality's storm water management program? Yes No

If yes, provide web address:
[http://www.wfbvillage.org/index.asp?
SEC=892AF9DE-8A67-4769-81F6-2AB09CBF7998&DE=93C8FD59-072C-4444-
B4FC-7B8051657409&Type=B_BASIC](http://www.wfbvillage.org/index.asp?SEC=892AF9DE-8A67-4769-81F6-2AB09CBF7998&DE=93C8FD59-072C-4444-B4FC-7B8051657409&Type=B_BASIC)

[http://www.wfbvillage.org/vertical/sites/%7BE1AB0FEF-655C-4C6F-A9D3-5941206DD923%7D/uploads/
Final_Report_v2_-_Whitefish_Bay1.pdf](http://www.wfbvillage.org/vertical/sites/%7BE1AB0FEF-655C-4C6F-A9D3-5941206DD923%7D/uploads/Final_Report_v2_-_Whitefish_Bay1.pdf)

SECTION V. Permit Conditions

a. **Minimum Control Measures:** For each of the permit conditions listed below, provide a description of the implementation of each program element, the status of meeting measurable goals, and compliance with permit schedule in section 2.11 of the MS4 general permit. Provide an evaluation of program compliance with the general permit, the appropriateness of identified best management practices, and progress towards achieving identified measurable goals. Be specific in describing the actions that have been taken during the reporting year to implement each permit condition and whether measurable goals have been met, including any data collected to document a measurable goal. Also, explain the reasons for any variations from the compliance schedule in the MS4 general permit.

• Public Education and Outreach

Description: Village publication, Bay Leaves, provides articles that include information regarding storm water pollution, disposal of hazardous waste, and the Village's ice control policy relative to environmental concerns. Various pamphlets are provided to the Public Library that further educate residents of runoff and storm water issues. The Village contributed \$500.00 to 2016 and \$414.88 to the 2015 Respect Our Waters Storm water Pollution Outreach and Education Campaign through Sweet Water. The Village's goal is to raise environmental awareness through public education and outreach.

• Public Involvement and Participation

Staff engineers visit school local schools to discuss and educate children on runoff and storm water issues. Civic Foundation hosts Green Day in the Bay which invites residents to experience an Eco Play and Info Fair. The Village limits its use of herbicides and pesticides in public spaces. In turn annual "weed outs" are organized where volunteers remove weeds by hand from various public areas.

• Illicit Discharge Detection and Elimination

The Village visually inspects outfalls on a monthly basis.
There were no suspected illicit discharges in 2015. Illicit connection inspections were performed as part of the inlet cleaning and clear water compliance inspection. With the exception of one of the outfall, the discharges are accessible and observable to the public.
Number of Complaints Received: No complaints received in 2015
Screening Strategy for Next Year: Lake outfalls and Cahill Park outfalls to screened and sampled.
Storm Sewer Map Updated? No changes to storm sewer map or outfall locations.

• Construction Site Pollutant Control

Target Number of Inspections: New buildings and all additions at or below grade.
Number of Permit Applications Received/Issued: 40
Individual Responsible for Plan Review, Inspection, and Enforcement: Joel Oestreich
Number of Inspections Completed: 120
Number of Enforcement Actions: 16, all erosion control issues. Contractor instructed to correct and follow up

SECTION V. Permit Conditions (continued)

inspections performed.

Changes in Inspection and Enforcement Strategy: None

• Post-Construction Storm Water Management

Number of Storm Water Management Plans Reviewed: One. Dominican HS improvements.

Approved or Scheduled Ordinance Updates: None

Documenting TSS Reductions Achieved: The Village is making effort to achieve TSS percent reduction compliance when applicable. Over 90% of the Village is residential land use with the remainder commercial or institutional.

Inspection and/or Scheduled Maintenance of Facilities Where a Long-Term Maintenance Agreement was Recorded: Storm water management plans at Dominican HS will be privately inspected.

• Pollution Prevention

Estimate Quantity of Street Sweepings and Catch Basin Cleanings Collected: Village performs street sweeping during the spring, summer, and fall using the Village of WFB and Shorewood Shared Sweeper. In 2015 street sweeping totaled 200 tons. In 2015 100% of the Village catch basins were vacuum excavated and approximately 30 tons of debris was collected.

Summarize Findings of Municipal Yard Inspections: Salt storage inspected by third party for the state. Inlets inspected and maintained by public works crews. No illicit discharges detected. Possibility of detention area on west side of yard being investigated for future redevelopment associated with Lydell storm sewer rehabilitation project. This project may include a tear down of existing salt storage and construction of new storage with smaller impervious area.

Updates to Yard Waste Collection: The Village collects yard wastes from April 1st to December 15th at curb. During 2015 950 tons of waste was collected. End use of collected materials is mulch and compost. Leaf collection is also performed in October and November.

b. Winter Road Management Activities:

Provide the name, title, and phone number for the individual(s) with overall responsibility for winter roadway maintenance.

Kevin Kaegi, Public Works Superintendent, (414) 962-6690 ext. 301

Describe the types of products used for winter road management (e.g., deicing, pre-wetting, salting, etc.).

The Village uses salt for de-icing. Icing is done on major collectors and arterials with secondary streets only having intersections and mid blocks salted. The Village uses pre-wetting in appropriate conditions. The Village also utilizes brine equipment to further reduce the amount of salt entering the storm sewer.

Describe the type of equipment used to apply the products.

The village utilizes a brine truck and 9 plow trucks, 3 of which are equipped with salting equipment and calcium chloride distribution system. The Village also has a small 1 ton plow with a salt dispenser.

Report the amount of product used per month.

Approximately 145 tons per month over the course of 5 months.

Report the snow disposal locations, if snow is hauled away.

Village disposes of excess snow at 5111 N Lydell and at an alternate location off of Carl Campus Rd.

Describe any anti-icing, equipment calibration, and salt reduction strategies considered.

Pre-wetting is used to reduce salt use. Brine equipment is used to reduce salt use as well. Equipment is calibrated before use.

Describe any other additional measurable data or information that the permittee used to evaluate its winter road management activities.

The Village actively monitors weather data and pavement temperatures to determine what de-icing methods will be most effective while taking into consideration what will be returned to the storm sewer system.

SECTION V. Permit Conditions (continued)

c. Municipal facility(s):

Provide an inventory of municipally owned or operated structural storm water management facility(s), include: Location of each facility and contact information for the individual(s) with overall responsibility for each facility.

Detention areas located at Cahill Park, Jewish Community Center, Cumberland Elementary, DPW Facility, and 4700 block of Bartlett.

Describe the housekeeping activities and best management practices installed to reduce or eliminate storm water contamination.

Proper storage of chemicals at municipal facilities. Any material spillage is properly captured and cleaned before entering the storm sewer.

Discuss recommendations for improvements to current storm water management practices at the facility(s) and a timeline for installation and/or implementation of these recommendations.

The Village is looking to replace its salt shed within the next few years.

Describe the municipal facility(s) employee training on storm water pollution prevention provided.

Employees are trained to spot illicit discharges. Some employees are trained in the use of brine equipment and use of street sweeper.

Describe the spill prevention and response procedures in place at the municipal facility(s).

Oilsorb pads are used to capture and clean any spill and prevent it from entering the storm sewer.

d. Storm Water Quality Management: Has the municipality completed a pollutant-loading analysis to assess compliance with the 20% TSS reduction developed urban area performance standard? Yes No

If yes, provide the following: Model used XP-SWMM Version 6.x Reduction (%) 20

If no, include a description of any actions the municipality has undertaken during 2015 to help achieve the 20% standard.

Has the municipality completed an evaluation of all municipal owned or operated structural flood control facilities to determine the feasibility of retrofitting to increase TSS removal? Yes No

If yes, describe:

e. Best Management Practices Maintenance: Does the municipality have a maintenance program for installed storm water best management practices? Yes No

If yes, describe the maintenance program and any maintenance activities that have occurred for best management practices in 2015. If available, attach any additional information on the maintenance program.

Facilities visually inspected by staff and debris removed. Native plantings at new DPW facility maintained by third party.

f. Storm Sewer System Map: Describe any changes or updates to the storm sewer system map made in the reporting year. Provide an updated map if any changes occurred during the reporting year.

Additional catch basins were added in the 4700 block of Idlewild and Woodruff. Additional catch basins and storm water detention area add to the 4700 block of Bartlett and additional catch basins installed in the 4800 block of Bartlett.

SECTION VI. Fiscal Analysis

a. Provide a fiscal analysis that includes the annual expenditures for 2015, and the budget for 2015 and 2016. A table to document fiscal information is provided on page 7.

See table on page 7

b. What financing/fiscal strategy has the municipality implemented to finance the requirements of the general permit?

Storm water utility General fund Other _____

SECTION VI. Fiscal Analysis (continued)

c. Are adequate revenues being generated to implement your storm water management program to meet the permit requirements? Yes No

Please provide a brief summary of your financing/fiscal strategy and any additional information that will assist the Department in understanding how storm water management funds are being generated to implement and administer your storm water management program.

In 2013 the Village created a Storm Water Utility that bills residents according to their impervious area on their property to generate funds to help implement and administer the Village's storm water management program. Additional funds are budgeted through fund 33 (storm sewer fund).

SECTION VII. Inspections and Enforcement Actions

Note: If an ordinance listed below has previously been submitted and has not been amended since that time, a copy does not need to be submitted again. If the ordinance was previously submitted, indicate such in the space provided.

a. As of the date of this annual report, has the municipality updated or revised its construction site pollutant control ordinance in accordance with subsection 2.4.1 of the general permit? Yes No

If yes, attach copy or provide web link to ordinance:
http://www.wfbvillage.org/index.asp?SEC=F850FCEB-EAB2-4F1B-A0FB-F6577617F7B4&Type=B_BASIC

b. As of the date of this annual report, has the municipality updated or revised its post-construction storm water management ordinance in accordance with subsection 2.5.1 of the general permit? Yes No

If yes, attach copy or provide web link to ordinance: http://www.wfbvillage.org/index.asp?SEC=F850FCEB-EAB2-4F1B-A0FB-F6577617F7B4&Type=B_BASIC

c. As of the date of this annual report, has the municipality updated or revised its illicit discharge detection and elimination ordinance in accordance with subsection 2.3.1 of the general permit? Yes No

If yes, attach copy or provide web link to ordinance:
http://www.wfbvillage.org/index.asp?SEC=F850FCEB-EAB2-4F1B-A0FB-F6577617F7B4&Type=B_BASIC

d. As of the date of this annual report, has the municipality adopted any other ordinances it has deemed necessary to implement a program under the general permit (e.g., pet waste ordinance, leaf management/yard waste ordinance, parking restrictions for street cleaning, etc.)? Yes No

If yes, attach copy or provide web link to ordinance:
http://www.wfbvillage.org/index.asp?SEC=F850FCEB-EAB2-4F1B-A0FB-F6577617F7B4&Type=B_BASIC

e. Provide a summary of available information on the number and nature of inspections and enforcement actions conducted during the reporting period to ensure compliance with the ordinances described in a. to d. above.

Approximately 40 permits issued during 2015 for construction with erosion control measures in place. 16 total enforcement actions due to erosion control issues. Contractor instructed to correct and follow up inspections performed.

SECTION VIII. Water Quality Concerns

a. Does any part of the MS4 discharge to an outstanding resource water (ORW) or exceptional resource water (ERW) listed under s. NR 102.10 or 102.11, Wis. Adm. Code? (A list of ORWs and ERWs may be found on the Department's Internet site at: <http://dnr.wi.gov/topic/surfacewater/orwerw.html>) Yes No

If yes, list:

b. Does any part of the MS4 discharge to an impaired waterbody listed in accordance with section 303(d)(1) of the federal Clean Water Act, 33 USC § 1313(d)(1)(C)? (A list of the most current Wisconsin impaired waterbodies may be found on the Department's Internet site at: <http://dnr.wi.gov/water/impairedsearch.aspx?status=303d>) Yes No

If yes, complete the following:

- Impaired waterbody to which the MS4 discharges:
Milwaukee River
- Description of actions municipality has taken to comply with section 1.5.2 of the MS4 general permit for discharges of pollutant (s) of concern to an impaired waterbody:
The Village actively sweeps streets, cleans catch basins, maintain storm water detention areas, signs storm catch basins as draining to freshwater, implements alternate de-icing methods to reduce NaCl discharge to freshwater.

SECTION VIII. Water Quality Concerns (continued)

c. Identify any known water quality improvements in the receiving water to which the MS4 discharges during the reporting period.

None

d. Identify any known water quality degradation in the receiving water to which the MS4 discharges during the reporting period and what actions are being taken to improve the water quality in the receiving water.

None

SECTION IX. Proposed Program Changes

Describe any proposed changes to the storm water management program being contemplated by the municipality for 2016 and the schedule for implementing those changes. Proposed program changes must be consistent with the requirements of the general permit.

None

SECTION X. Other

Any other additional information the permittee would like to provide in the Annual Report regarding their storm water program?

Fiscal Analysis Table. Complete the fiscal analysis table provided below.

Program Element	Annual Expenditure	Budget		Source of Funds
	2015	2015	2016	
Public Education and Outreach	500	500	500	Engineering
Public Involvement and Participation	250	250	250	Engineering
Illicit Discharge Detection and Elimination	750	750	750	DPW Storm Sewer Fund
Construction Site Pollutant Control	2,000	0	0	Inspection Department (included in general inspections)
Post-Construction Storm Water Management	0	0	0	Engineering/Inspection Department (included in general inspections)
Pollution Prevention	200,000	200,000	200,000	DPW: Street cleaning/solid waste/storm sewer
Storm Water Quality Management (including pollutant-loading analysis)	40,000	40,000	40,000	General Fund
Storm Sewer System Map	5,000	5,000	10,000	General Fund/Storm Sewer Fund
Other:				

NORTHERN REGION COUNTIES

Ashland	Langlade	DNR Service Center Attn: Storm Water Program 5301 Rib Mountain Rd. Wausau, WI 54401 Phone: (715) 359-4522
Barron	Lincoln	
Bayfield	Oneida	
Burnett	Polk	
Douglas	Price	
Florence	Rusk	
Forest	Sawyer	
Iron	Taylor	
	Vilas	
	Washburn	

WEST CENTRAL REGION COUNTIES

Adams	Marathon	DNR Service Center Attn: Storm Water Program 5301 Rib Mountain Rd. Wausau, WI 54401 Phone: (715) 359-4522
Buffalo	Monroe	
Chippewa	Pepin	
Clark	Pierce	
Crawford	Portage	
Dunn	St. Croix	
Eau Claire	Trempealeau	
Jackson	Vernon	
Juneau	Wood	
La Crosse		

NORTHEAST REGION COUNTIES

Brown	Marquette	DNR Northeast Region Attn: Storm Water Program 2984 Shawano Ave. Green Bay, WI 54313 Phone: (920) 662-5100
Calumet	Menominee	
Door	Oconto	
Fond du Lac	Outagamie	
Green Lake	Shawano	
Kewaunee	Waupaca	
Manitowoc	Waushara	
Marinette	Winnebago	

SOUTH CENTRAL REGION COUNTIES

Columbia	Jefferson	DNR South Central Region Attn: Storm Water Program 3911 Fish Hatchery Rd. Fitchburg, WI 53711 Phone: (608) 275-3266
Dane	LaFayette	
Dodge	Richland	
Grant	Rock	
Green	Sauk	
Iowa		

SOUTHEAST REGION COUNTIES

Kenosha	Sheboygan	DNR Service Center Attn: Storm Water Program 141 NW Barstow Street, Room 180 Waukesha, WI 53188 (262) 574-2100
Milwaukee	Walworth	
Ozaukee	Washington	
Racine	Waukesha	



Village of Whitefish Bay
5300 N. Marlborough Drive
Whitefish Bay, Wisconsin 53217

Phone: 414-962-6690
Fax: 414-962-5651

Memorandum

To: Paul Boening, Manager's Assistant
From: Spencer Charczuk E.I.T., Engineer Technician
Date: June 24th, 2015
Re: Resolution to Adopt Annual NR216 WPDES Report to DNR

Attached is a copy of the main body of the annual report summarizing 2014 activities for Whitefish Bay's Wisconsin Pollution Discharge Elimination System (WPDES storm water discharge or MS4) permit. The permit requires that the municipal governing body recognize the report by resolution or another similar mechanism. An electronic version of report and appendices will be forwarded to the Village Board members prior to the meeting.

RECOMMENDATION:

The Village Board acknowledge the report and adopt a resolution recognizing that elected officials have been apprised of the content of the report.

STATE OF WISCONSIN : MILWAUKEE COUNTY : VILLAGE OF WHITEFISH BAY

RESOLUTION NO. 2949

ADOPTING THE 2014 WPDES STORM WATER DISCHARGE PERMIT
ANNUAL REPORT

WHEREAS, the Village of Whitefish Bay is required to comply with the conditions of its Wisconsin Pollution Discharge Elimination System General Permit (WPDES); and

WHEREAS, the requirement for the drafting, acknowledgement of the report by elected officials, and submittal of an Annual Report certifying permit compliance is a condition of the permit dated June 24, 2015; and

WHEREAS, the Village Board of the Village of Whitefish Bay has reviewed the 2014 Annual Report and recommends adoption by resolution.

NOW, THEREFORE, BE IT RESOLVED that the Village Board of the Village of Whitefish Bay does hereby adopt the attached WPDES Permit Number WI-S061565-03 Annual Report, dated June 24, 2015 through this resolution.

PASSED AND ADOPTED this 6th Day of July, 2015.

Julie A. Siegel, Village President

Countersigned:

Jennifer R. Amerell, Village Clerk



BOARD OF DIRECTORS

Nancy Frank, *Chair*
University Of Wisconsin-Milwaukee

David Lee, P.E., *Secretary, Treasurer*
We Energies

Todd Ambs
Healing Our Waters-Great Lakes Coalition

Benjamin Benninghoff, *Wisconsin Dept.
of Natural Resources (non-voting advisor)*

Brian Depies
Short Elliott Hendrickson Inc. (SEH)

Dinah Gant, P.E.
GG Diversified, LLC

Michael G. Hahn, P.E., P.H.
Southeastern Wisconsin Regional
Planning Commission (non-voting advisor)

Andy Holschbach
Ozaukee County

Matthew Howard
Alliance for Water Stewardship-North America

David Libert
Strategy for Results Consulting, LLC

Neil Palmer
Village of Elm Grove

Karen Sands
Milwaukee Metropolitan Sewerage District

Alyssa Schmitt
Stormwater Solutions Engineering, LLC

Marian Singer
WellIntell, Inc.

Dan Stoffel
Washington County Farmer

STAFF

Linda Reid, Executive Director

600 East Greenfield Avenue
Milwaukee, WI 53204-2944

(414) 382-1766
swwtwater.org

March 31, 2016

Mr. Spencer Charczuk
Village of Whitefish Bay
5300 N. Marlborough Drive
Whitefish Bay, WI 53217

Dear Mr. Charczuk,

On behalf of Southeastern Wisconsin Watersheds Trust, Inc. (Sweet Water), I thank you and the Village of Whitefish Bay for your support of the 2016 Southeastern Wisconsin Storm Water Information and Education Campaign with an investment of \$500 received in October of 2015.

This outreach work is designed to satisfy the public information and education requirements of your Wisconsin Department of Natural Resources' NR 216 storm water permit. With the Village of Whitefish Bay's support and with grants already received or pledged to us, we hope to have contributions up to \$45,000 to invest in the 2016 storm water outreach effort.

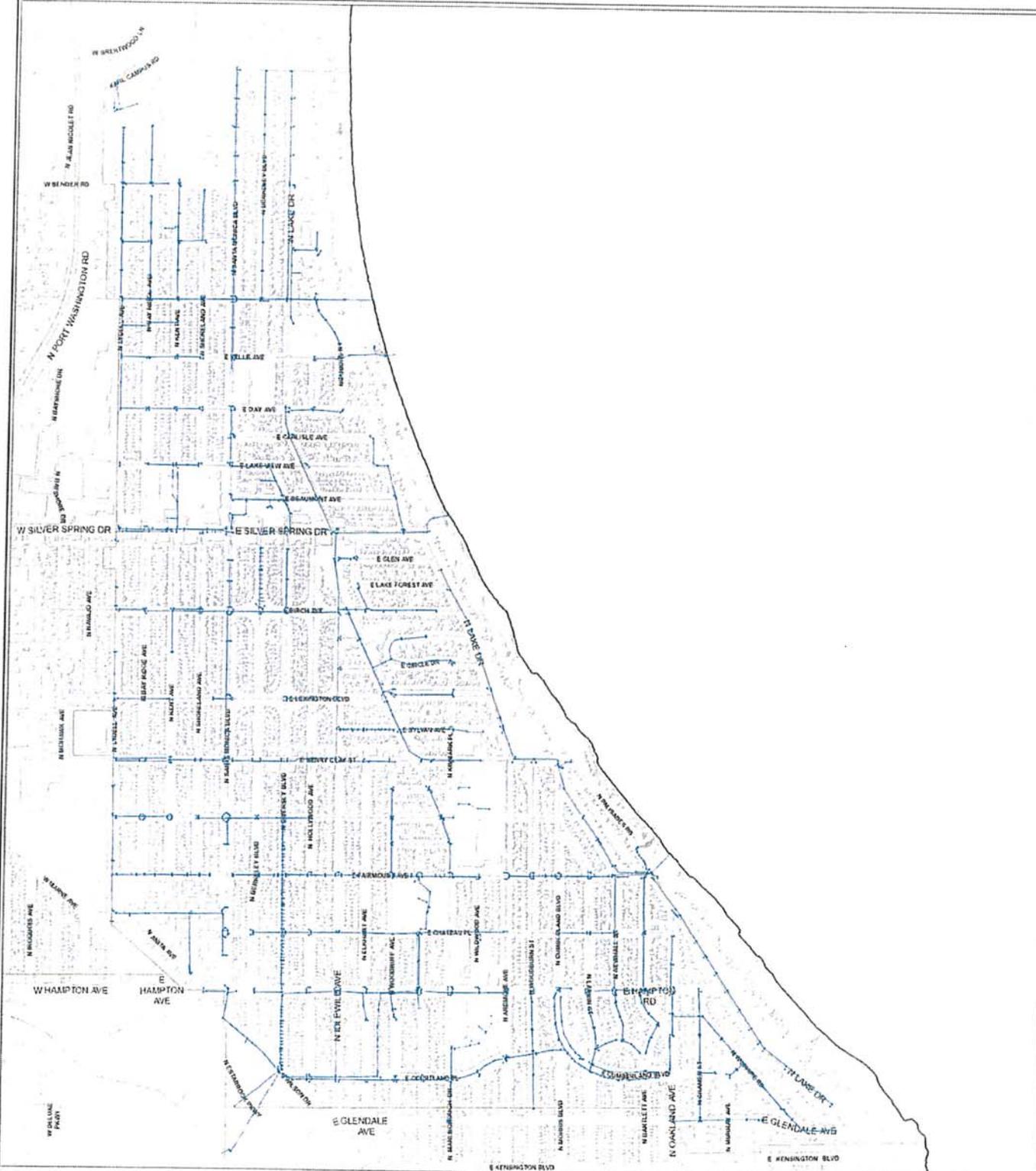
We will keep you apprised regarding the developments of the 2016 outreach campaign. We are gratified that our successes have grown into a multi-year, multi-watershed collaboration.

We greatly appreciate your support of this important campaign. Thank you again.

Sincerely,

Jacob Fincher
Managing Director - *Respect Our Waters* Campaign

Village of Whitefish Bay: Storm Sewer



Projection
 NAD 83
 UTM
 Zone 16N
 Datum: NAD 83
 Units: Meter



Notes
 1. All dimensions in feet unless otherwise noted.

Legend
 5/12/18

DISCLAIMER: This map is a computer-generated plan view of the storm sewer system. It is not intended to be used for any other purpose. The user assumes all responsibility for the use of this map. The user agrees to hold the Village of Whitefish Bay harmless for any and all claims, damages, or expenses, including reasonable attorneys' fees, arising from the use of this map.



STATE OF WISCONSIN : MILWAUKEE COUNTY : VILLAGE OF WHITEFISH BAY

RESOLUTION NO. 2974

PROCLAIMING MAY 15TH THROUGH MAY 21ST AS "PUBLIC WORKS WEEK" IN THE VILLAGE OF WHITEFISH BAY

WHEREAS, Public Works services provided in our community are an integral part of the everyday lives of citizens in our community; and

WHEREAS, the support and understanding of an informed citizenry is a vital to the efficient operation of the Public Works system and programs such as sanitary water, storm water, sewers, streets, public buildings, parks, and solid waste and recycling collection; and

WHEREAS, the health, safety and comfort of this community greatly depends on these facilities and services; and

WHEREAS, the quality and effectiveness of these facilities, as well as their planning, design, and construction is vitally dependent upon the efforts and skills of the Public Works officials who keep our community livable and economically vibrant; and

WHEREAS, the efficiency of the qualified and dedicated personnel who staff public works departments is materially influenced by the people's attitude and understanding of the importance of the work they perform.

NOW, THEREFORE, The Village Board of the Village of Whitefish Bay, Wisconsin does hereby proclaim the week of May 15 through May 21, 2016 as

"PUBLIC WORKS WEEK"

in the Village of Whitefish Bay, and calls upon all citizens and civic organizations to acquaint themselves with the issues involved in providing our public works; and to recognize the contributions which public works officials make every day to our health, safety, comfort, and quality of life.

PASSED AND APPROVED this the 16th day of May, 2016, by the Village Board of the Village of Whitefish Bay, Wisconsin.

Julie Siegel, Village President

(Attest)

Jennifer Amerell, Village Clerk

Memorandum

To: Julie Siegel, Village President & Village Board Members

From: John Edlebeck, Director of Public Works

Date: May 11, 2016

Re: Public Works Week 2nd Grade Coloring Contest

The Village of Whitefish Bay Public Works Department is conducting its 2nd Annual Public Works Week Coloring Contest for all **2nd Grade school children** in the Whitefish Bay schools. This contest coincides with the celebration of **National Public Works Week, May 15-21, 2016**. The village is proud of the quality public services it provides in the area of Streets, Water, Sewer, City Facility Management, Parks and Solid Waste, and wants to share that enthusiasm with some of our area school children.

Coloring Contest forms were delivered to all schools in the village with 2nd graders. The submitted colored sheets were judged by Village President Siegel with the top ones selected to be honored at the 7:00pm meeting on Monday, May 16, 2016 Village Board Meeting held at Whitefish Bay Village Hall, located at 5300 N. Marlborough Drive.

Gavi Bushee	Bader Hillel Academy	Mrs. Neuman - teacher
Molly Moody Cliffe	Richards School	Mr. Sohr - teacher
Lily Jean Zacharias	Cumberland School	Mrs. Reiels - teacher

May 10, 2016

To: Village Board

Subject: Discussion/ Action concerning Conceptual Implementation Strategy and Budget for Silver Spring Drive Master Plan Update

From: Steven Sheiffer - Village Manager 

The Village Board has adopted the Master Plan Update. The next step is implementation.

To move us forward I worked with Stephanie Hacker of GRAEF to prepare the attached one page Conceptual Implementation Strategy and the Budget. They incorporate the recommendations in Section 5 of the Report. This is phase one of the implementation and is a three year period from July 1, 2016 to June 30, 2019. TID #1 should have approximately \$4.5 million dollars available and thus after the Planning and Design phase there would be approximately \$4 million dollars available for implementation. The schedule and budget for each implementation action will be submitted at the appropriate time.

At the meeting I will review each of the Key Actions and the rationale for the time period and budget estimate. The CDA reviewed them and voted unanimously to approve them.

The CDA and Village Manager recommend the Village Board vote to: "approve the Conceptual Implementation Strategy and Budget for Silver Spring Drive Master Plan Update."

The implementation Strategy lists a number of specific activities. For each of these the consultants would be either GRAEF or TADI. The CDA will be approving each of the specific activities. Given that the Board approves the Strategy and Budget is it acceptable that the CDA action is sufficient, and a Board vote is not necessary for each activity? You would be informed as each contract is signed. You will also need to approve the implementation of any of the study recommendations and any development projects or incentives.

Thank you for your consideration.

cc: Chris Jaekels Esq - Village Attorney

Silver Spring Drive Master Plan Update Conceptual Implementation Strategy
 July 1, 2016 - June 30, 2019

Primary Strategies		Key Actions		Time Frame		Budget	
Strategies taken and summarized from the 2016 Silver Spring Drive Master Plan Update				Year	Planning	Design	
1	Foster investment opportunities						
a	Identification of different intervention categories and investment opportunities	Meetings with property and business owners with consultant assistance (estimate 10)		2016	~\$20K	N/A	
b	Creation of review process including steps, required information, criteria, and incentives	Engage a consultant to review and develop incentive programs		2016	~\$20K	N/A	
c	Development and review of specific proposals i. Land Use ii. Parking and Traffic iii. Design and Land Use Criteria iv. Building Height v. Incentives	Project specific (estimate 3)		TBD	~\$50K each		
2	Create attractive, functional, and active public places						
a	Consaul Commons			2017			
b	Berkeley Intersection			2018			
c	Saint Monica/Dominican	For each project, reference the Master Plan Update as a starting point; create a planning process; engage a consultant; develop a plan; obtain approvals; design the project; and construct		2018			
d	North Alley			2018			
e	West Entrance			2019			
f	Streetscape			2016-2018			
3	Evaluate existing and future parking, safety, and circulation conditions						
a	Develop a parking strategy i. Current conditions ii. Funding of parking utility	Engage a consultant; carry out a demand and capacity analysis; implement recommendations; monitor		2016-2017	~\$10K	N/A	
b	Promote pedestrian and traffic safety i. Evaluate the need to replace traffic signals	Create a planning process; engage a consultant; review available information; prepare a plan; obtain approvals and grants; design; construct		2016-2018	~\$50K		
c	Address traffic flow issues i. Marborough and Silver Spring Drive ii. Hollywood and Silver Spring Drive	Engage a consultant; review available information; prepare a plan; obtain approvals and grants; design; construct		2017-2019	~\$25K		
4	Establish BID leadership of business and street promotion						
		Engage a consultant to work with BID Board to develop a three year plan that includes goals, actions, measurable outcomes, and funding sources. Fund and implement the plan.		2016	~\$5K	N/A	
5	Review Zoning, Design and Signage guidelines						
		Engage a consultant; review available information; prepare guidelines; obtain approvals		2016-2017	\$20K	N/A	
6	Build Village staff capacity to ensure that proper expertise is available to implement all actions						
		Define where an advisory committee will be used; analyze and strengthen consultant relationships; support staff needs; prepare TID #4 budget; and recruit volunteers		2016	~\$15K annually	N/A	

May 10, 2016

SILVER SPRING DRIVE CONCEPTUAL IMPLEMENTATION PLAN BUDGET

<u>Primary Strategy</u>	<u>Planning and Design</u>			
	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
Investment Opportunities	\$90,000	\$50,000	\$50,000	
Public Places	10,000	30,000	45,000	15,000
Parking/safety/traffic	45,000	40,000		
BID Partnership	5,000			
Review Zoning/design/signage	20,000			
Administration/capacity building	<u>15,000</u>	<u>15,000</u>	<u>15,000</u>	<u>15,000</u>
TOTAL	\$185,000	\$135,000	\$110,000	\$ 30,000
Total Planning and Design		\$460,000		

May 2, 2016

Memo to: Village of Whitefish Bay Village Board

From: John Edlebeck, Whitefish Bay Director of Public Works

Re: **Construction Engineering Services Contract Award
2016 Sanitary Sewer Improvement Project**

In January, 2016 the Public Works Department solicited five (5) consulting civil engineering firms through a Request for Proposals (RFP) for construction engineering services for the **2016 Roadway Reconstruction Project**. Four (4) proposals were received. After a thorough submittal evaluation, the Public Works Committee and Village Board concurred with Village staff that **The Sigma Group** provided the best value for Village for these services.

The **2016 Sanitary Sewer Improvement Project** is currently under design for a fall construction timetable. Village staff has evaluated options and feel that selecting **The Sigma Group** for construction engineering services for the upcoming 2016 Sanitary Sewer Improvement Project will provide the best value for the Village. There will be cost savings to the Village by having The Sigma Group personnel in the village inspecting the roadway project at the same time, and this cost savings is reflective in the reduction in fees proposed by The Sigma Group for these services.

Public Works Committee voted Thursday, April 28, 2016 to recommend and the Village Manager and Public Works Director recommend to award the **Construction Engineering Services Contract for the 2016 Sanitary Sewer Improvement Project to The Sigma Group for the hourly rates as submitted in their proposal not to exceed \$99,600.00**

May 2, 2016

Memo to: Village of Whitefish Bay Village Board

From: John Edlebeck, Whitefish Bay Director of Public Works

Re: Agreement for General Services
Whitefish Bay Total Maximum Day Load (TMDL) Stormwater Plan
DNR Urban Non-Point Source (UNPS) Grant

In 2014 Strand Associates assisted the Village in applying for a DNR UNPS Grant to prepare an updated Village Stormwater Management Plan, of which the Village was awarded in 2015. This is in response to the DNR preparing TMDL water quality limits on the Milwaukee River. The stormwater plan is related to the water quality of the Village's stormwater discharge, not quantity. In 2015 Village Engineer Mustafa Emir and I reviewed the scope of services for this grant and were successful in modifying those services with DNR approval to better serve the needs of the Village. The new scope of the grant was revised to include other items related to our stormwater system, including GIS mapping, stormwater model updating and ordinance review and revisions.

Funding for this work will be split \$69,234.00 (DNR) and \$35,666.00 (Village) for a total proposed amount of \$104,900.00. Village and DNR staff along with Village Attorney Jaekels has reviewed and approve the current attached agreement prepared by Strand Associates for this grant.

Public Works Committee voted on Thursday, April 28, 2016 to recommend and the Village Manager and Public Works Director recommend to approve the Agreement for General Services - Whitefish Bay Total Maximum Day Load (TMDL) Stormwater Plan - DNR Urban Non-Point Source (UNPS) Grant for the amount of \$104,900.00.



Village of Whitefish Bay
5300 N. Marlborough Drive
Whitefish Bay, Wisconsin 53217

Phone: 414-962-6690
Fax: 414-962-5651

Memorandum

To: Village of Whitefish Bay Village Board
From: Spencer Charczuk, E.I.T.
Date: May 2nd, 2016
Re: 2016 Sidewalk Improvement Program

The 2016 Sidewalk Improvement Project will replace defective sidewalk slabs using criteria that identify hazards within the public right of way.

This project was open to public bid with a bid opening occurring on March 2nd. Listed below are the 5 bids that were received for the project.

DC Burbach	\$88,302.50
Snorek	\$92,187.50
Raza	\$94,598.50
Marvin Gleason	\$155,125.00
Milwaukee General	\$157,967.50

The bid was below the engineer estimate of \$92,630.00 and below the 2016 Sidewalk Budget of \$100,000.00. This is a capital improvement project and funding will come from the Borrowed Money Fund (Fund 43).

DC Burbach is the low bidder for this project. They have completed prior work in the Village including the 2014 Alley Project and were the sub-contractor for the 2015 Mill and Overlay Project. DC Burbach is qualified to perform the work for this year's Sidewalk Project.

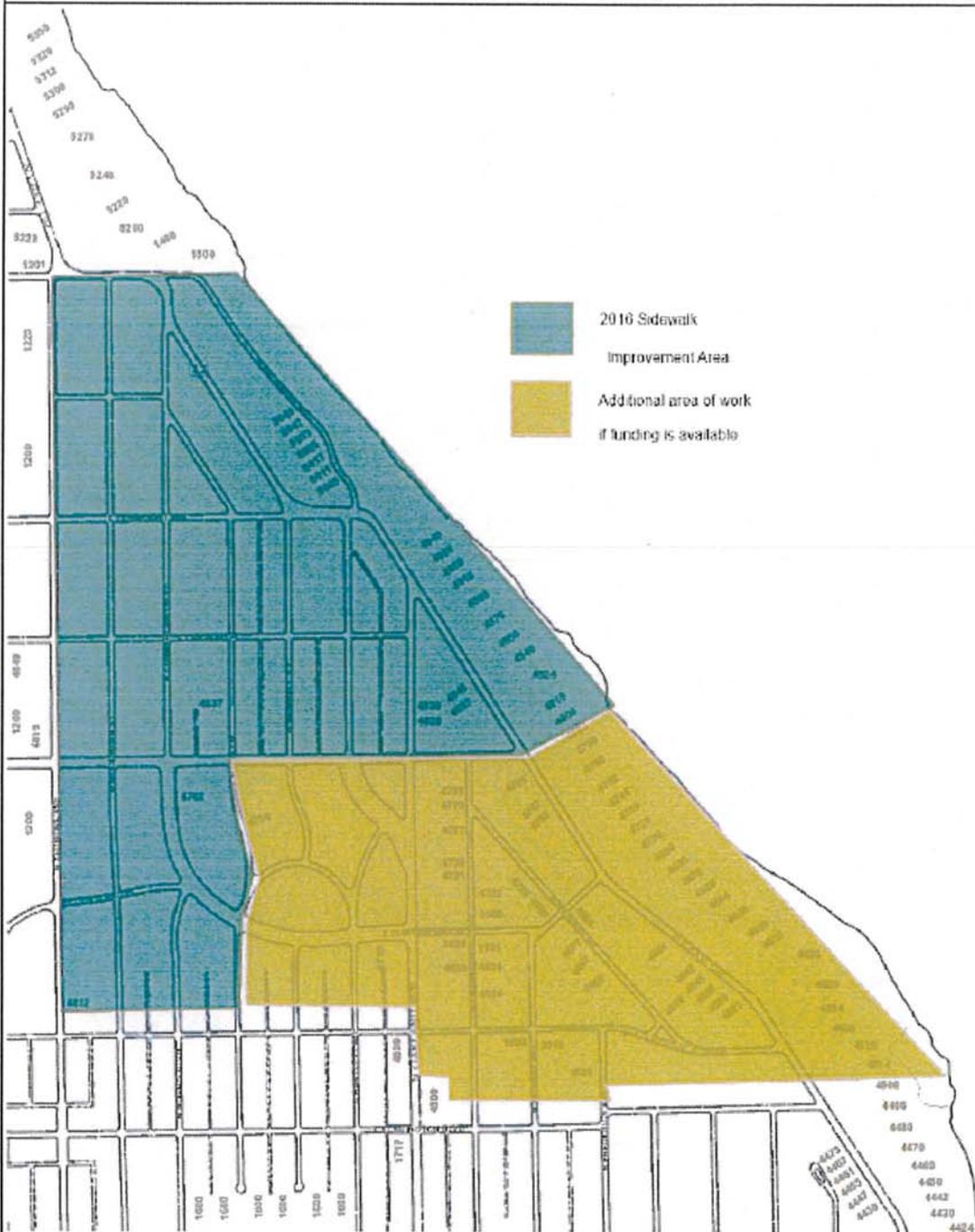
Public Works Committee voted on Thursday, April 28, 2016 to recommend and the Village Manager and Public Works Director recommend to award of the 2016 Sidewalk Improvement Project to the low bidder, DC Burbach, in the amount of \$88,302.50 with a 10% contingency for a total award of \$97,132.75.

Spencer Charczuk, E.I.T.

Attached: Sidewalk Map



2016 Sidewalk Project



- 2016 Sidewalk Improvement Area
- Additional area of work if funding is available

Project: SAC 1427, San Jose, 200
 Santa Clara, PPS, 400

Notes
 Not generated by Special Character

Prepared by: SAC 1427, San Jose, 200
 Santa Clara, PPS, 400

DISCLAIMER: This map is a non-patented data product from the information provided by the County of Santa Clara. The County of Santa Clara is not responsible for any errors or omissions in this map. The County of Santa Clara is not responsible for any errors or omissions in this map. The County of Santa Clara is not responsible for any errors or omissions in this map.



1:200 0 500 1:200 Feet

Legend 1:9,500

<ul style="list-style-type: none"> Fee Parcel Plot of Survey FORECLOSURE Subdivision Docs Cont'd Docs CSM Docs Transportation Links Sub 1 parcel line Parcel Boundary Sublot Parcel Road Unimproved Parcel Line Parcel Line 	<ul style="list-style-type: none"> Parcel Road Median or Shoulder Unimproved Shoulder Shoulder Parcel Shoulder Unimproved Parking Unimproved Shoulder Parcel Right-of-Way Unimproved Road Archeological Feature Private Road Private Road Median or Shoulder County Boundary Other County Features
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Phone: 414-962-6690
Fax: 414-962-5651

Memorandum

To: Village of Whitefish Bay Village Board
From: Spencer Charczuk, E.I.T.
Date: May 2nd, 2016
Re: 2016 Pavement Improvement Program

The 2016 Pavement Improvement Program will improve the road condition of qualifying streets within the Village.

The project was open to public bid with a bid opening occurring on March 2nd. Listed below are the 2 bids that were received for the project. The project includes an alternate bid to cover various repairs to manholes, catchbasins, and streets throughout the Village.

	Base Bid	Alternate	Total
Payne and Dolan	\$384,522.75	\$38,046.25	\$422,569.00
Stark Pavement	\$394,747.00	\$46,921.00	\$441,668.00

The total bid was below the engineer estimate of \$456,808.85 and the 2016 Pavement Improvement Budget of \$475,000.00. This is a capital improvement project and funding for the base bid will come from the Borrowed Money Fund(Fund 43). Funding for the alternate bid will come from Sewer Utility Fund(Fund 20), Stormwater Utility Fund(Fund 33), and Water Utility Fund(Fund 32).

Payne and Dolan is the low bidder for this project. They have completed prior work in the Village including the 2014 and 2015 Pavement Improvement Project. Payne and Dolan is qualified to perform the work for this year's Pavement Improvement Project. Public Works Committee voted on Thursday, April 28, 2016 to recommend and the Village Manager and Public Works Director recommend to award of the 2016 Pavement Improvement Project to the low bidder, Payne and Dolan, in the amount of \$422,569.00 with a 10% contingency for a total award of \$464,855.60.

Spencer Charczuk, E.I.T.
Attached: Project Map

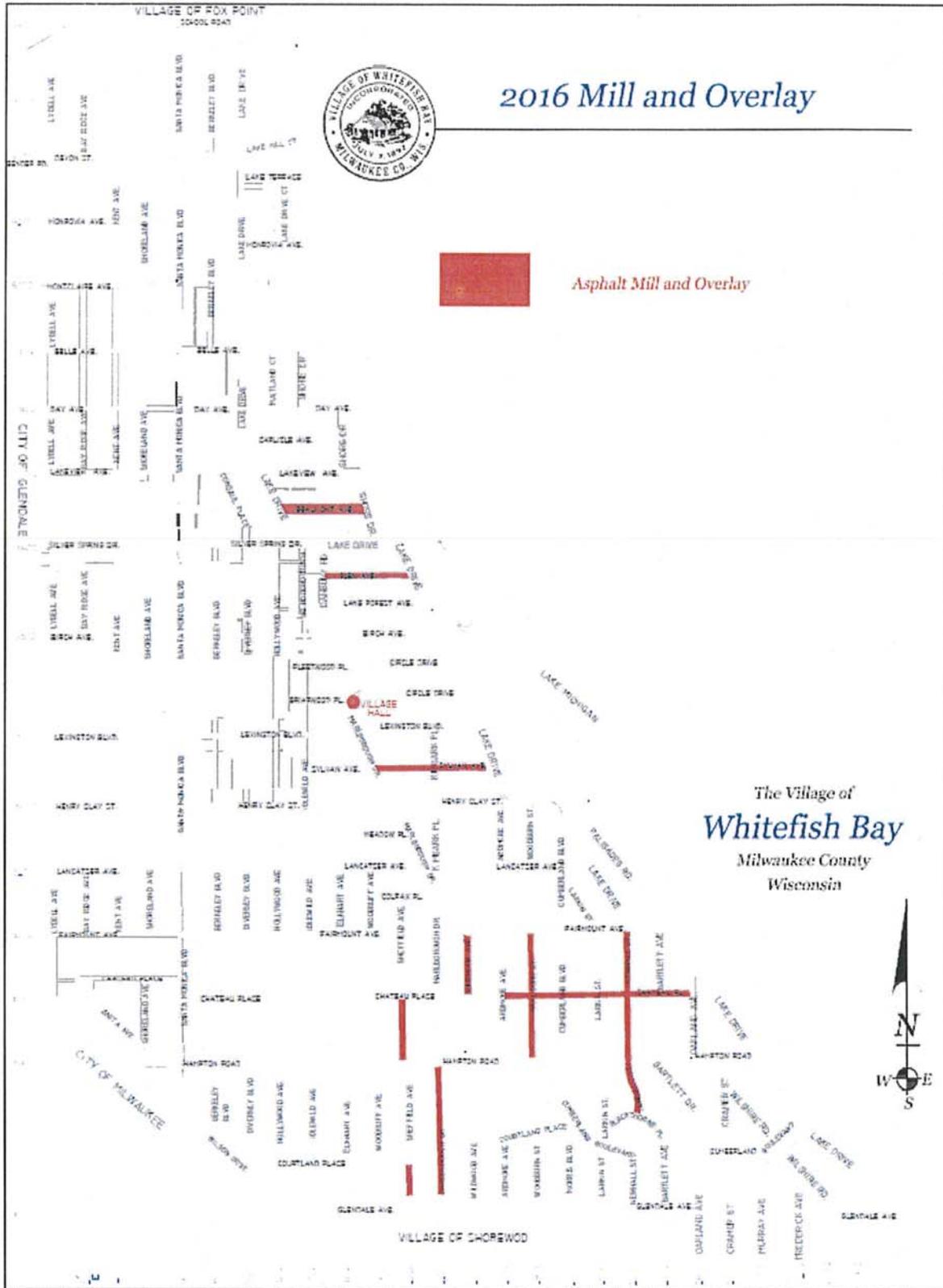
VILLAGE OF FOX POINT
30400L ROAD



2016 Mill and Overlay



Asphalt Mill and Overlay



The Village of
Whitefish Bay
Milwaukee County
Wisconsin

