



## **REGULAR VILLAGE BOARD MEETING**

### **MEETING NOTICE AND AGENDA**

**VILLAGE OF WHITEFISH BAY  
5300 North Marlborough Drive**

**Monday, May 2, 2016, 7:00 PM**

- I. Call to Order and Roll Call
  
- II. Consent Agenda – Upon request of any Trustee, any item may be removed from the Consent Agenda for separate consideration under General Business.
  1. Minutes of regular meeting held on April 18, 2016.
  2. Appointment of Karen Plach to the Library Board for a term to expire in 2019.
  3. Resolution No. 2967 approving an updated fee schedule for the North Shore Environmental Health Consortium.
  4. Suburban Mutual Assistance Response Teams (S.M.A.R.T.) Agreement.
  5. Resolution No. 2968 Amending Exhibit C of the MADACC Agreement.
  
- III. Report of Village Officers
  1. Village Attorney
  2. Village Manager
  3. Village President
  4. Miscellaneous Trustee
  
- IV. Petitions and Communications – This is an opportunity for anyone to address the Village Board on any issue NOT on the current agenda. While the Board encourages input from residents of the Village, it may not discuss or act on any issue that is not duly noticed on the agenda.

V. General Business

1. Presentation of the 2015 North Shore Health Department Annual Report.
2. Presentation of the 2015 Whitefish Bay Police Department Annual Report.
3. Discussion/action to approve Resolution No. 2969 – Initial Resolution Authorizing \$500,000 General Obligation Bonds for Water System Improvements.
4. Discussion/action to approve Resolution No. 2970 – Initial Resolution Authorizing \$2,650,000 General Obligation Bonds for Sewerage Projects.
5. Discussion/action to approve Resolution No. 2971 – Initial Resolution Authorizing \$4,495,000 General Obligation Bonds for Street Improvement Projects.
6. Discussion/action to approve Resolution No. 2972 – Initial Resolution Authorizing \$1,780,000 General Obligation Refunding Bonds.
7. Discussion/action to approve Resolution No. 2973 – Resolution Providing for the Sale of \$9,425,000 General Obligation Corporate Purpose Bonds, Series 2016A.
8. Discussion/Action on Ordinance No. 1823 regarding the posting of legal notices.
9. Discussion/Action regarding Village Manager authorization related to placement of a WE Energies transformer.
10. The Board may convene into Closed Session pursuant to Wisconsin State Statute §19.85(1)(e) deliberating or negotiating the purchase of public property, investing of public funds, conducting other specified business whenever competitive and/or bargaining reasons require a closed session – specifically regarding potential development opportunities.
11. The Board may reconvene to open session. The Board reserves the right to take action on any topic discussed in closed session.

VI. Adjourn

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals.

## REGULAR VILLAGE BOARD MEETING

A regular meeting of the Board of Trustees of Whitefish Bay was held in the Village Board Room of Village Hall, 5300 North Marlborough Drive, April 18, 2016

Pursuant to law, written notice of this meeting was given to the press and posted on the public bulletin boards.

### **I. Call to Order and Roll Call**

President Siegel called the meeting to order at 7:00 pm.

Present: Trustees Saunders, Serebin, Fuda, Davis, Demet and President Siegel.

Excused: Trustee Miller

Also Present: Village Manager Steve Sheiffer  
Assistant Manager Paul Boening  
Director of Public Works John Edlebeck  
Finance Director Jen Amerell  
Police Chief Michael Young  
Building Inspector Joel Oestreich  
Staff Engineer Spencer Charczuk  
Assistant Clerk Caren Brustmann

### **II. Consent Agenda**

It was moved by Trustee Davis, seconded by Trustee Demet, and unanimously carried by the Village Board to approve the consent agenda as presented.

1. Minutes of regular meeting held on April 4, 2016.
2. Investment Report for March 2016.
3. Class "B" Beer/"Class B" Liquor License for SonFlower, LLC - restaurant to be located at 501 E. Silver Spring Drive.
4. Annual appointment of Trustees to various Boards, Commissions and Committees.
5. Village President's recommended appointments to Boards, Commissions and Committees.

### **III. Report of Village Officers**

1. Village Attorney – excused
2. Village Manager

Village Manager Steve Sheiffer shared that President Siegel received a letter from a citizen questioning the "pink" fire hydrants. Mr. Sheiffer noted the hydrants haven't been maintained.

3. Village President – no report
4. Miscellaneous Trustee – no reports

### **IV. Petitions and Communications - None**

### **V. General Business**

1. **Discussion/action on Resolution No. 2966 to adopt a Lead Water Service Replacement Policy.**

It was moved by Trustee Serebin, seconded by Trustee Davis, and unanimously carried by the Village Board to adopt Resolution No. 2966 to adopt a Lead Water Service Replacement Policy.

**2. Discussion/action regarding waiver of the special assessment process for the replacement of privately owned water service lines.**

It was moved by Trustee Fuda, seconded by Trustee Davis, and unanimously carried by the Village Board to authorize the Village Manager to approve voluntary Waivers of the Special Assessment Process for the replacement of private water services.

**3. Discussion/action regarding Village Manager authorization to approve "Agreements and Temporary Construction Easements for the Replacement of Private Water Service."**

It was moved by Trustee Davis, seconded by Trustee Serebin, and unanimously carried by the Village Board to authorize the Village Manager to approve Agreements and Temporary Construction Easements for the Replacement of Private Water Service.

**4. Discussion/action regarding Village Manager authorization to approve "Agreements and Temporary Construction Easements for the Grading of Lawns, Removal and Replacement of Private Entrance Walks, Driveway, Driveway Edging, Retaining Walls, Fencing and Trees and Bushes to Match Existing Surfaces Outside of the Right of Way Limits."**

It was moved by Trustee Davis, seconded by Trustee Saunders, and unanimously carried by the Village Board to authorize the Village Manager to execute on behalf of the Village the agreements for the Grading of Lawns, Removal and Replacement of Private Entrance Walks, Driveway, Driveway Edging, Retaining Walls, Fencing and Trees and Bushes to Match Existing Surfaces Outside of the Right of Way Limits for Berkeley Boulevard.

**5. Discussion/action on State / Municipal Agreement - WI DOT Hazard Elimination Safety (HES) Program - Intersection and Traffic Signals - Silver Spring Dr and Bay Ridge Ave.**

It was moved by Trustee Serebin, seconded by Trustee Saunders, and unanimously carried by the Village Board to approve the State/Municipal Agreement for the WI DOT Hazard Elimination Safety (HES) Program for the intersection and traffic signal work at Silver Spring Dr. and Bay Ridge Ave, and authorize the Village Manager to execute it.

**VI. Adjourn**

There being no further business, it was moved by Trustee Fuda, seconded by Trustee Serebin, and unanimously carried by the Village Board to adjourn the meeting at 7:22 pm.

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Caren Brustmann  
Assistant Clerk

**APPLICATION  
BOARDS & COMMISSIONS  
VILLAGE OF WHITEFISH BAY**

5300 N. Marlborough Ave.  
Whitefish Bay, WI 53217  
Telephone: 962-6690  
Fax: 962-5651

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Board or Commission Applying For: Whitefish Bay Public Library

Name: Karen Plach Address: 4819 N. Sheffield zip: 53217

Telephone: Work: (414) 299-1670 Home: (414) 719-8216

Email: Kaplach@gmail.com Fax: \_\_\_\_\_

Are you a registered voter of Whitefish Bay? yes How long? 2 yrs.

Have you attended a meeting of this Board/Commission? no

Present Employer: Aurora Health Care

Job Title: manager, Internal communications

Previous Governmental Bodies/Elective Offices Applicant has served	Position/Office Held	Dates	
Civic or Charitable Organizations Organization to which Applicant has belonged	Position Held	Dates	
<u>Holy Family</u>	<u>volunteer</u>	<u>2014 +</u>	
<u>Civic Foundation</u>	<u>volunteer</u>	<u>2015</u>	
Special Interests/Hobbies/Talents:			
College, Professional, Vocational Schools attended	Major Subject	Dates	Degree/Date
<u>Marquette</u>	<u>Comm. studies</u>	<u>2007</u>	<u>MA</u>
<u>Winona State</u>	<u>mass comm.</u>	<u>1998</u>	<u>BA</u>

APPLICATION  
BOARDS & COMMISSIONS  
VILLAGE OF WHITEFISH BAY

5300 N. Marlborough Ave.  
Whitefish Bay, WI 53217  
Telephone: 962-6690  
Fax: 962-5651

Please state reasons why you want to become a member of this Board or Commission, including what specific objectives you would be working toward as a member of this advisory board: (Attach second page if necessary)

(please see attachment)

Any other information which you feel would be useful to the Board of Trustees in reviewing your application: (Attach second page if necessary)

(please see attachment)

Are you or a member of your family associated with any Organization/Employment that might be deemed a conflict of interest in performing your duties if appointed to this position? no

If yes, please state name of Organization/Employment:

Do you have any relatives working or serving for the Village of Whitefish Bay? no

If yes, please indicate the name and relationship of the person -

Would you be willing to abstain from voting on matters where a potential conflict of interest exists?

Have you been convicted of a felony or misdemeanor? no If yes, explain convictions (Do not list any misdemeanor settled in juvenile court).

How did you hear about the opening on this Commission? A friend told me.

Signature of Applicant Karen A. Plach Date signed: 4-11-16

(Answers to questions from application pg. 2)

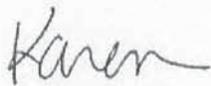
To whom it may concern:

I would like to become a member of this Board because I am passionate about the public library. I go there regularly with my family – husband Ryan, and children ages 5 and 4 yrs. old. I am already a huge proponent of its offerings with my family and friends, and encourage people I know in the Village to go and explore all the wonderful things our library has to offer. Without hesitation, I am already its book-loving **brand ambassador**.

In addition, I believe I can personally make a difference and am driven to do so. My objectives would be to make the library experience even better for young families, as demographic where I could provide much insight. I am in-tune to the needs of the growing family, in particular when it comes to marketing and communications-related tactics geared towards them. To note, I could add value when it comes to social media and connecting with members in emerging ways. I fully throw myself into anything I engage with and Board peers would find me to be 100 percent **committed** to our work.

In closing, my master's degree from Marquette University in communications and desire to be involved in the community make me a great fit for this position from a **qualifications** standpoint. I have a proven track record of service through my volunteer activities at Holy Family and the Civic Foundation. Finally, I'm a working mom, as a manager of communications at *Aurora Health Care* – I fully understand what consumers are after in our metropolitan area.

Best regards,



Karen Plach



# NORTH SHORE ENVIRONMENTAL HEALTH CONSORTIUM

Bayside, Brown Deer, Fox Point, River Hills, Shorewood, Whitefish Bay

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## MEMORANDUM

May 2nd, 2016

To: Mr. Steve Sheiffer, Village Manager  
Whitefish Bay Village Board

From: Ann Christiansen, Health Officer  
Brad Simerly, Sanitarian

RE: Fee Modification – Effective Date July 1<sup>st</sup>, 2016

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The North Shore Environmental Health Consortium (NSEHC) is a program which conducts inspections for all food establishments, temporary events, farmers' markets, public pools, hotels, and investigates public health-related complaints. The NSEHC is a fee-funded program and has not had a fee increase in three years. After review, the NSEHC recommends a 4% increase for all program fees to maintain services and cover program costs. Please see the attached graphs for comparison with other local agencies.

Also, other services were re-evaluated and there is a need to add an "Inspection Fee" to the fee schedule to meet the requirements of our agent/state contract. Some food vendors who attend temporary events may have already met the requirements of the food code and have received licensure from another jurisdiction. The inspection fee would allow the NSEHC to maintain food safety within in the community without issuing an additional license. This inspection fee would be the same as the costs for a temporary food license, which will either be \$37 or \$62 per event depending on the complexity of the inspection.

Please call the North Shore Health Department at (414) 371-2980 if you have questions before the meeting.



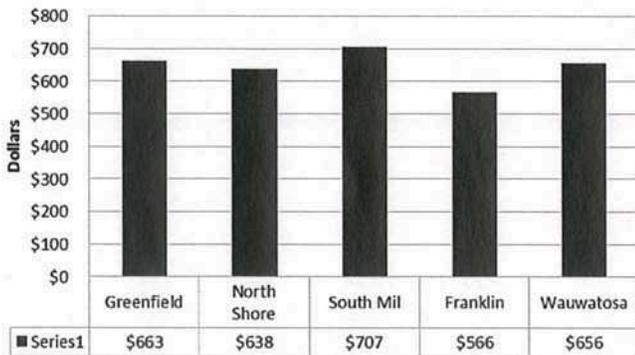
# NORTH SHORE ENVIRONMENTAL HEALTH CONSORTIUM

Bayside, Brown Deer, Fox Point, River Hills, Shorewood, Whitefish Bay

4800 W Green Brook Drive  
Brown Deer, WI 53223-2496

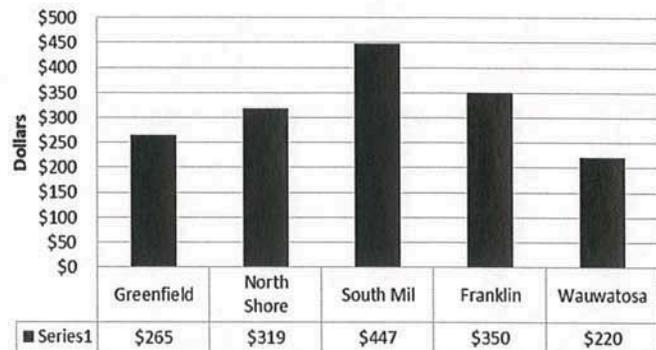
Phone: (414) 371-2986  
Fax: (414) 371-2988

## Complex Restaurant



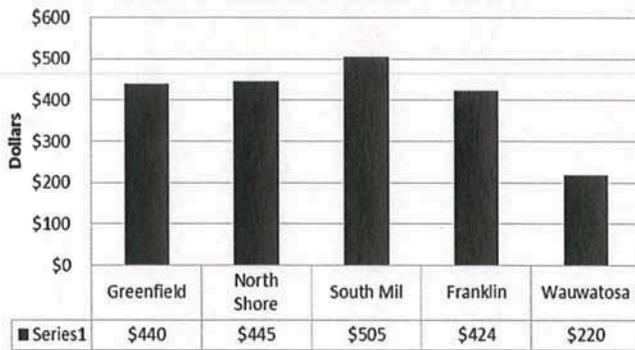
\*Currently \$613

## Complex Rest. Pre-Inspection Fee



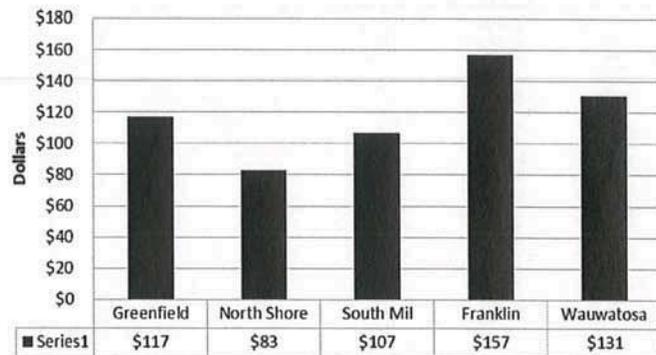
\*Currently \$307

## Moderate Restaurant License



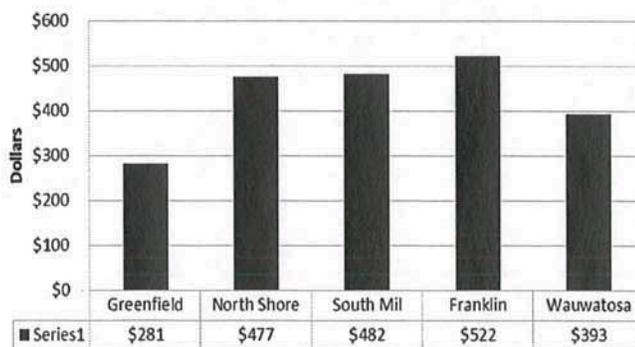
\*Currently \$428

## Retail Sales under \$25K Food License



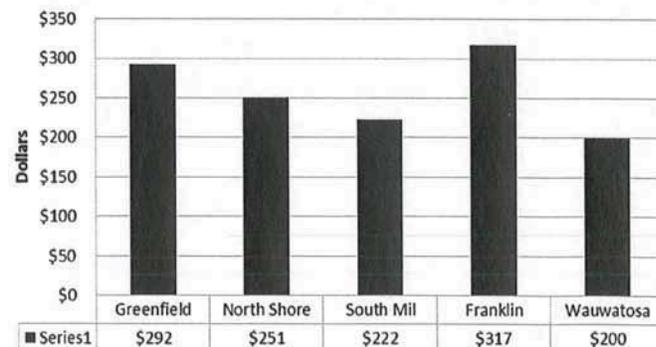
\*Currently \$80

## Retail Sales \$25K - \$1 Mil, Pot. Haz.



\*Currently \$459

## Pool License



\*Currently \$241

STATE OF WISCONSIN : VILLAGE OF WHITEFISH BAY : MILWAUKEE COUNTY

**RESOLUTION NO. 2967**

**A Resolution Approving the North Shore  
Environmental Health Consortium Fee Schedule**

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**WHEREAS**, the North Shore Environmental Health Consortium (NSEHC) has recommended adoption of the 2016-2017 License/Permit fees, attached to and made a part of this Resolution; and

**WHEREAS**, the NSEHC is a fee-funded program has not had a fee increase in three years; and

**WHEREAS**, the 4% fee increase is needed to maintain services and cover program costs;

**NOW, THEREFORE, BE IT RESOLVED**, by the Village Board of the Village of Whitefish Bay that the Village of Whitefish Bay hereby approves the 2016-2017 License/Permit fees in the form presented as attached with an effective date of July 1, 2016.

**PASSED AND ADOPTED** by the Village Board of the Village of Whitefish Bay this 2<sup>nd</sup> day of May, 2016.

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Julie Siegel, Village President

Countersigned:

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Jennifer Amerell, Village Clerk



# NORTH SHORE ENVIRONMENTAL HEALTH CONSORTIUM

Bayside, Brown Deer, Fox Point, River Hills, Shorewood, Whitefish Bay

## 16-17 license/permit Fee Proposals for North Shore Environmental Health Consortium

	Permit Fees						
	Annual	15 Month	Preinspection	First Reinspection	Plan review	Consultation	Late fee
<b>Restaurant</b>							
simple	\$316.00	\$395.00	\$158.00	\$153.00	\$158.00	\$127.00	\$63.00
moderate	\$445.00	\$556.00	\$223.00	\$153.00	\$223.00	\$127.00	\$89.00
complex	\$638.00	\$797.00	\$319.00	\$153.00	\$319.00	\$127.00	\$128.00
limited	\$159.00	\$199.00	\$80.00	\$153.00	\$80.00	\$127.00	\$32.00
additional prep area	\$166.00	\$208.00	\$82.00	\$153.00	\$82.00	\$127.00	\$33.00
mobile restaurant	\$301.00	\$337.00	\$114.00	\$153.00	\$114.00	\$127.00	\$60.00
mobile serv. base-simple	\$316.00	\$395.00	\$158.00	\$153.00	\$158.00	\$127.00	\$63.00
mobile serv. base-mod.	\$445.00	\$556.00	\$223.00	\$153.00	\$223.00	\$127.00	\$89.00
mobile serv. base-complex	\$638.00	\$797.00	\$319.00	\$153.00	\$319.00	\$127.00	\$128.00
temporary	\$125.00						
short term temporary	\$62.00						
farm market, per dealer	\$37.00						
farm mkt - potentially haz.	\$77.00						
<b>School Kitchen</b>							
satellite	\$156.00	\$196.00	\$78.00	\$153.00	\$78.00	\$127.00	\$31.00
full service	\$316.00	\$395.00	\$158.00	\$153.00	\$158.00	\$127.00	\$63.00
<b>Retail Food</b>							
not engaged in food proc	\$82.00	\$103.00	\$37.00	\$153.00	\$37.00	\$127.00	\$16.00
sales under \$25K	\$83.00	\$104.00	\$41.00	\$153.00	\$41.00	\$127.00	\$16.00
sales > \$25K, non-pot. haz	\$341.00	\$425.00	\$171.00	\$153.00	\$171.00	\$127.00	\$68.00
sales \$25K-\$1mil, pot haz	\$477.00	\$597.00	\$239.00	\$153.00	\$239.00	\$127.00	\$95.00
sales > \$1 mil, pot haz	\$1,226.00	\$1,533.00	\$614.00	\$153.00	\$614.00	\$127.00	\$245.00
temporary event	\$37.00						
farmer's market, per dealer	\$37.00						
farm mkt - potentially haz.	\$77.00						
<b>Hotels</b>							
5-30 rooms	\$433.00	\$541.00	\$216.00	\$153.00	\$216.00	\$127.00	\$87.00
31-99 rooms	\$506.00	\$632.00	\$253.00	\$153.00	\$253.00	\$127.00	\$101.00
100-199 rooms	\$581.00	\$727.00	\$291.00	\$153.00	\$291.00	\$127.00	\$116.00
200 or more rooms	\$856.00	\$1,070.00	\$428.00	\$153.00	\$428.00	\$127.00	\$171.00
<b>Bed and Break.</b>							
	\$214.00	\$268.00	\$107.00	\$153.00	\$107.00	\$127.00	\$43.00
<b>Pools</b>							
	\$251.00	\$313.00	\$126.00	\$126.00	\$126.00	\$127.00	\$50.00
<b>Body Art</b>							
Tattoo Establishment	\$201.00	\$251.00	\$101.00	\$132.00	\$101.00	\$127.00	\$40.00
Body piercing	\$188.00	\$235.00	\$94.00	\$132.00	\$94.00	\$127.00	\$38.00
Comb. tattoo/body pierce	\$326.00	\$407.00	\$163.00	\$132.00	\$163.00	\$127.00	\$65.00
Temp. tattoo, Body Piercing, or Comb. Est.	\$209.00	\$261.00					
<b>Vending Mach.</b>							
Commissary	\$367.00	\$459.00	\$257.00	\$153.00	\$225.00	\$127.00	\$73.00
Operator	\$209.00	\$261.00	\$126.00	\$126.00		\$127.00	\$42.00
Vend machine unit lic fee	\$16.00						\$3.00
<b>All Licenses</b>							
Duplicate license	\$16.00	\$20.00					
Operating without a lic	\$835.00						
No certified operator	\$179.00						

Village of Whitefish Bay Police

SUBURBAN MUTUAL ASSISTANCE RESPONSE TEAMS

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The undersigned agencies agree pursuant to Wisconsin Statutes as follows:

Section 1. PURPOSE OF AGREEMENT

This agreement is made in recognition of the fact that situations may occur which are beyond the ability of the individual law enforcement agency to deal with effectively in terms of personnel, equipment and available resources. Each agency in S.M.A.R.T. expresses its intent to assist the other agencies by assigning some of its personnel, equipment and available resources to permit the law enforcement agency of each municipality to more fully safeguard the lives, persons and property of all citizens.

Section 2. DEFINITIONS

For the purpose of this agreement, the following terms are defined as follows:

A. SUBURBAN MUTUAL ASSISTANCE RESPONSE TEAMS

An organization of Southern Wisconsin law enforcement agencies participating in this mutual aid agreement.

B. INCIDENT

An emergency situation that threatens or causes loss of life and property and exceeds the physical and organizational capabilities of a unit of the local law enforcement.

C. AGENCY

A law enforcement organization recognized by its city, village, county or state.

D. MUTUAL AID

A definite and prearranged written agreement and plan whereby regular response and assistance is provided in the event of incidents by requesting agencies by the aiding agency in accordance with the police incident assignments as developed by the Police Chiefs/Sheriffs of the participating agencies.

E. PARTICIPATING AGENCY

An agency that commits itself to this mutual agreement by adopting an ordinance or resolution authorizing participation in the program with other agencies for rendering and receiving mutual aid in the event of an incident in accordance with the police incident assignments.

F. REQUESTING AGENCY

The municipality or legal jurisdiction in which an incident occurs that is of such magnitude that it cannot be adequately handled by the local law enforcement agency.

G. AIDING AGENCY

A law enforcement agency furnishing police equipment and personnel to a requesting agency.

H. POLICE INCIDENT ASSIGNMENTS

A predetermined listing of personnel and equipment that will respond to aid a requesting agency.

Section 3. **AGREEMENT TO EFFECTUATE THE MUTUAL AID PLAN**

The Village President of each participating municipality/legal jurisdiction is authorized on behalf of that municipality/legal jurisdiction to enter into and from time to time alter and amend on the advice of the Police Chief/Sheriff and with the consent and authorization of the governing body of that municipality, and with the agreement of other municipalities for mutual aid according to following:

- A. Whenever an incident (emergency) is of such magnitude and consequence that it is deemed advisable by the senior on-duty officer of the requesting agency to request assistance of the aiding agencies through the senior on-duty officer, he or she is hereby authorized to do so under the terms of this mutual aid agreement, and they are authorized to and shall forthwith take the following action:
1. Immediately determine what resources are required according to the mutual aid police incident assignment.
  2. Immediately determine if the required equipment and personnel can be committed in response to the request from the requesting agency.
  3. Dispatch immediately the personnel and equipment required to the requesting agency in accordance with the police incident assignment.
- B. The rendering of assistance under the terms of this mutual aid agreement shall not be required in accordance with the police incident assignments if the commanding officer of the aiding agency determines that the available personnel and equipment are required for the protection of the aiding agency. In that event it is the responsibility of the aiding agency to immediately notify the requesting agency of the same. The judgment of the commanding officer shall be final.
- C. The senior officer present, of the requesting agency, shall assume full responsibility and command for operations at the scene. He or She will assign personnel and equipment, of the aiding agencies, to positions when and where deemed necessary.

- D. It is expected that requests for mutual aid under this agreement will be initiated only when the needs exceed the resources of the requesting agency. Aiding agencies will be released and returning to duty in their own community as soon as the situation is restored to the point which permits the requesting agency to adequately handle it with its own resources or is no longer able to provide assistance per paragraph (3)(b) herein.
- E. All service performed under this agreement shall be rendered without reimbursement of any party from the other(s). Requests for indemnification for unusual or extraordinary and unanticipated costs incurred in the performance of mutual aid may be submitted by the aiding agency to the requesting agency for consideration of its Board or Council which may authorize payment in the exercise of discretion.
- F. Pursuant to S66.0301, S66.0313 and S 66.0513 Wis.Stats., law enforcement personnel who provide mutual aid assistance shall be deemed an employee of the requesting agency for the purpose of S895.35 and S895.46 Wis. Stats.
- G. The Police Chiefs/Sheriffs of the participating agencies shall maintain a governing board and establish an operation plan for giving and receiving aid under this agreement. Said plan shall be reviewed, updated, and tested at regular intervals.

Section 4. **TERMINATION**

Any agency may withdraw from the Suburban Mutual Assistance Response Teams agreement by notifying the Police Chiefs/Sheriffs of the other participating agencies in writing, whereupon the withdrawing agency will terminate participation ninety (90) days from the date of written notice.

Section 5. **ADOPTION**

This mutual aid agreement shall be in full force and effect with the passage of approval of a companion ordinance or resolution by all participating municipalities, in the manner provided by law, and in the signing of this agreement by the [municipal official] or other governing body of the municipality/legal jurisdiction.

Section 6. **LIABILITY**

- A. The provisions of section 66.0313, Wis. Stat., notwithstanding, each municipality shall be solely liable for all acts undertaken by their employees, agents, and officers. If any party is sued as a result of acts or omissions by the other's agents, employees or officers, the responsible party shall fully defend, indemnify, and hold harmless the other party for all costs related hereto, including the payment of reasonable attorney's fees.
- B. The provisions of section 66.0513 Wis. Stat., notwithstanding, each municipality shall be solely liable for all wage and disability payments, pension and worker's compensation claims, damages to equipment and clothing, and medical expenses of their employees. Each municipality hereby waives the right to recover such expenses from other member municipalities.

IN WITNESS WHEREOF, this agreement has been duly executed by the following parties On the \_\_\_\_\_ Day of \_\_\_\_\_, \_\_\_\_\_:

\_\_\_\_\_

[Municipality/Legal Jurisdiction]

\_\_\_\_\_

[Municipal Official]

\_\_\_\_\_

[Chief of Police or Sheriff]

ATTEST:

\_\_\_\_\_

[Municipal Clerk/Witness]

**Milwaukee Area Domestic Animal Control Commission**  
**3839 W. Burnham St.**  
**West Milwaukee, WI 53215**  
**(414) 649-8640 FAX (414) 763-6234**

**MADACC Member Agreement**  
**Executive Summary**

The MADACC Board, at its April 19, 2016 meeting, approved changes to Exhibit C of the MADACC Member Agreement. The revised Agreement has to be unanimously approved by all participating municipalities in order to replace the current agreement. So the revised Agreement has to be submitted to each municipal member with a resolution authorizing approval.

The revisions to the agreement are technical in nature. All of the changes are listed below:

**Technical Changes:**

- Update section 1(C) due to the recent passage of new state law that changes hold times for some stray animals with language that accurately reflects that MADACC will follow all applicable State Statutes and hold all animals as required.
- Eliminate language in Section 3.a(3) as the Wisconsin Department of Trade and Consumer Protection inspects animal shelters and rescues and MADACC only works with organizations that have been inspected and licensed through the DATCP eliminating the necessity of this function by deleting that line.
- Eliminate duplicative language dealing with the hold times of animals since there are different hold times for different intake times by deleting 3.b(1).

To quickly facilitate this matter, attached please find the redline copy of the original Exhibit C, a clean copy of revised Exhibit C, and a copy of the Resolution that needs to be approved, signed and returned to MADACC.

We would like to have all copies of this resolution signed and returned no later than June 30, 2016.

STATE OF WISCONSIN : VILLAGE OF WHITEFISH BAY : MILWAUKEE COUNTY

**RESOLUTION NO. 2968**

**A Resolution Amending Exhibit C of the MADACC  
Agreement**

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WHEREAS, all nineteen (19) municipalities in Milwaukee County approved a resolution in 1997 approving the original "Domestic Animal Control Services Agreement" for participation in the Milwaukee Area Domestic Animal Control Commission, and;

WHEREAS, the Village Board of the Village of Whitefish Bay approved its original participation under said agreement, and;

WHEREAS, all nineteen (19) municipalities approved an amendment to the agreement in 2009 to reflect changes to Wisconsin State Statutes and operations, and;

WHEREAS, Exhibit C to the agreement defines the scope and extent of services provided by MADACC to member municipalities;

WHEREAS, after recent changes to Wisconsin State Statutes, it is necessary to update Exhibit C to the agreement, and;

WHEREAS, the MADACC Board of Directors has voted to recommend that this resolution be adopted approving the attached revised Exhibit C.

NOW THEREFORE BE IT RESOLVED by the Village Board of the Village of Whitefish Bay that the amendment to Exhibit C of the "Domestic Animal Control Services Agreement," as reflected in the attached document which is incorporated herein by reference, is hereby approved.

BE IT FURTHER RESOLVED that the proper Village officials are hereby authorized and directed to execute said agreement on behalf of the Village.

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Julie Siegel, Village President

Countersigned:

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Jennifer Amerell, Village Clerk

The Milwaukee Area Domestic Animal Control Commission (MADACC) will be established with the following service framework to be provided to the municipalities participating in MADACC and their residents:

1. Provide shelter for stray and running-at-large dogs and cats, also safekeeping and quarantine.
  - a. Include housing, feeding, veterinary care.
  - b. Response to calls for capture and pickup; general vehicular patrol not provided.
  - c. Comply with applicable State law with regard to shelter, ~~and care~~ and; minimum hold requirements, will use euthanasia only as a last resort.
  - d. Provide morgue, cold storage, disposal of carcasses.
  - e. Submit specimens as required to State Department of Public Health.
  - f. Provide euthanasia on customer fee-for-service basis for old, sick, and injured dogs and cats.
  - g. Dispose of dead dogs and cats on a customer fee-for-service basis; however, no pick-up service for dead animals.
  - h. Provide for, through referral, implanting of computer chips in dogs and cats on a customer fee-for-service basis.
  - i. The facility would have hours as follows:
    - (1) 64 open hours
    - (2) 104 closed hours (available for drop off, response basis for call-in.)
2. Promote Education and Licensing, Marketing (see report of other subcommittee.) Administrative handling and promotions reflecting proactive approach.
3. Provide adoption referral, networking and coordination.
  - a. Establish memorandum of understanding/agreements to accept dog and cat animal adoption referrals with:
    - (1) Metropolitan area humane societies (e.g. Wisconsin Humane Society, Washington County Humane Society, Waukesha County Humane Society, Racine County Humane Society, Ozaukee County Humane Society, Elmbrook Humane Society, etc. Animal rights groups (e.g. Wisconsin Society for the Prevention of Cruelty to Animals, Wisconsin Animal

**Comment [kjs1]:** This wording better addresses the variety of hold times that the law provides for i.e. Stray, Safekeep, Bite Quarantine

Protection Society, etc.)

(2) Animal rights groups (e.g. Wisconsin Society for the Prevention of Cruelty to Animals, Wisconsin Animal Protection Society, etc.)

~~(3) Establish holding criteria for societies/groups and conduct quarterly facility inspections~~

**Comment [kjs2]:** This is not necessary since Act 90. State of Wisconsin provides inspections of shelter and rescue groups in WI through the DATCP and provides licenses for those approved for adoption purposes. MADACC only works with licensed facilities and rescue groups.

b. Related operating considerations

~~(1) Hold dogs and cats for seven days~~

**Comment [kjs3]:** This provision is outdated as hold times for strays, safekeeps and bite quarantines vary by State Law and is covered in I. C.

(12) Encourage patrons to take adoptable dogs and cats directly to Humane Society and Animal Rights groups; does not apply to lost and strays.

(23) Establish drop-off charge

(34) Handle other domestic animals as required by law.

(45) Law enforcement investigation of animal abuse complaints to be done by local police departments, unless later determined to be cost and operationally efficient for the facility to assume that responsibility

4. Provide wildlife referral, networking and coordination.

a. Each municipality will be responsible for the capture, handling, and transmittal of wildlife through its health department, police department, or public works department.

b. The facility would provide networking and coordination, as well as referral to private trappers/pest control services.

5. The following services may be referred to private veterinarian and/or other service providers, humane societies, etc.

- Cruelty investigation
- Veterinary treatment and surgery for old, sick and injured animals
- Advocacy and legislative lobbying
- Outreach
- Search and recovery

6. Provide limited adoption service

7. Provide limited veterinary services

The Milwaukee Area Domestic Animal Control Commission (MADACC) will be established with the following service framework to be provided to the municipalities participating in MADACC and their residents:

1. Provide shelter for stray and running-at-large dogs and cats, also safekeeping and quarantine.
  - a. Include housing, feeding, veterinary care.
  - b. Response to calls for capture and pickup; general vehicular patrol not provided.
  - c. Comply with applicable State law with regard to shelter, care and minimum hold requirements, will use euthanasia only as a last resort.
  - d. Provide morgue, cold storage, disposal of carcasses.
  - e. Submit specimens as required to State Department of Public Health.
  - f. Provide euthanasia on customer fee-for-service basis for old, sick, and injured dogs and cats.
  - g. Dispose of dead dogs and cats on a customer fee-for-service basis; however, no pick-up service for dead animals.
  - h. Provide for, through referral, implanting of computer chips in dogs and cats on a customer fee-for-service basis.
  - i. The facility would have hours as follows:
    - (1) 64 open hours
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2. Promote Education and Licensing, Marketing (see report of other subcommittee.) Administrative handling and promotions reflecting proactive approach.
3. Provide adoption referral, networking and coordination.
  - a. Establish memorandum of understanding/agreements to accept dog and cat animal adoption referrals with:
    - (1) Metropolitan area humane societies (e.g. Wisconsin Humane Society, Washington County Humane Society, Waukesha County Humane Society, Racine County Humane Society, Ozaukee County Humane Society, Elmbrook Humane Society, etc. Animal rights groups (e.g. Wisconsin Society for the Prevention of Cruelty to Animals, Wisconsin Animal Protection Society, etc.)

- (2) Animal rights groups (e.g. Wisconsin Society for the Prevention of Cruelty to Animals, Wisconsin Animal Protection Society, etc.)

b. Related operating considerations

- (1) Encourage patrons to take adoptable dogs and cats directly to Humane Society and Animal Rights groups; does not apply to lost and stray animals.
- (2) Establish drop-off charge
- (3) Handle other domestic animals as required by law.
- (4) Law enforcement investigation of animal abuse complaints to be done by local police departments, unless later determined to be cost and operationally efficient for the facility to assume that responsibility

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## NORTH SHORE HEALTH DEPARTMENT

Serving the communities of Bayside, Brown Deer, Fox Point,  
Glendale, River Hills, Shorewood and Whitefish Bay, Wisconsin

### 2015 Accomplishments

- ⊗ **Staff transitions** – Experienced leadership and staff changes. Hired Ann Christiansen, MPH, as Health Officer/Director in February, 2015. Promoted Kathleen Platt, RN, to Nurse Supervisor and hired Public Health Program Manager, Lori Ahrenhoerster, PhD in November. Currently fully staffed with 7.2FTE.
- ⊗ **Strategic Plan** -Revised our Vision, Mission, and Values in preparation for the development of our strategic plan.
- ⊗ **Grants awarded** – Received two mini-grants in the areas of mass care and dementia-friendly communities and received funds to support our radon prevention and control program and our beach monitoring program.
- ⊗ **Partnerships** – Developed and/or strengthened partnerships with North Shore Fire/Recue, Milwaukee County Department of Aging, North Shore school districts, Medical College of Wisconsin, the University of Wisconsin-Milwaukee Zilber School of Public Health, Columbia St. Mary's and other local community groups.

#### ⊗ **Highlights of our Program Service Areas**

**Communicable Disease Prevention and Control**– Saw a 12% increase from 2014 in the number of confirmed communicable disease cases in North Shore. These were driven by increases in food and water-borne illnesses, cases of Hepatitis C, sexually transmitted diseases, and tuberculosis. Decreases were observed for pertussis and hospitalized cases of influenza.

**Immunization Program** – Saw an 8% decrease from 2014 in the number of immunizations provided.

**Lead Poisoning Program** – Identified a 38% decrease in the number of blood lead level test results received in 2015. Staff initiated ongoing investigation into this decrease in the number of children being routinely tested.

**Environmental Health Consortium** – Experienced a 5% decrease from 2014 in the number of restaurant licenses issued, but 21% increase in the number of farmers market and temporary event licenses issued.

**Injury Prevention Program** – Saw a greater than 50% increase from 2014 in the number of car seat installations and inspections. The majority of these were inspections and initial installations of infant carriers.

**Radon Outreach Program** – Tested 71 individual homes, and 51% had elevated levels of radon ( $\geq 4$ pCi/L).

**Public Health Emergency Preparedness** – Participated in a functional exercise to test medical countermeasure dispensing and began coordination of full-scale exercise scheduled for 2016.

## 2016 Goals and Objectives

- ④ Establish and implement health department strategic plan focusing on the department's vision, mission, guiding principles and values, priorities, and measurable and time-framed goals and objectives.
  - By July 2016, complete the Health Department's 2016-2019 Strategic Plan.
  - By December 2016, complete a performance management system to measure impact of strategic plan.
- ④ Develop plan to consolidate two health department offices into one office environment while preserving connections with each community site through clinics, coalitions, and outreach events.
  - By December 2016, assess feasibility of consolidating the health department into one physical office.
- ④ Complete timeline and readiness assessment to apply for national accreditation.
  - By October 2016, review standards, measures, and required documentation to determine readiness to apply for accreditation.
  - By December 2016, outline components of a North Shore Community Health Needs Assessment.
- ④ Submit applications for at least two competitive grants with our Level III health department status.
- ④ Create a North Shore public health emergency preparedness plan that integrates the health department's plan into local Emergency Operating Procedures.
  - By July, 2016, complete the Incident Command Structure for a public health emergency in North Shore.
  - By December 2016, complete North Shore's Public Health Emergency Readiness Plan (PHERP).
- ④ Engage North Shore community members and partners
  - By December 2016, identify at least three new community partners to advance the department's Community Health Improvement Plan.
- ④ Oversee the implementation and evaluation of programs and services to optimize the health and safety of North Shore residents.



# **NORTH SHORE HEALTH DEPARTMENT**

Serving the communities of Bayside, Brown Deer, Fox Point,  
Glendale, River Hills, Shorewood and Whitefish Bay, Wisconsin

## **ANNUAL REPORT 2015**

# MESSAGE FROM THE HEALTH DIRECTOR – NORTH SHORE HEALTH DEPARTMENT

Dear North Shore Residents, Partners and Friends,



I am pleased to present the North Shore Health Department's 2015 Annual Report. This report provides an overview of the many programs and services that protect and promote the health and safety of North

Shore residents. The Health Department's scope extends from our daily work investigating communicable disease cases to our outreach in building partnerships with parents, providers and schools that foster mental health and resiliency among our youth. We are excited to showcase this work and highlight a few of our accomplishments.

Some of these include:

- **Staff Changes:** The Health Department weathered many changes in leadership and staff in 2015. I started as Health Director/Health Officer in February 2015. On behalf of the NSHD, I would like to thank Kathleen Platt, RN for serving as the Interim Health Officer during this transition period. Kathleen was also promoted to Nurse Supervisor and we welcomed Public Health Manager, Lori Ahrenhoerster, PhD, to our team in November.
- **Strategic Plan:** The Health Department revised our Vision, Mission and Values in preparation for the development of our strategic plan.
- **Grants Awarded:** The NSHD was awarded mini-grants in the areas of mass care and dementia-friendly

communities and received funds to support our radon prevention and control program and our beach monitoring program.

- **New Partnerships:** The Health Department developed new partnerships and strengthened existing ones with the Medical College of Wisconsin, the University of Wisconsin-Milwaukee Zilber School of Public Health, Columbia St. Mary's and other local community groups.

As we move into 2016, we are excited about growth opportunities for the NSHD and in the field of public health. We will complete the department's first strategic plan, develop a performance management system to track our outcomes, strengthen our public health emergency preparedness plans, and continue to advance initiatives that support the North Shore's Community Health Improvement Plan.

We look forward to continuing to partner with our residents, business leaders, elected officials and leaders from our schools, faith communities and community groups. If you have any questions, comments or would like to know more about how you can be involved, feel free to contact me. Thank you for your support.

Sincerely,

A handwritten signature in black ink, appearing to read "Ann Christiansen". The signature is written in a cursive style.

Ann Christiansen, MPH  
Health Director/Health Officer

# NORTH SHORE HEALTH DEPARTMENT 2015 ANNUAL REPORT

The mission of the North Shore Health Department (NSHD) is to work in partnership with the communities we serve to assure, promote and protect the health and safety of the people in the North Shore. The NSHD provides public health services for the seven Wisconsin communities of Bayside, Brown Deer, Fox Point, Glendale, River Hills, Shorewood and Whitefish Bay, with a total population of more than 65,000.

The NSHD has two offices, in Brown Deer and Shorewood, and residents can utilize services at either location, as well as at routinely scheduled community-based clinics. The NSHD is advised by a Board of Health with representatives from each of the seven communities in the North Shore, as well as a medical advisor who is on staff. The Village of Brown Deer serves as the fiscal and administrative agent for the NSHD.

The NSHD is guided in its work by the Centers for Disease Control and Prevention's 10 Essential Public Health Services (see list to the right). These services codify the responsibilities of public health agencies in the United States to promote and protect the health of the public to prevent disease and injury. All of the NSHD's program and service areas incorporate the essential public health services.

The Department is also guided by our Strategic Plan and our Community Health Improvement Plan. The Community Health Improvement Plan outlines the health priorities of the Department and residents of the North Shore. These priorities were identified through community listening sessions and by reviewing health data from various sources, including a community health survey.

The current health priorities in the North Shore are communicable disease prevention and control, chronic disease prevention and management, physical activity and mental health.

## Centers for Disease Control and Prevention's Public Health Essential Services for Health Departments

1. Monitor health status to identify and solve community health problems.
2. Diagnose and investigate health problems and health hazards in the community.
3. Inform, educate and empower people about health issues.
4. Mobilize community partnerships to identify and solve health problems.
5. Develop policies and plans that support individual and community health efforts.
6. Enforce laws and regulations that protect health and ensure safety.
7. Link people to needed personal health services and assure the provision of health care when otherwise unavailable.
8. Assure a competent public and personal healthcare workforce.
9. Evaluate effectiveness, accessibility, and quality of personal and population-based health services.
10. Research for new insights and innovative solutions to health problems.

# NORTH SHORE HEALTH DEPARTMENT PROGRAMS AND SERVICES

The NSHD provides a variety of state-mandated, grant-funded and fee-supported public health services. The NSHD is a Level III health department, which is the highest designation in Wisconsin. A Level III department is required to provide at least 14 programs and services.

The purpose of this annual report is to provide detail regarding the varied programs and services of the Department in 2015 and to share stories about how we make a difference in assuring, promoting and protecting the health and safety of the people in the North Shore.

## ***Communicable Disease Prevention and Control***

A communicable disease, also known as an infectious disease, is an illness transmitted through direct contact with an infected individual or animal – or indirectly through contact with a vector such as a mosquito, tick or plant, with blood or bodily fluids, or by breathing in an airborne virus or bacteria. As part of Wisconsin State Statute, 252 – Communicable Diseases, the NSHD is required to follow up and respond to all Category I and II diseases and conditions considered to have significant public health impact.

Category I diseases require immediate reporting by providers to the local health department, while Category II diseases must be reported within 72 hours. In 2015, the NSHD responded to more than 460 suspect and probable disease incidents and conditions, with all but one of these being Category II diseases. Almost 400 of these cases were confirmed cases of communicable disease.

**Table 1: Confirmed communicable diseases in North Shore, 2013-2015**

Type of Disease	2013 Cases	2014 Cases	2015 Cases
Food/Waterborne	59	23	32
Hepatitis A, B, C	22	17	34
Chicken Pox	5	8	0
Lyme Disease	7	5	<5
Pertussis	17	23	12
<b>Sexually Transmitted Infections</b>	<b>218</b>	<b>181</b>	<b>236</b>
Tuberculosis (TB) Active	0	<5	<5
TB Latent	6	<5	10
Mycobacterium (Non-TB)	30	26	32
Influenza Hospitalizations	22	64	27
Strep (A,B, Pneumonia)	13	5	9
Vector Born (Ehrlichiosis, West Nile)	0	<5	<5
Other	5	<5	<5
<b>Total</b>	<b>404</b>	<b>356</b>	<b>399</b>
<b>Rate per 10,000</b>	<b>62.4</b>	<b>55</b>	<b>61.5</b>

## **Disease Investigations**

The NSHD participated in three major foodborne outbreak disease investigations in 2015. In an outbreak investigation, the NSHD is responsible for identifying the source of the illness and working with facilities to implement control measures to prevent further spread of the virus or bacteria.

NSHD personnel conduct interviews with confirmed, probable and suspect cases; coordinate the collection and testing of laboratory specimens; inspect affected facilities; provide education to impacted individuals and healthcare providers caring for individuals; and relay information to the public. The NSHD dedicated almost 300 person-hours managing and responding to investigations in 2015.

As part of our Perinatal Hepatitis B program, NSHD Public Health nurses manage investigations of infants exposed in utero to mothers with Hepatitis B. In 2015, the NSHD managed nine infant investigations.

In 2015, the NSHD had the added responsibility of monitoring travelers returning from the Ebola-affected countries of Sierra Leone, Guinea and Liberia. Local health departments were required to monitor for a 21-day period and coordinate access to health care for travelers with any Ebola and non-Ebola medical needs. The NSHD monitored people returning from eight trips (four people x one trip and two people x two trips), which equaled 126 days of active monitoring in late 2014 and throughout 2015. None of these travelers were confirmed to have Ebola; however, NSHD provided assistance to monitored travelers needing access to healthcare for their non-Ebola medical needs.

### **Tuberculosis Program**

Tuberculosis, or TB, is a Category I disease caused by the *Mycobacterium tuberculosis* bacteria. The bacteria is usually present in the lungs, but can spread to any part of the body. Not everyone infected with TB bacteria becomes sick. People can have latent TB infection, which means the bacteria stays dormant in the body and the individual does not exhibit illness. People with latent TB are not infectious; however, if untreated, the bacteria can become active, making the person sick with TB disease and possibly infectious. Drug treatment for both latent and active TB typically lasts between three and nine months, and potentially several years.

The NSHD provides case management to residents with latent and active TB. This includes assurance that residents adhere to their treatment regimen by providing directly observed therapy (DOT). DOT means that someone from the NSHD watches the person swallow every dose of a prescribed drug. In 2015, public health staff spent more than 270 person-hours managing active and latent TB cases.

### **Immunization Program**

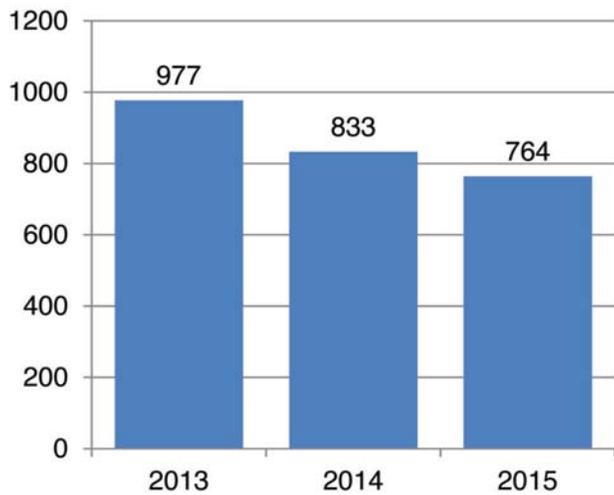
The NSHD maintains an immunization program to prevent and control vaccine-preventable diseases. Under this program, the NSHD provides immunizations to residents without medical insurance, to those with Medicare and to private payers. The NSHD offers five immunization clinics each month for residents. Additionally, the NSHD works with families, schools and daycare providers to ensure enrolled children are up-to-date on their immunizations and compliant with the Wisconsin Student Immunization Law. As part of our effort to prevent influenza, the NSHD provides flu immunizations through our scheduled flu clinics for homebound residents, and during our regular immunization clinics.

Additionally, the NSHD provides education and outreach to residents, healthcare providers, school nurses, the media and others on the epidemiology of the vaccine-preventable diseases and current vaccine recommendations. In 2015, the NSHD offered 60 immunization clinics and 13 flu clinics. Seventy-three percent of our total immunizations in 2015 were for influenza (558 flu shots provided). See figure 1 on the next page.

### ***Chronic Disease Prevention and Control***

Chronic diseases are illnesses that last three months or longer, are rarely cured and are often progressive. Common chronic diseases include heart disease, stroke, diabetes, hypertension, cancer, arthritis and osteoporosis. Health behaviors such as tobacco use, lack of physical activity and poor eating habits are leading risk factors for many chronic diseases. In 2015, heart disease and cancer were the leading causes of death for residents in the North Shore (see table 2).

**Figure 1: Immunizations Provided by North Shore Health Department, 2013-2015**



## Clinical Services

The NSHD offers a number of opportunities for residents to manage their health through our various clinics. The NSHD offers five different wellness clinics each month at our Brown Deer and Shorewood offices, at the North

Shore Library in Glendale and at the Lydell Community Center in Whitefish Bay. These clinics provide free blood pressure screenings and affordable adult health screenings, including a blood analysis for cholesterol, glucose and triglycerides, blood pressure, weight check and a nurse consultation. In 2015, the NSHD provided 22 adult health screenings and 206 blood pressure checks.

## Elder Referral Program

NSHD staff follow up on referrals we receive regarding health issues of older adults. The NSHD works in partnership with the Milwaukee County Department on Aging and/or North Shore Fire/Rescue to conduct home visits. These referrals often result in linking older adult residents to other resources in the area to maximize their independence and protect their health and safety. In 2015, Public Health nurses responded to 27 elder referrals from the Department on Aging, North Shore Fire/Rescue, police departments and concerned residents.

Table 2: Leading Causes of Death, North Shore, 2014 and 2015	2014 WI Rate per 10,000	2014 NS Rate per 10,000	Number	2015 NS Rate per 10,000	Number
Heart Disease	19.3	17.6	114	18.1	117
Cancer	19.6	18.8	122	16.1	104
Unintentional Injuries	5.1	4.5	29	5.1	33
Respiratory Diseases	4.8	4.3	28	4.3	28
Cerebrovascular/Stroke	4.3	4.2	27	4.6	30
Alzheimer's Disease	3.2	3.6	23	4.0	26
Diabetes Mellitus	2.3	1.9	12	2.6	17
Influenza and Pneumonia	1.7	1.4	9	1.5	10
Parkinson's Disease	1.1	1.2	8	0.9	6
Nephritis	1.7	1.1	7	1.3	9
Hypertension	0.8	0.8	5	1.2	8
Other causes of death, combined	23.0	21.0	136	20.9	135
Total Deaths	87.2	80.3	520	80.8	523

## Farmers' Markets

The NSHD supports and promotes the various farmers' markets in the North Shore. In addition, staff members serve on the planning committee for the Brown Deer Farmers' Market. In 2015, staff attended the markets in Fox Point, Whitefish Bay and Brown Deer, where they provided educational information on nutrition and medication safety, sold North Shore cookbooks and radon test kits, and gave away Health Department promotional items.

## Environmental Health

The NSHD's environmental health program focuses on the assessment, management,

control and prevention of environmental factors that may adversely affect the health, comfort, safety or well-being of our residents. The NSHD provides these services as part of Wisconsin State Statute, Chapter 254-Environmental Health.

### Food Safety and Recreational Licensing

The NSHD oversees the North Shore Environmental Health Consortium (NSEHC), which serves as an agent of the Wisconsin Department of Health Services and the Wisconsin Department of Agriculture, Trade, and Consumer Protection. The NSEHC protects the public’s health through enforcement of sanitary regulations and fostering sanitary practices in certain public establishments. The NSEHC provides licensing and inspection services for restaurants, pools and hotels in the communities of Bayside, Brown Deer, Fox Point, River Hills, Shorewood and Whitefish Bay. In 2015, the NSEHC issued the licenses listed in Table 3 and inspected 98% of the licensed facilities.

The NSEHC also responds to consumer complaints for licensed food establishments, hotels and pools. In 2015, we responded to food and sanitary complaints in six restaurants, one school cafeteria and one pool. Staff

conducted a survey in 2015 to help the Consortium improve the quality of our inspection services. All 40 respondents rated the inspection and evaluation services provided by the NSEHC either excellent or good.

***“The inspection helps the employees understand the role they play every day.”***

*– NSEHC survey respondent*

***“Keep up the good work. Sometimes we don’t want to hear the things we think are small, but it is nice catching things when they are small.”***

*– NSEHC survey respondent*

### Toxic Substances – Lead Hazard Control

The NSHD’s lead hazard control program prevents and reduces the impact of lead poisoning among children in the North Shore. The NSHD automatically receives test results from the State of Wisconsin for all children tested for the presence of lead in any of the seven communities in the North Shore. A Public Health nurse reviews test results and contacts families with children whose initial blood lead level result is  $\geq 5\mu\text{g}/\text{dL}$ . For children with a confirmed elevated blood lead level, the nurse will initiate an investigation, which may include a visit to inspect the home for the presence of

environmental conditions that might be contributing to the lead poisoning.

Table 4 (on the next page) shows the number of initial cases of blood lead levels that have been  $\geq 5\mu\text{g}/\text{dL}$  for the past three years. After confirmatory testing, a number of these cases did not meet the criteria for elevated blood lead and thus, no further investigation was warranted. Our data indicate

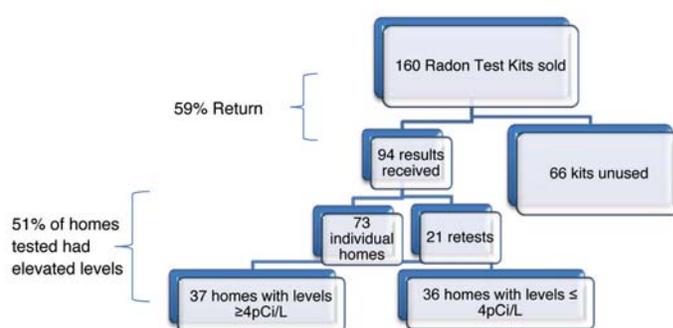
Table 3: Recreational Food Safety and Licensing, North Shore Environmental Health Consortium, 2013-2015	2013	2014	2015
Restaurant Licenses Issued	99	117	111
Retail Food Establishment Licenses Issued	88	84	84
Farmers Markets and Temporary Event Licenses	86	86	104
Pool Licenses	48	49	50
Hotel Licenses	4	5	5
Re-inspections	87	129	74
Complaints	14	8	8

Table 4: Blood Lead Level Results, North Shore, 2013-2015	2013	2014	2015
Blood lead level results received	835	658	405
Initial Elevated Blood Lead Levels of $\geq 5 \mu\text{g/dL}$	22 2.6%	17 2.6%	17 4.2%
Home visits made by nurse with confirmed elevated levels	0	5	3

## Radon Outreach and Testing Program

The NSHD reactivated its radon outreach and testing program in 2015. Staff completed the EPA radon measurement and mitigation training and educated North Shore residents on the impact of radon exposure through display boards at the libraries, in newsletters, at farmers' markets and through outreach to local real estate companies. Staff also promoted testing, offered

Figure 2: 2015 Radon Test Results, North Shore



that roughly half of children are currently being tested at or around their one year check-up. The NSHD recommends parents insist on their children being screened for elevated blood lead levels at or around their first birthday. (Please see lead poisoning success story below.)

## LEAD POISONING SUCCESS STORY

In August, we were notified of a child with a venous blood lead level of  $10 \mu\text{g/dL}$ , far in excess of the  $5 \mu\text{g/dL}$  action level. Annie was 12 months old and her parents were renting a lower level of an older duplex. A Public Health nurse called her parents and discussed ways they could immediately intervene to reduce Annie's lead exposure. These included increasing iron and calcium in her diet, wiping her hands frequently to remove lead dust, damp mopping and damp wiping surfaces, using only cold water for drinking and cooking, and running water from the tap before using it in the morning. A home visit was set up by one of the Public Health nurses, who took our HEPA vacuum for the parents to use and reviewed possible sources of lead.

During the visit, Annie was observed "cruising" on her newfound land legs along a low windowsill in the attached sunporch. Her parents said that they frequently have the windows up for fresh air but close them at night when it gets cool. When Annie reached the end of the line of windows, she sat down on the floor, proud of herself for

her walking skills and then put her hands into her mouth while she smiled and giggled. A LeadCheck swab used on the window sill indicated the presence of lead. Opening and closing the windows may have caused fine lead dust to settle on the windowsill which Annie used to support herself while learning to walk. There were no areas of paint peeling or chipping and neither parent worked in any field that would increase lead levels in the home.

The parents used the HEPA vacuum, damp-wiped the windowsill, damp mopped the floors and diligently wiped Annie's hands often. These measures, along with changes in diet and tap water use were continued by Annie's parents. In October, Annie, now 14 months old, had a repeat venous blood lead level drawn with a result of  $3.0 \mu\text{g/dL}$ --well below the level of concern identified by the CDC.

Rapid intervention, education and diligent work by the parents brought Annie's venous blood lead level down to an acceptable level in less than 2 months!

test kits, and mapped radon prevalence in the area. Figure 2 provides information on the number of test kits distributed and the average radon levels for those who completed the test.

### **Animal Bite and Rabies Control**

The NSHD works with police departments in the North Shore to promptly investigate animal bites for potential rabies exposure. The Health Department is responsible for ensuring that the biting animal is appropriately and legally observed or tested for rabies. The NSHD conducted 32 animal bite investigations. None of these investigations resulted in a rabies case.

### **Human Health Hazard and Public Health Nuisance Investigations**

Per Wisconsin State Statute, Chapter 254.59, local health departments are required to respond to the presence of human health hazards. Human health hazards are substances, activities, or conditions that are known to have the potential to cause acute or chronic illness, injury or death if exposure is not stopped. Local municipal ordinances also give the NSHD authority to investigate and respond to public health nuisance complaints. In 2015, the NSHD responded to five complaints regarding air quality and 42 other human health hazard/public health nuisance investigations. Investigations centered on issues such as sanitary conditions, solid waste, animal waste, noxious odors, garbage and refuse, and stagnant water.

### **Beach Testing and Monitoring**

The NSHD assures safe water conditions for wading or swimming at Atwater, Klode and Doctors Park beaches by routinely testing water for harmful levels of bacteria and posting signs to communicate water safety to the public during the summer swimming

season. The NSHD works with the Shorewood Department of Public Works to test the water at each of these beaches at least twice a week from Memorial Day through Labor Day. Sampling results are provided to the Wisconsin Department of Natural Resources and are posted on [www.wibeaches.us](http://www.wibeaches.us). In 2015, we collected 90 beach water test samples. We issued two advisories at each of the three beaches due to either elevated coliform bacteria or heavy rain. None of the beaches were closed in 2015.

### ***Injury Prevention***

Unintentional and intentional injuries are a leading cause of emergency department visits, hospital inpatient admissions, and fatalities in Wisconsin and the North Shore.

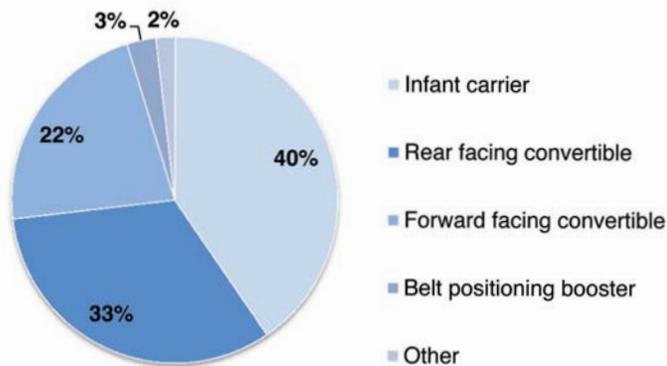
### **Childhood Injury Prevention**

The NSHD has an active partnership with Safe Kids of Southeast Wisconsin to prevent childhood injuries. The NSHD has two certified child passenger safety technicians. We work with North Shore Fire/Rescue to respond to requests from residents to have their car seats checked to make sure they are installed correctly.

In 2015, the NSHD completed 104 child passenger safety inspections. Figure 3 (on the following page) shows the majority of these were inspections or initial installations of infant carriers. For those car seats already installed prior to the inspection, 65% of those were incorrectly installed and needed to be re-installed.

In addition to working to reduce injuries from motor vehicle crashes, the NSHD's public health nurses also participated in several bicycle helmet-fitting events. Additionally, the NSHD sends letters to all of the families with babies born in the North Shore where we provide general information on immunizations, growth

**Figure 3: 2015 Child Passenger Safety Inspections, NSHD, n = 104**



and developmental milestones, and offer a home visit by a nurse and/or certified lactation counselor. We send a second letter to families when the babies are around nine months to provide education on safety and injury prevention. We sent letters to 680 families in 2015.

### Older Adult Fall Prevention

The NSHD partners with North Shore Fire/Rescue (NSFR) on several fall prevention initiatives. Both agencies jointly offer the Remembering When program for senior groups around the North Shore. This program was developed by the Centers for Disease Control and Prevention and the National Fire Protection Association to help older adults live safely at home by addressing both fire and fall prevention. To date, the NSHD and NSFR have partnered to present the Remembering When program to 12 senior groups with a total of 221 older adult participants. Fall risk concerns and prevention strategies are also addressed during our elder referral visits.

### Mental Health and Resiliency

The NSHD is an active member in REDgen, a North Shore coalition dedicated to promoting balance and resiliency for kids and teenagers. REGgen sponsors events in the area to contribute to the discussion about what it means to live a healthy, balanced life. REDgen also sponsors the Question, Persuade, and Refer (QPR)

suicide prevention program. QPR trains individuals to recognize the warning signs and risk factors of suicide, ask questions and refer someone to help.

### Public Health Emergency Preparedness

Health threats from infectious disease outbreaks, bioterrorism events and natural disaster events require a coordinated response from multiple government agencies to save lives. Local health departments, including the NSHD, are recognized as essential partners in emergency response situations because of our capacity to identify, communicate and respond to everyday public health threats such as communicable diseases and human health hazards.

The NSHD, as part of the Milwaukee/Waukesha County Consortium is recognized by the National Association of County and City Health Officials as meeting the standards for possessing and updating a written all-hazards response plan based on the principles of the Incident Command System. The NSHD also conducts quality improvement through participation in local and regional exercises and real events. In 2015, the NSHD participated in a regional exercise to test plans for dispensing medical countermeasures such as vaccines, antiviral drugs or antibiotics in support of treatment or prophylaxis for a disease or agent.

### In Summary

The NSHD is committed to improving our communities' health, preventing disease and injury, minimizing the health impact of emergencies, and safeguarding the environment. This is done through an organized, collaborative process that includes assessment, policy development, and assurance. Our ultimate goal is to make the North Shore a healthier place to live, work and play.



# **NORTH SHORE HEALTH DEPARTMENT**

**Serving the communities of Bayside, Brown Deer,  
Fox Point, Glendale, River Hills, Shorewood  
and Whitefish Bay**

## **STAFF**

The Health Department employs a health officer, nurse supervisor, Public Health manager, administrative assistant, three Public Health nurses, a sanitarian and a medical advisor, totaling 7.2 full-time equivalents.

## **BOARD OF HEALTH**

The Board, with representatives from each of the seven communities, helps direct the Health Department's activities. In addition, a medical advisor serves on the Board of Health.

Jennifer Evertsen, MS-Bayside  
Barbara Bechtel, RN, BSN-Brown Deer  
William Warner-Fox Point  
Debesh Mazumdar, MD-Glendale  
Claudia Altman, MD-River Hills  
Mary Jo Baisch, PhD, RN-Shorewood  
Christopher Simenz, PhD-Whitefish Bay  
Gary Lewis, MD-Medical Advisor/Chair

## **TWO LOCATIONS**

### **Brown Deer Office**

4800 W. Green Brook Dr. • Brown Deer, WI 53223

### **Shorewood Office**

2010 E. Shorewood Blvd. • Shorewood, WI 53211

**Main Phone Line: 414.371.2980 • [nshealthdept.org](http://nshealthdept.org)  
Hours: Monday-Friday 8 a.m.-4:30 p.m.**



**NORTH SHORE**  
HEALTH DEPARTMENT

**[nshealthdept.org](http://nshealthdept.org) • (414) 371-2980**



## Village of Whitefish Bay Police Department

5300 N. Marlborough Drive • Whitefish Bay, Wisconsin 53217 • (414) 962-3830

Michael D. Young Chief of Police • FAX (414) 962-3497

April 28, 2016

### 2015 HIGHLIGHTS

#### CRIME DOWN 16% SINCE 2012

	2012	2013	2014	2015
Burglary	14	28	33	18
Theft	170	162	141	137
Robbery	5	2	1	4
MV Theft	7	3	5	9
Agg. Assault	5	0	1	2

#### TRAFFIC/PEDESTRIAN

	2014	2015
Traffic Stops	2244	3287
Drive w/ Intoxicated	97	136
Fail to Yield to Pedestrian/Bicyclist	5	54
Exceed Speed	238	367

#### CALLS FOR SERVICE (Non-P.O.Gen.)

	2014	2015
Suspicious Activity	513	392
Driving Complaint	115	142
Accident Property Damage (Reports)	212	(102) 204 (133)
Accident Injury		(34) (38)
Accident Fatal		(1) (1)

#### ORDINANCE CITATIONS

	2014	2015
Expired Meter	919	1623
Time Zone	817	979
Night Parking	3351	4522
Underage Drinking	39	77
Violation Park Hours	12	58

Respectfully submitted,

Michael D. Young  
Chief of Police

## Message from the Chief

Citizens of Whitefish Bay  
President Julie Siegel  
Members of the Village Board  
The Police Commission  
Village Manager Steven Shieffer

On behalf of the Whitefish Bay Police Department I present the Annual Report for 2015. I am proud of the contribution made by all of our Police Department employees. Working in partnership with the citizens, the elected officials and the Village Hall staff we are dedicated to maintaining the high quality of life that is found in Whitefish Bay. Our goal is for Whitefish Bay to be a safe place for all who live, work or visit here. We are successful as we are afforded great support from our citizens, our elected officials and the other departments of our Village government team. This year's Annual Report was assembled by Sergeant Patrick Whitaker.

2015 saw the retirement of two long time Whitefish Bay Police Employees. Clerk Patricia Vanden Plas retired after 36 years of service to the citizens of Whitefish Bay. Patricia started as a Village Hall clerk and finished her long career with the Police Department. Sergeant Beth Formella also retired after 25 years of service with the Police Department. Beth had the distinction of being the first female supervisor with the Police Department. In 2015 we hired Michael Boivin as a new Police Officer for the Village. Michael was a Sheriff's Deputy for 2.5 years with Menominee County. We also recognize the retirement of James Martin from the Police Commission. James was with the Commission for 20 years and retired as President of the Commission. James was an important part of the hiring process for the majority of our sworn police members.

The officers were active this past year as they responded to 7490 'calls for service' as compared to 6334 calls in 2014. A call for service is defined as a dispatched assignment from the dispatcher and officer generated activity. Crime has continued its decline in Whitefish Bay; in 2012 there were 202 Part I UCR (Uniform Crime Report) index crimes. In 2013 there were 195 crimes, in 2014 there were 181 crimes and in 2015 there were 170 crimes. Burglary showed a significant decrease from 33 burglaries in 2014 to 18 burglaries in 2015. Motor vehicle thefts in Whitefish Bay were up from 5 thefts in 2014 to 9 thefts in 2015, the majority of police departments in metro Milwaukee experienced motor vehicle theft increases in 2015.

2015 was a year of individual accomplishments for members of the Whitefish Bay Police Department. Officer Elizabeth Straub joined seven other police officers from the State of Wisconsin and completed the full Green Bay Marathon on 5/17/15 while wearing her every day police uniform and ballistic resistant vest. She raised money and awareness for the charity, Concerns of Police Survivors. Officer Daniel Rossmann is a trained and certified Drug Recognition Expert (DRE) he is able to make observations of individuals' movements and physical appearance in determining if the individual is under the influence of drugs. Sergeant Rossmann was recognized by the International Association of Police as a Top Ten DRE of the year for the State of Wisconsin. Also, Sergeant Patrick Whitaker obtained a Master's Degree from Cardinal Stritch University in Management.

We look forward to working with our community in making Whitefish Bay an even safer place to live in 2016. We will have increased pedestrian safety enforcement on E. Silver Spring, N. Lake Drive and near our schools. We will work with the Village Engineer and the traffic engineers in making Whitefish Bay even safer. We will continue our collaboration with our neighboring departments on collectively and quickly sharing information that aids us in preventing and solving crimes. We will also continue to keep our citizens timely informed on ways to be safe and on information that can help us prevent and solve crime.

Message from the Chief

# Whitefish Bay Police Department

Chief of Police Michael Young

## 2015 Annual Report



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Message from the Chief

## **Mission Statement**

As the Village's Police Department we will join with the citizens, the staff and the elected officials of the Village of Whitefish Bay in maintaining a high quality of life in Whitefish Bay. We will deliver our police services in an ethical, professional and transparent manner. We will work tirelessly to ensure the safety and protection of all who reside, visit or work in the Village of Whitefish Bay.

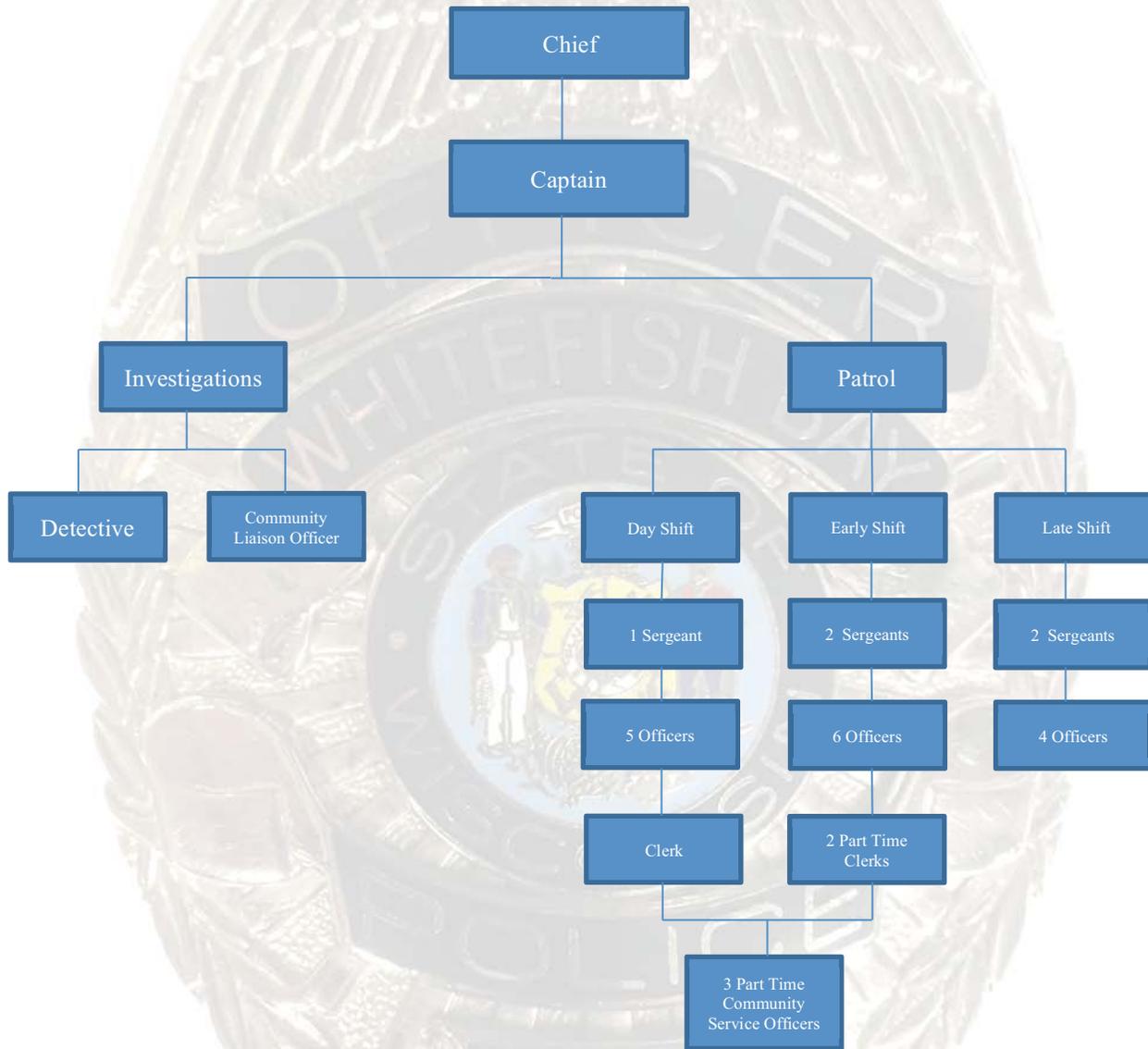
### **PROGRAM DESCRIPTIONS:**

- To reduce, prevent, and/or investigate and solve crimes.
- To reduce or prevent the number of traffic accidents, and to enhance vehicular and pedestrian safety.
- To identify community problems or needs, and to recommend and/or provide effective responses.
- To develop our staff in order to meet community and Department needs.

### **PROGRAM OBJECTIVES:**

- Consistent and impartial enforcement of Village codes and ordinances, and State and Federal laws.
- Development and /or maintenance of crime reduction and prevention programs.
- Improve traffic safety in the Village through a combination of education, engineering and enforcement.
- Development and maintenance of emergency preparedness plans, training, and resources.
- Professional development of police officers and supervisors to properly address community and Department needs and expectations.

# Organizational Chart



# Personnel

	Date of Hire	Years of Service
<b>Chief</b>		
Michael Young	11/12/2012	3 years, 1 month
<b>Captain</b>		
Ronald Stefanski	9/15/1986	29 years, 3 months
<b>Sergeants</b>		
Beth Formella	9/8/1990	25 years, 3 months
Dale Daczyk	1/1/1992	24 years
Daniel Courtier	6/12/1996	19 years, 6 months
Patrick Whitaker	4/29/1998	17 years, 8 months
Andrew Mroz	7/15/2003	12 years, 5 months
<b>Detective</b>		
Joseph McLeod	6/9/1996	19 years, 6 months
<b>Community Liaison Officer</b>		
David Hryniewicki	6/2/2003	12 years, 6 months
<b>Patrol Officers</b>		
Ralph Zeit	9/25/1983	32 years, 3 months
Jay Brustmann	9/7/1990	25 years, 3 months
Patrick Murphy	9/21/1992	23 years, 3 months
Eddie Gamez	1/3/1994	21 years, 11 months
James Turk	6/10/1996	19 years, 6 months
Michael Kowalski	6/30/1997	18 years, 6 months
Matthew Basting	10/26/2006	9 years, 2 months
Adam Warsh	11/29/2007	8 years, 1 month
Russell Blank	1/22/2008	7 years, 11 months
Ryan Bush	5/5/2008	7 years, 7 months
Daniel Rossmann	3/3/2009	6 years, 9 months
Elizabeth Straub	5/2/2012	3 years, 7 months
Derek Bonkoski	7/8/2013	2 years, 5 months
Michael Bohn	8/20/2013	2 years, 4 months
Michael Boivin	2/5/2015	10 months
<b>Community Service Officers</b>		
Laura Brustmann	8/21/2011	4 years, 1 month
Benjamin Preston	6/3/2014	1 year, 6 months
Matthew Theisen	1/15/2015	11 months
Bradley Stefanski	10/2/2015	2 months
<b>Clerical</b>		
Patricia Vanden Plas	6/4/1979	36 years, 6 months
Susan Marman	3/20/2006	9 years, 9 months
Carla Redlin	6/28/2014	1 year, 6 months

## Calls for service

In 2015, the Whitefish Bay Police Department responded to 7,490 calls for service. This was an 18% increase from 2014. A call for service is defined as either an assignment to a squad from the dispatch center, or an officer-initiated activity such as a traffic stop.

Call Type	2014		2015	
	Calls	Percent Total Calls	Calls	Percent Total Calls
Traffic Stop	2,244	35.43%	3287	43.89%
Suspicious Activity	513	8.10%	392	5.23%
Request for Police	271	4.28%	307	4.10%
Parking Complaint	279	4.40%	252	3.36%
Animal Complaints	193	3.05%	235	3.14%
Accident – Property Damage	212	3.35%	204	2.72%
Subject Stop for FI	185	2.92%	173	2.31%
911 Hang up/error	206	3.25%	170	2.27%
Welfare Check	124	1.96%	155	2.07%
Burglar Alarm	154	2.43%	144	1.92%
Driving Complaint	115	1.82%	142	1.90%
Theft Complaint	107	1.69%	133	1.78%
Fire Call - PD	96	1.52%	124	1.66%
Medication Collection	148	2.34%	123	1.64%
Fraud	68	1.07%	107	1.43%
Auto Lockout	40	0.63%	83	1.11%
Road Hazard - PD	85	1.34%	79	1.05%
Police Mutual Aid	63	0.99%	78	1.04%
Found Property	94	1.48%	73	0.97%
Noise Complaint	69	1.09%	72	0.96%
All Others	1,068	16.86%	1,157	15.45%
Total	6,334		7490	

Table 1

The following charts show how the calls for service were distributed between the three shifts.

Dayshift: 7:00 am – 2:59 pm  
Second Shift: 3:00 pm – 10:59 pm  
Third Shift: 11:00 pm – 6:59 am

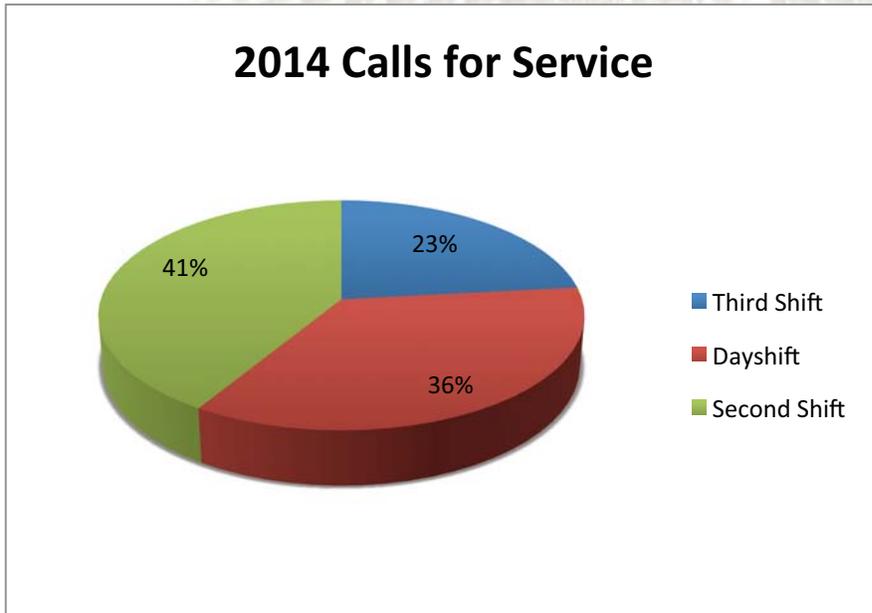


Chart 1

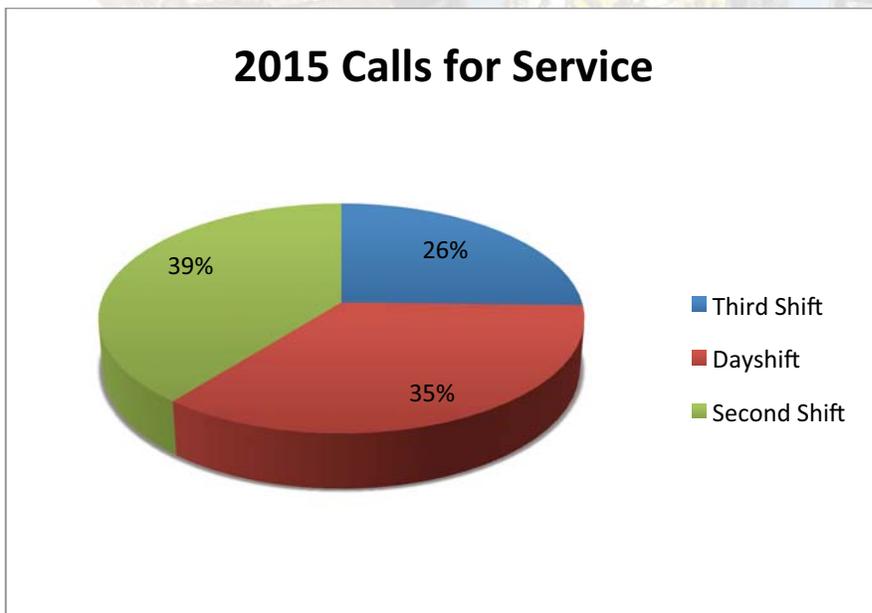


Chart 2

# Uniform Crime Report Data

The Uniform Crime Reporting System contains statistics on certain crimes, called Part I Offenses. These are submitted to the Wisconsin Office of Justice Assistance, which in turn relays them to the FBI National Crime Information Center. Part I Offenses include homicide, burglary, robbery, theft, motor vehicle theft, battery (assault), arson, and rape. All of the figures in the Crime Section of this report are extracted from documents provided to the Uniform Crime Reporting Program of the Office of Justice Assistance.

The following table shows the number of Part I Offenses (also known as Index Crimes) reported to the Whitefish Bay Police Department for the years 2012 – 2015.

	2012	2013	2014	2015
	Offenses	Offenses	Offenses	Offenses
<b>Violent Crime</b>				
Murder	0	0	0	0
Forcible Rape	1	0	0	0
Robbery	5	2	1	4
Agg Assault	5	0	1	2
<b>Total Violent Crime</b>	<b>11</b>	<b>2</b>	<b>2</b>	<b>6</b>
<b>Property Crime</b>				
Burglary	14	28	33	18
Theft	170	162	141	137
MV Theft	7	3	5	9
Arson	0	0	0	0
<b>Total Property Crime</b>	<b>191</b>	<b>193</b>	<b>179</b>	<b>164</b>
<b>Total Index Crimes</b>	<b>202</b>	<b>195</b>	<b>181</b>	<b>170</b>

Table 2  
Whitefish Bay has seen a downward trend in Part I Offenses reported from 2012 to 2015.

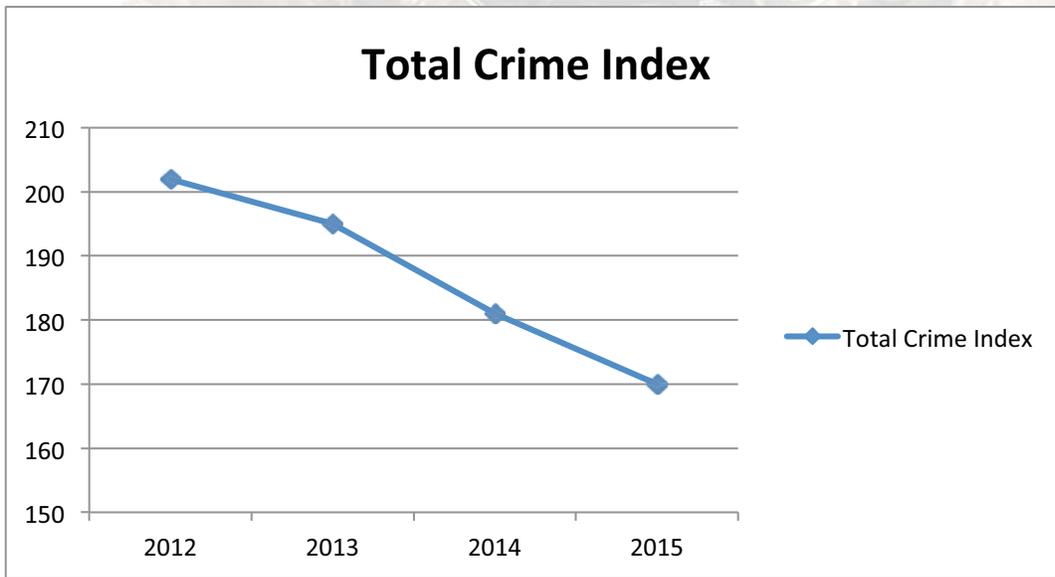


Chart 3

The following tables show the value of property stolen in the Village of Whitefish Bay during the years 2012 - 2015, along with the percentage of property recovered during the same period.

<b>Property Stolen</b>				
<b>Category</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>
Currency, Notes, Etc.	\$ 3,084	\$ 2,839	\$ 16,832	\$ 9,307
Jewelry and Precious Metals	\$ 69,978	\$ 81,830	\$ 264,925	\$ 148,169
Clothing and Furs	\$ 840	\$ 624	\$ 1,409	\$ 4,572
Locally Stolen Motor Vehicles	\$ 3,000	\$ 8,000	\$ 36,200	\$ 161,436
Office Equipment	\$ 1,630	\$ 10,928	\$ 8,145	\$ 13,305
Televisions, Radios, Stereos, Etc.	\$ 112	\$ 5,610	\$ 3,871	\$ 8,994
Firearms	\$ -	\$ 500	\$ 4,855	\$ -
Household Goods	\$ 1,102	\$ 36	\$ 8,938	\$ 1,190
Consumable Goods	\$ 1,173	\$ 922	\$ 990	\$ 2,078
Livestock	\$ -	\$ -	\$ -	\$ -
Miscellaneous	\$ 51,509	\$ 61,859	\$ 28,895	\$ 129,986
<b>Total</b>	<b>\$ 132,428</b>	<b>\$ 173,148</b>	<b>\$ 375,060</b>	<b>\$ 479,037</b>

Table 3

<b>Property Recovered</b>				
<b>Category</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>
Currency, Notes, Etc.	0.00%	1.00%	0.00%	1.00%
Jewelry and Precious Metals	0.00%	0.00%	0.00%	20.00%
Clothing and Furs	0.00%	32.00%	18.00%	17.00%
Locally Stolen Motor Vehicles	0.00%	62.00%	100.00%	100.00%
Office Equipment	0.00%	2.00%	1.00%	4.00%
Televisions, Radios, Stereos, Etc.	0.00%	0.00%	10.00%	13.00%
Firearms	-	0.00%	0.00%	-
Household Goods	0.00%	61.00%	0.00%	0.00%
Consumable Goods	4.00%	64.00%	66.00%	14.00%
Livestock	-	-	-	-
Miscellaneous	1.00%	9.00%	13.00%	12.00%
<b>Total</b>	<b>0.00%</b>	<b>7.00%</b>	<b>11.00%</b>	<b>44.00%</b>

Table 4

Table 5 shows the number of adult and juvenile arrests for each crime category reported to the State of Wisconsin in conjunction with the Uniform Crime Reporting program for the years 2012 – 2015. These figures do not include traffic arrests except for Operating while Intoxicated offenses.

Offense	2012		2013		2014		2015	
	Adult	Juv	Adult	Juv	Adult	Juv	Adult	Juv
Murder	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0
Rape	0	1	0	1	0	0	0	0
Robbery	0	4	1	2	2	0	0	0
Aggravated Assault	5	0	0	0	0	0	10	0
Burglary	0	0	0	0	1	1	6	0
Theft	12	6	17	7	13	5	18	9
Motor Vehicle Theft	0	3	0	0	0	1	4	1
Simple Assaults	9	1	3	0	6	0	2	0
Arson	0	0	0	0	0	0	0	0
Forgery	1	0	1	0	1	0	1	0
Fraud	2	0	1	0	0	0	4	0
Embezzlement	0	0	0	0	0	0	1	0
Stolen Property	0	0	0	0	1	0	2	0
Vandalism	3	1	1	3	1	0	3	2
Weapons	4	0	1	5	0	0	3	0
Prostitution	0	0	0	0	0	0	0	0
Sex Offenses	1	1	1	1	3	0	2	0
Opium/Cocaine Sales	0	0	0	0	0	0	0	0
Marijuana Sales	1	0	0	0	1	0	0	0
Synthetic Narcotic Sales	0	0	0	0	0	0	0	0
Other Drug Sales	1	0	0	0	0	1	0	0
Opium/Cocaine Possession	0	0	1	0	0	0	3	0
Marijuana Possession	5	2	9	4	10	2	36	1
Synthetic Marijuana Possession	0	1	0	0	0	0	5	0
Other Drug Possession	0	0	2	0	0	0	1	0
Bookmaking	0	0	0	0	0	0	0	0
Numbers and Lottery	0	0	0	0	0	0	0	0
All other Gambling	0	0	0	0	0	0	0	0
Family Offenses	0	0	0	0	0	0	3	0
Driving While Intoxicated	44	2	53	1	96	1	132	3
Liquor Laws	25	4	10	4	23	11	26	48
Disorderly Conduct	35	11	20	3	29	5	19	11
Vagrancy	0	0	0	0	4	0	9	6
All Other (Except Traffic)	22	7	23	1	28	6	15	2
Curfew and Loitering	0	0	1	0	0	11	0	3
Runaways	0	0	0	0	0	0	0	0
<b>Total</b>	<b>170</b>	<b>44</b>	<b>145</b>	<b>32</b>	<b>219</b>	<b>44</b>	<b>305</b>	<b>86</b>

Table 5

# National Incident Based Reporting System

In 2014 the Whitefish Bay Police Department began participating in the National Incident Based Reporting System (NIBRS). The National Incident Based Reporting System was implemented to improve the quality of crime data collected by law enforcement by capturing detailed information on each single crime occurrence. Most of the general concepts for collecting, scoring, and reporting Uniform Crime Report data remain applicable in the National Incident Based Reporting System. The NIBRS however, provides much more detail in its reporting system than the traditional UCR Summary reporting system.

In the NIBRS, agencies collect offense information on 46 crimes known as Group A offenses; in the UCR Summary system, agencies collect offense information on eight crimes known as Part I offenses. In the UCR Summary reporting system, the “Hierarchy Rule” governs multiple offense reporting. If more than one crime was committed by the same person or group of persons and the time and space intervals separating the crimes were insignificant, then the crime highest in the hierarchy is the only offense reported. Agencies do not use the Hierarchy Rule in the NIBRS. If more than one crime was committed by the same person or group of persons and the time and space intervals were insignificant, all of the crimes are reported as offenses within the same incident.

The UCR Summary reporting system has two crime categories: Crimes Against Persons (e.g., murder, rape, and aggravated assault) and Crimes Against Property (e.g., robbery, burglary, and larceny-theft). In the NIBRS, a third crime category was added, Crimes Against Society, to represent society’s prohibitions against certain types of activities (e.g., drug or narcotic offenses). In addition to the Group A offenses, there are 11 Group B offense categories for which only arrest data are reported.

The NIBRS collects information about crimes committed using a computer; the UCR Summary system does not. The NIBRS collects more comprehensive data about drug offenses than the UCR Summary system.

NIBRS data represents a more detailed account of crime in a community.

The following tables show the NIBRS data reported for the years 2014 and 2015. The total offenses reported under NIBRS will be higher than the traditional UCR Summary data from previous years. As stated above, NIBRS created a third reporting category and each offense is counted rather than just reporting the highest crime in the hierarchy. For example in 2014 the UCR Summary data reports the total crime index number as 181. Under NIBRS, the total offense count is 320.

Group A Crime Counts	2014					2015				
	Offense	Victims	Adult Arrests	Juvenile Arrests	Total Arrests	Offense	Victims	Adult Arrests	Juvenile Arrests	Total Arrests
<b>Total</b>	<b>320</b>	<b>354</b>	<b>47</b>	<b>11</b>	<b>58</b>	<b>357</b>	<b>408</b>	<b>74</b>	<b>10</b>	<b>84</b>
<b>Crimes Against Persons</b>	<b>18</b>	<b>18</b>	<b>9</b>	<b>0</b>	<b>9</b>	<b>21</b>	<b>21</b>	<b>15</b>	<b>0</b>	<b>15</b>
Assault Offenses	12	12	6	0	6	19	19	13	0	13
Homicide Offenses	0	0	0	0	0	0	0	0	0	0
Human Trafficking Offenses	0	0	0	0	0	0	0	0	0	0
Kidnapping/Abduction	0	0	0	0	0	0	0	0	0	0
Sex Offenses	6	6	3	0	3	1	1	2	0	2
Sex Offenses, Nonforcible	0	0	0	0	0	1	1	0	0	0
<b>Crimes Against Property</b>	<b>251</b>	<b>285</b>	<b>19</b>	<b>7</b>	<b>26</b>	<b>260</b>	<b>311</b>	<b>27</b>	<b>8</b>	<b>35</b>
Arson	0	0	0	0	0	0	0	0	0	0
Bribery	0	0	0	0	0	0	0	0	0	0
Burglary/Breaking & Entering	33	43	1	1	2	17	26	4	0	4
Counterfeiting/Forgery	6	6	1	0	1	6	7	1	0	1
Destruction/Damage/Vandalism	39	43	1	0	1	39	46	3	2	5
Embezzlement	0	0	0	0	0	1	2	0	0	0
Extortion/Blackmail	0	0	0	0	0	0	0	0	0	0
Fraud Offenses	24	25	0	0	0	60	85	4	1	5
Larceny/Theft Offenses	143	161	13	5	18	124	132	13	4	17
Motor Vehicle Theft	5	6	0	1	1	10	10	0	1	1
Robbery	1	1	2	0	2	2	2	0	0	0
Stolen Property Offenses	0	0	1	0	1	1	1	2	0	2
<b>Crimes Against Society</b>	<b>51</b>	<b>51</b>	<b>19</b>	<b>4</b>	<b>23</b>	<b>76</b>	<b>76</b>	<b>32</b>	<b>2</b>	<b>34</b>
Drug/Narcotic Offenses	50	50	19	4	23	68	68	30	2	32
Gambling Offenses	0	0	0	0	0	0	0	0	0	0
Pornography/Obscene Material	0	0	0	0	0	0	0	0	0	0
Prostitution Offenses	0	0	0	0	0	0	0	0	0	0
Weapon Law Violations	1	1	0	0	0	8	8	2	0	2

Table 6

Group B Arrests	2014			2015		
	Adult Arrests	Juvenile Arrests	Total Arrests	Adult Arrests	Juvenile Arrests	Total Arrests
<b>Total Group B Arrests</b>	<b>173</b>	<b>33</b>	<b>206</b>	<b>207</b>	<b>71</b>	<b>278</b>
Bad Checks	0	0	0	0	0	0
Curfew/Loitering/Vagrancy	4	11	15	9	15	24
Disorderly Conduct	29	5	34	17	5	22
Driving Under the Influence	96	1	97	133	3	136
Drunkenness	0	0	0	0	0	0
Family Offenses, Nonviolent	0	0	0	3	0	3
Liquor Law Violation	23	11	34	30	45	75
Peeping Tom	0	0	0	0	0	0
Runaway	0	0	0	0	0	0
Trespass of Real Property	15	2	17	2	0	2
All Other Offenses	6	3	9	13	3	16

Table 7

## Citations

Table 8 shows the number of traffic citations issued by officers of the Whitefish Bay Police Department for the years 2014 and 2015 excluding Operating while Intoxicated arrests/citations. These are reported under arrests data in the previous section.

Violation	2014	2015
Non-Registration of Vehicle	381	509
Exceeding Speed Zones/Posted Limits	238	367
Operating While Suspended	139	195
Motor Vehicle Liability Insurance Required	138	177
Operate w/o Valid License	79	134
Motor Vehicle Liability Insurance Required	98	117
Operator Violate Red Traffic Light	79	97
Fail/Stop at Stop Sign	77	76
Failure to Obey Traffic Officer/Signal	22	57
FYR to Ped/Bicycle/EPAMD/Uncont.Int	5	54
Defective Stop Lamps	32	46
Unreasonable and Imprudent Speed	17	44
Fail/Display Vehicle License Plates	42	43
Operation w/o Required Lamps Lighted	29	38
Display Unauth. Veh. Registration Plate	24	32
Fail/Stop for Flashing Red Signal	32	31
Inattentive Driving	20	30
Operating While Revoked	31	29
Automobile Following Too Closely	5	25
Fail/Yield Right/Way from Stop Sign	24	22
Possess Open Intoxicants in MV	14	21
Vehicle Operator Fail/Wear Seat Belt	23	19
Operate Motor Vehicle w/o 2 Headlights	6	17
No Tail Lamp/Defective Tail Lamp-Night	23	17
Operating Left of Center Line	13	15
Unlawful U/Y Turn-MidBlock	30	10
All Others	209	220
<b>Total</b>	<b>1,830</b>	<b>2,442</b>

Table 8

Table 9 shows the number of municipal ordinance citations issued by officers of the Whitefish Bay Police Department for the years 2014 and 2015.

<b>Violation</b>	<b>2014</b>	<b>2015</b>
Underage Liquor Violation	39	77
Violation of Village Park Closing Hours	13	58
Possession of Controlled Substance - THC	23	40
Possess Drug Paraphernalia	24	27
Disorderly Conduct	44	26
Resisting or Obstructing an Officer	12	22
Loitering or Prowling	13	15
Violation of Milwaukee County Park Closing Hours	7	15
Theft less than \$2500	4	15
Snow and Ice Removal from Public Walk	4	12
Dog at Large	7	11
Habitual Truancy	5	6
Loiter In/About School	0	5
Littering	2	4
Retail Theft-Intentionally Take	8	4
Adult Contribute/Underage/Alcohol	3	3
Identification Card Violations	1	3
Solicit Without Permit	1	3
Curfew	6	3
All Others	59	28
<b>Total</b>	<b>275</b>	<b>377</b>

Table 9

Table 10 shows the number of parking citations issued by patrol officers and community service officers of the Whitefish Bay Police Department for the years 2014 and 2015.

<b>Violation</b>	<b>2014</b>	<b>2015</b>
Expired meter	919	1623
Time Zone Violation	817	979
Permit Zone Violation	140	157
No Parking 7am-9am	38	63
More than 12 Inches from Curb	22	37
Less than 15 feet from Crosswalk	171	170
No Parking 4pm-6pm	115	214
No Parking 3am-5am	3351	4522
Left Wheels to Curb	33	54
Posted Private Property	23	18
Obstructing Alley/Sidewalk/Drive	230	145
No Parking Anytime	275	220
Loading Zone Violation	16	26
Parked in Alley in Business District	1	6
Less than 10 feet from Fire Hydrant	12	23
Handicapped Parking Violation	57	32
Other Violation	492	515
<b>Total Parking Citations</b>	<b>6712</b>	<b>8804</b>

Table 10

## Motor Vehicle Accidents

Table 11 shows the number of state reportable accidents for the years 2014 and 2015. An accident is reported to the state if it meets any of the following requirements:

- Injury or death of a person
- \$1,000 or more total damage to property owned by any one person
- Damage of \$200 or more to government property (except motor vehicles)

Accident Type	2014	2015
Property Damage	102	133
Injury	34	38
Fatal	1	1
<b>Total Accidents</b>	<b>137</b>	<b>172</b>

Table 11

Table 12 shows what types of units were involved, how many citations were issued resulting from accidents, and how many drivers involved in accidents had been drinking alcohol.

	2014	2015
Had Been Drinking	6	5
Motorcycle	1	2
Bicycle	5	3
Pedestrian	6	5
Single Vehicle	27	29
Parked Auto	16	21
Citations Issued	113	136

Table 12

Table 13 shows the reporting officer's opinion of possible contributing factors for the accidents.

Driver Contributing Factors	2014	2015
Driver Condition	6	4
Physically Disabled	0	0
Disregard Traffic Control	4	4
Following to Close	3	19
Failure to Yield	40	45
Failure to Keep Vehicle Under Co	8	13
In Conflict	0	0
Inattentive Driving	25	34
Improper Overtake	1	7
Improper Turn	4	5
Left of Center	1	4
Other	6	10
Exceed Speed Limit	4	4
Too Fast for Conditions	5	7
Unsafe Backing	12	15

Table 13

## Financial Information

The Whitefish Bay Police Department expenditures were 0.76 percent above the expected expenditures for the year 2015. Revenue was 15 percent above expected revenue for 2015.

Table 14 shows the 2015 expenditures for the Whitefish Bay Police Department.

Description	Amended Budget	Year End Balance	Percent of Budget
Police Salaries	\$ 2,873,446.00	\$ 2,922,957.93	101.72
Uniform Allowance	\$ 11,900.00	\$ 14,554.54	122.31
Police Administration	\$ 66,600.00	\$ 65,134.43	97.8
Police Training	\$ 25,035.00	\$ 13,083.62	52.26
Police Equipment and Maintenance	\$ 154,839.00	\$ 139,875.96	90.34
<b>Total Expenditures</b>	<b>\$ 3,131,820.00</b>	<b>\$ 3,155,606.48</b>	<b>100.76</b>

Table 14

Table 15 shows the 2015 revenue generated by the Whitefish Bay Police Department.

DESCRIPTION	Amended Budget	Year End Total	Percent of Budget
OVERNIGHT PARKING PERMIT	\$ 45,100.00	\$ 56,767.00	125.87
COURT COSTS	\$ 42,000.00	\$ 58,988.88	140.45
COURT FINES	\$ 80,000.00	\$ 90,774.93	113.47
RESTITUTION/DAMAGE RECOVERY	\$ 500.00	\$ 631.97	126.39
PARKING CITATIONS	\$ 165,000.00	\$ 176,618.38	107.04
MISC FINES, FEES & PENALTIES	\$ 2,300.00	\$ 893.91	38.87
OPEN RECORDS & TAX FILE REQ	\$ 1,000.00	\$ 2,538.10	253.81
<b>Total Revenues</b>	<b>\$ 335,900.00</b>	<b>\$ 387,213.17</b>	<b>115.28</b>

Table 15

# Training

Each officer must receive a minimum 24 hours of training every fiscal year. This includes a mandatory annual firearms qualification course and biannual pursuit driving training. To ensure officers have the knowledge, skills, and abilities to perform their duties to the highest standards, officers generally receive more training than the minimum required.

In 2015, the Whitefish Bay Police Department prioritized two types of training based on trends in law enforcement.

## **Crisis Intervention Team Training:**

The Whitefish Bay Police Department sent six officers through the program. Several officers have attended in past years.

Crisis Intervention Team (CIT) training is a community initiative designed to improve the outcomes of police interactions with people living with mental illnesses and improves the safety of patrol officers, consumers, family members, and citizens within the community.

CIT programs are local partnerships between law enforcement, mental health providers, local National Alliance of Mental Illness (NAMI) chapters and other community stakeholders. CIT programs provide 40 hours of training for law enforcement on how to better respond to people experiencing a mental health crisis. CIT is not just a training program. Effective CIT programs are based on strong relationships between law enforcement, mental health care providers, families and people living with mental illness.

CIT is a long-lasting, evolving partnership based on mutual goals.

## **Advanced Law Enforcement Rapid Response Training:**

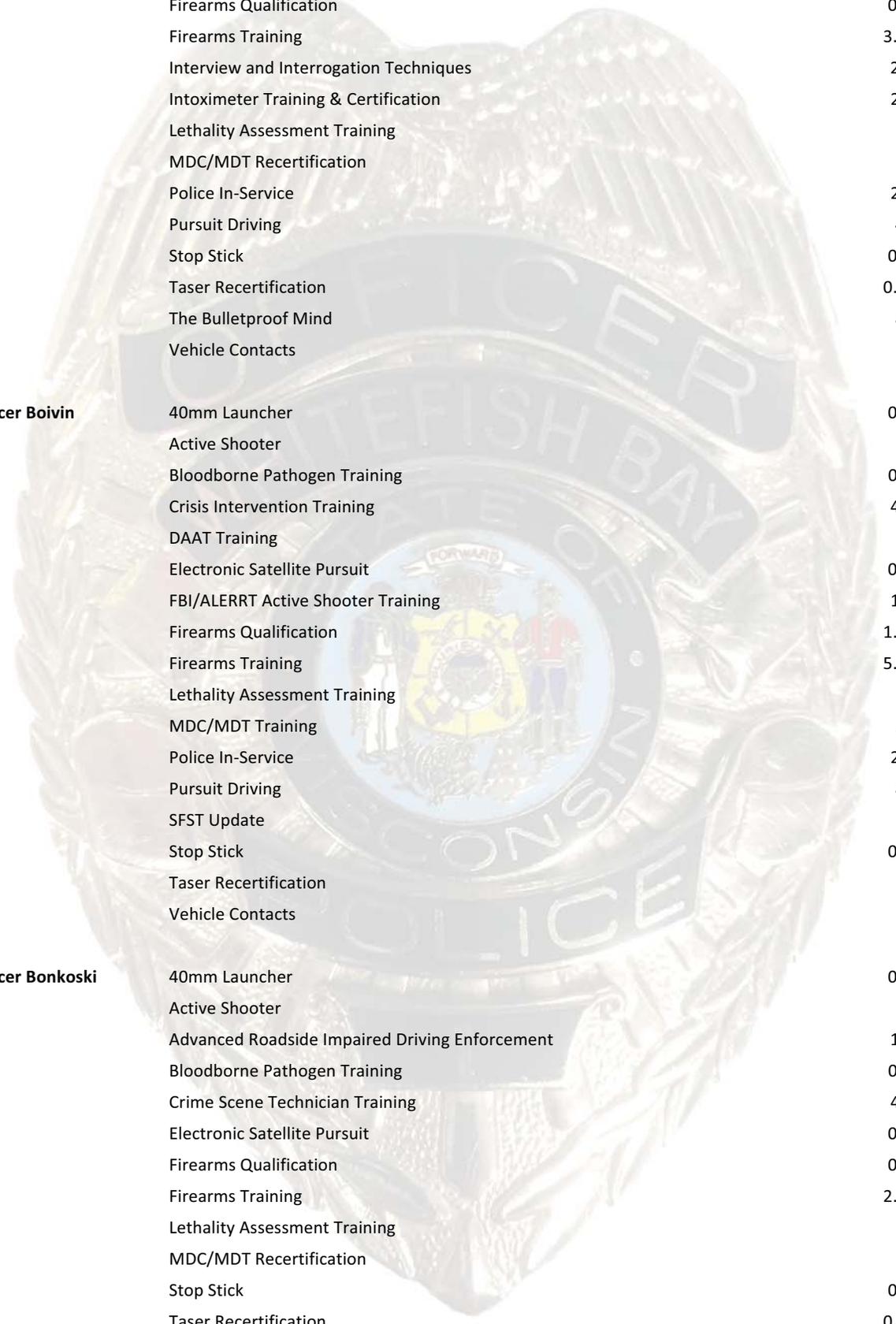
The Whitefish Bay Police Department sent 13 officers through the 16 hour course. Several officers have attended in past years.

The Advanced Law Enforcement Rapid Response Training (ALERRT) Center at Texas State University was created in 2002 as a partnership between the University, the San Marcos Police Department and the Hays County Sheriff's Office to address the need for active shooter response training for first responders. Using more than \$40 million in state and federal grant funding in the last fourteen years, the ALERRT Center has trained more than 80,000 police officers nationwide in dynamic, force-on-force scenario-based training. In 2013, the FBI partnered with the ALERRT Center at Texas State and named ALERRT their standard for active shooter response training. FBI Special Agents now instruct the ALERRT curriculum across the United States and Territories helping prepare state and local officers while establishing local partnerships with their law enforcement colleagues.

The ALERRT curriculum, developed after the tragedy at Columbine High School, has become the national standard in active shooter response training. The first responders to the Fort Hood shootings on November 5, 2009 had been trained by ALERRT, and credited their swift and effective response on that day to the ALERRT training they had received.

The following is a list of training received by each officer in 2015:

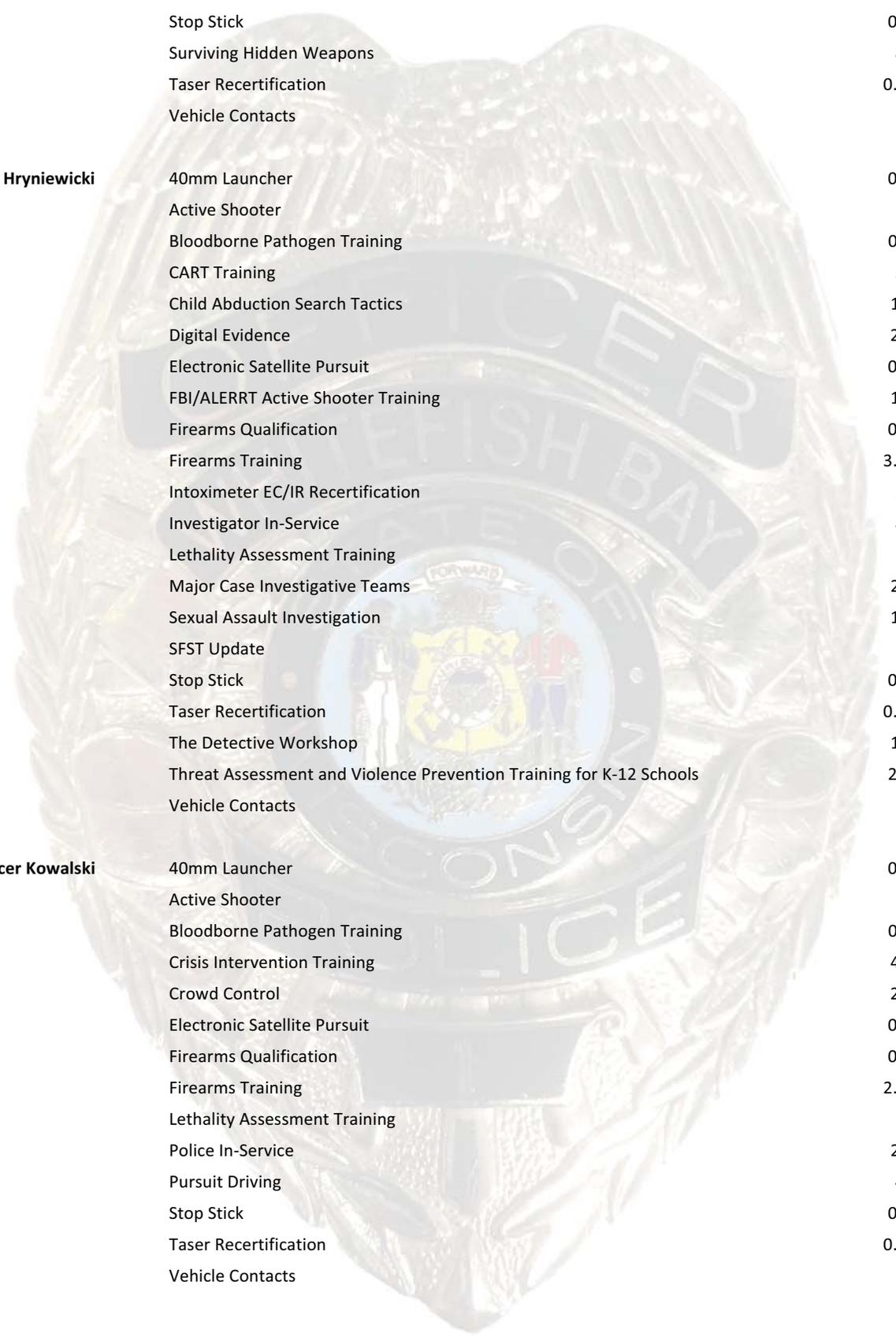
Name	Course	Hours
<b>Officer Basting</b>	40mm Launcher	0.5
	Active Shooter	0.5
	Bloodborne Pathogen Training	0.5
	Community Policing and Problem Solving	16
	Crisis Intervention Training	40
	Electronic Satellite Pursuit	0.5
	Emotional Survival for Law Enforcement	8
	Firearms Qualification	0.5
	Firearms Training	3.5
	ILEETA Conference	40
	Instructor State Recertification	4
	Less Lethal Munitions Instructor	8
	Lethality Assessment Training	1
	Sexual Assault Investigation	16
	SFST Update	1
	Stop Stick	0.5
Taser Recertification	0.75	
<b>Officer Blank</b>	40mm Launcher	0.5
	Active Shooter	1
	Bloodborne Pathogen Training	0.5
	Crisis Intervention Training	40
	Electronic Satellite Pursuit	0.5
	FBI/ALERRT Active Shooter Training	16
	Firearms Qualification	0.5
	Firearms Training	3.75
	Intoximeter EC/IR Recertification	2
	Lethality Assessment Training	1
	Officer Involved Shooting Debrief	8
	Stop Stick	0.5
	Surviving Hidden Weapons	8
	Taser Recertification	0.75
	The Bulletproof Mind	8
	Vehicle Contacts	1
<b>Officer Bohn</b>	40mm Launcher	0.5
	Active Shooter	1
	Bloodborne Pathogen Training	0.5
	Electronic Satellite Pursuit	0.5
	FBI/ALERRT Active Shooter Training	16



	Firearms Qualification	0.5
	Firearms Training	3.75
	Interview and Interrogation Techniques	24
	Intoximeter Training & Certification	24
	Lethality Assessment Training	1
	MDC/MDT Recertification	1
	Police In-Service	20
	Pursuit Driving	4
	Stop Stick	0.5
	Taser Recertification	0.75
	The Bulletproof Mind	8
	Vehicle Contacts	1
<b>Officer Boivin</b>	40mm Launcher	0.5
	Active Shooter	1
	Bloodborne Pathogen Training	0.5
	Crisis Intervention Training	40
	DAAT Training	1
	Electronic Satellite Pursuit	0.5
	FBI/ALERT Active Shooter Training	16
	Firearms Qualification	1.25
	Firearms Training	5.25
	Lethality Assessment Training	1
	MDC/MDT Training	2
	Police In-Service	20
	Pursuit Driving	8
	SFST Update	1
	Stop Stick	0.5
	Taser Recertification	1
	Vehicle Contacts	1
<b>Officer Bonkoski</b>	40mm Launcher	0.5
	Active Shooter	1
	Advanced Roadside Impaired Driving Enforcement	16
	Bloodborne Pathogen Training	0.5
	Crime Scene Technician Training	40
	Electronic Satellite Pursuit	0.5
	Firearms Qualification	0.5
	Firearms Training	2.75
	Lethality Assessment Training	1
	MDC/MDT Recertification	1
	Stop Stick	0.5
	Taser Recertification	0.75

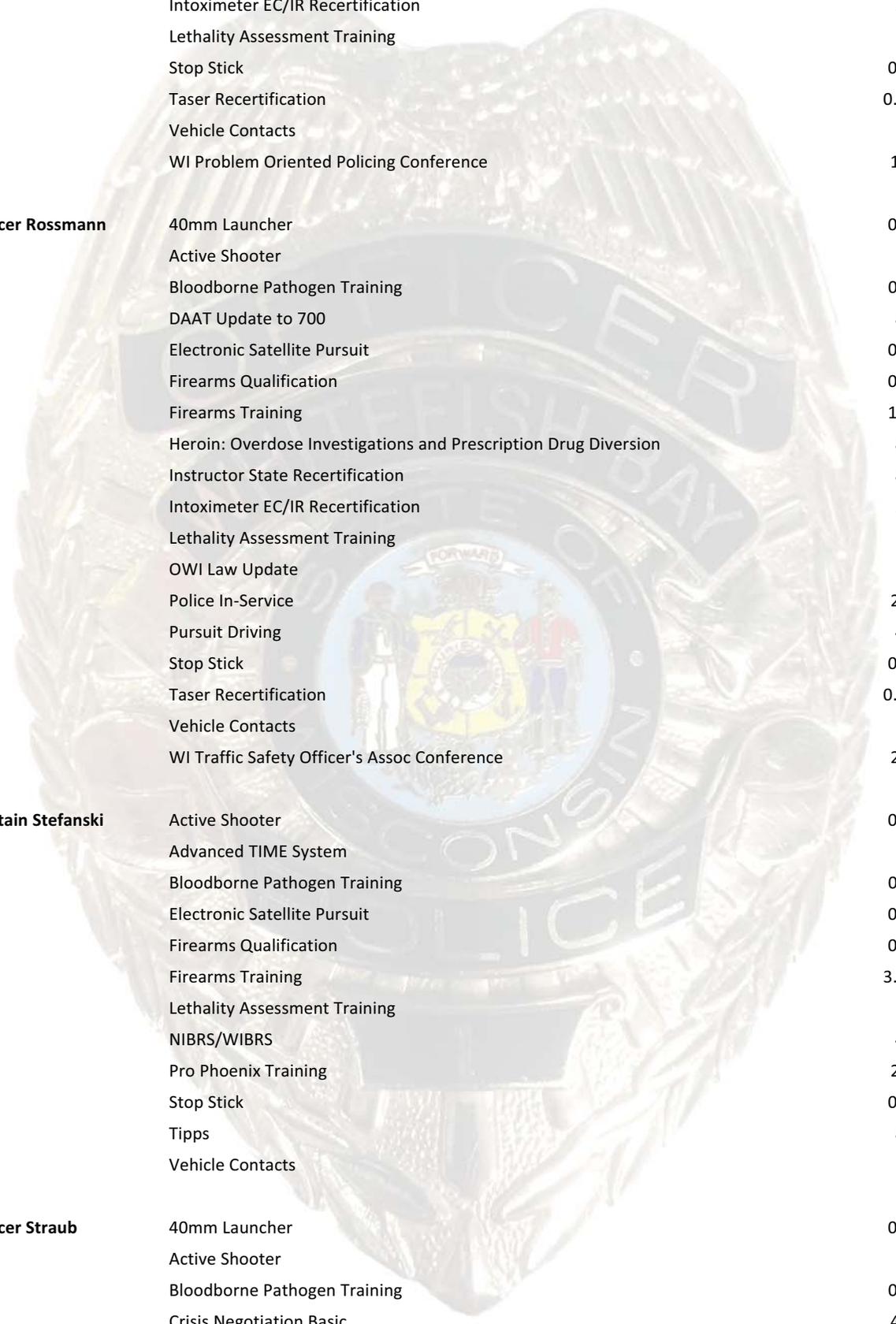
<b>Officer Brustmann</b>	40mm Launcher	0.5
	Active Shooter	1
	Bloodborne Pathogen Training	0.5
	Crowd Control	24
	Electronic Satellite Pursuit	0.5
	FBI/ALERRT Level II	16
	FBI/ALERRT Active Shooter Training	16
	Firearms Qualification	0.5
	Firearms Training	3.75
	Intoximeter EC/IR Recertification	2
	Lethality Assessment Training	1
	MDC/MDT Recertification	1
	Police In-Service	20
	Pursuit Driving	4
	Stop Stick	0.5
	Taser Recertification	0.75
Vehicle Contacts	1	
<b>Officer Bush</b>	40mm Launcher	0.5
	Active Shooter	1
	Bloodborne Pathogen Training	0.5
	Electronic Satellite Pursuit	0.5
	Firearms Instructor Certification	40
	Firearms Qualification	0.5
	Firearms Training	2.75
	Intoximeter EC/IR Recertification	2
	Lethality Assessment Training	1
	MDC/MDT Recertification	1
	SFST Update	1
	Stop Stick	0.5
	Taser Recertification	0.75
<b>Sergeant Courtier</b>	40mm Launcher	0.5
	Active Shooter	1
	Advanced Roadside Impaired Driving Enforcement	16
	Bloodborne Pathogen Training	0.5
	Electronic Satellite Pursuit	0.5
	FBI/ALERRT Active Shooter Training	16
	Firearms Qualification	0.5
	Firearms Training	3
	Intoximeter EC/IR Recertification	2
	Lethality Assessment Training	1

	OWI Law Update	1
	Preparing the Community for a Complex Coordinated Attack	32
	SFST Update	1
	Stop Stick	0.5
	Taser Recertification	0.75
	TIME System Validation Officer Training	7
	Vehicle Contacts	1
<b>Sergeant Daczyk</b>	Active Shooter	1
	Bloodborne Pathogen Training	0.5
	Electronic Satellite Pursuit	0.5
	FBI/ALERRT Active Shooter Training	16
	Firearms Qualification	0.5
	Firearms Training	2.25
	Lethality Assessment Training	1
	Officer Involved Shooting Debrief	8
	Stop Stick	0.5
	Taser Recertification	0.75
	Vehicle Contacts	1
<b>Sergeant Formella</b>	40mm Launcher	0.5
	Active Shooter	1
	Bloodborne Pathogen Training	0.5
	Conducting Effective Internal Investigations	8
	Electronic Satellite Pursuit	0.5
	Firearms Qualification	0.5
	Firearms Training	4.25
	Instructor State Recertification	4
	Intoximeter EC/IR Recertification	2
	Lethality Assessment Training	1
	SFST Update	1
	Stop Stick	0.5
	Taser Instructor Training	8
<b>Officer Gamez</b>	40mm Launcher	0.5
	Active Shooter	1
	ALERRT Level II	16
	Bloodborne Pathogen Training	0.5
	Electronic Satellite Pursuit	0.5
	Firearms Qualification	0.5
	Firearms Training	3.75
	Intoximeter EC/IR Recertification	2
	Lethality Assessment Training	1



	Stop Stick	0.5
	Surviving Hidden Weapons	8
	Taser Recertification	0.75
	Vehicle Contacts	1
<b>CLO Hryniewicki</b>	40mm Launcher	0.5
	Active Shooter	1
	Bloodborne Pathogen Training	0.5
	CART Training	3
	Child Abduction Search Tactics	16
	Digital Evidence	24
	Electronic Satellite Pursuit	0.5
	FBI/ALERRT Active Shooter Training	16
	Firearms Qualification	0.5
	Firearms Training	3.75
	Intoximeter EC/IR Recertification	2
	Investigator In-Service	8
	Lethality Assessment Training	1
	Major Case Investigative Teams	20
	Sexual Assault Investigation	16
	SFST Update	1
	Stop Stick	0.5
	Taser Recertification	0.75
	The Detective Workshop	16
	Threat Assessment and Violence Prevention Training for K-12 Schools	2.5
	Vehicle Contacts	1
<b>Officer Kowalski</b>	40mm Launcher	0.5
	Active Shooter	1
	Bloodborne Pathogen Training	0.5
	Crisis Intervention Training	40
	Crowd Control	24
	Electronic Satellite Pursuit	0.5
	Firearms Qualification	0.5
	Firearms Training	2.25
	Lethality Assessment Training	1
	Police In-Service	20
	Pursuit Driving	4
	Stop Stick	0.5
	Taser Recertification	0.75
	Vehicle Contacts	1

<b>Detective McLeod</b>	40mm Launcher	0.5
	Active Shooter	1
	Bank Robbery/Pharmacy Robbery Response	8
	Bloodborne Pathogen Training	0.5
	Crisis Negotiation Basic	40
	Crisis Negotiators Conference	8
	Critical Incident Management	6
	Electronic Satellite Pursuit	0.5
	FBI/ALERRT Active Shooter Training	16
	Firearms Qualification	0.5
	Firearms Training	3.25
	Investigator In-Service	8
	Lethality Assessment Training	1
	Major Case Investigative Teams	8
	Sexual Assault Investigation	16
	Stop Stick	0.5
	Taser Recertification	0.75
	Vehicle Contacts	1
	<b>Sergeant Mroz</b>	40mm Launcher
Active Shooter		1
Bloodborne Pathogen Training		0.5
Electronic Satellite Pursuit		0.5
Emotional Survival for Law Enforcement		8
FBI/ALERRT Active Shooter Training		16
Firearms Qualification		0.5
Firearms Training		3.75
Homicide Investigation & Crime Scene Management Training		8
Intoximeter EC/IR Recertification		2
Lethality Assessment Training		1
SFST Update		1
Stop Stick		0.5
Taser Recertification		0.75
Vehicle Contacts		1
<b>Officer Murphy</b>	40mm Launcher	0.5
	Active Shooter	1
	Bloodborne Pathogen Training	0.5
	Child Abduction Search Tactics	16
	Crisis Intervention Training	40
	Electronic Satellite Pursuit	0.5
	Firearms Qualification	0.5
	Firearms Training	3.75



	Intoximeter EC/IR Recertification	2
	Lethality Assessment Training	1
	Stop Stick	0.5
	Taser Recertification	0.25
	Vehicle Contacts	1
	WI Problem Oriented Policing Conference	16
<b>Officer Rossmann</b>	40mm Launcher	0.5
	Active Shooter	1
	Bloodborne Pathogen Training	0.5
	DAAT Update to 700	8
	Electronic Satellite Pursuit	0.5
	Firearms Qualification	0.5
	Firearms Training	1.5
	Heroin: Overdose Investigations and Prescription Drug Diversion	8
	Instructor State Recertification	8
	Intoximeter EC/IR Recertification	2
	Lethality Assessment Training	1
	OWI Law Update	1
	Police In-Service	20
	Pursuit Driving	4
	Stop Stick	0.5
	Taser Recertification	0.75
	Vehicle Contacts	1
	WI Traffic Safety Officer's Assoc Conference	24
<b>Captain Stefanski</b>	Active Shooter	0.5
	Advanced TIME System	1
	Bloodborne Pathogen Training	0.5
	Electronic Satellite Pursuit	0.5
	Firearms Qualification	0.5
	Firearms Training	3.75
	Lethality Assessment Training	1
	NIBRS/WIBRS	4
	Pro Phoenix Training	20
	Stop Stick	0.5
	Tipps	8
	Vehicle Contacts	1
<b>Officer Straub</b>	40mm Launcher	0.5
	Active Shooter	1
	Bloodborne Pathogen Training	0.5
	Crisis Negotiation Basic	40

	Crisis Negotiators Conference	8
	FBI/ALERRT Active Shooter Training	16
	Firearms Qualification	0.5
	Firearms Training	3.75
	Police In-Service	20
	Pursuit Driving	4
	SFST Update	1
	Stop Stick	1
	Surviving Hidden Weapons	8
	Taser Recertification	0.75
	Vehicle Contacts	1
<b>Officer Turk</b>	40mm Launcher	0.5
	Active Shooter	1
	Bloodborne Pathogen Training	0.5
	Electronic Satellite Pursuit	0.5
	FBI/ALERRT Active Shooter Training	16
	Firearms Qualification	0.5
	Firearms Training	3.75
	Lethality Assessment Training	1
	Stop Stick	0.5
	Taser Recertification	0.75
	TraCS User Conference	8
	Vehicle Contacts	1
<b>Officer Warsh</b>	40mm Launcher	0.5
	Active Shooter	1
	Bloodborne Pathogen Training	0.5
	Crisis Intervention Training	40
	Electronic Satellite Pursuit	0.5
	Emotional Survival for Law Enforcement	8
	Firearms Qualification	0.5
	Firearms Training	3.25
	Internet Profiling and Intelligence Gathering	8
	Lethality Assessment Training	1
	Police In-Service	20
	Pursuit Driving	4
	SFST Update	1
	Stop Stick	0.5
	Taser Recertification	0.75
	Vehicle Contacts	1
<b>Sergeant Whitaker</b>	40mm Launcher	0.5

	Active Shooter	0.5
	Advanced TIME System	1
	ALERRT Civilian Response Trainer	4
	ALERRT Level II Train the Trainer	40
	Bloodborne Pathogen Training	0.5
	CIB Conference	8
	DAAT Update to 700	8
	Electronic Satellite Pursuit	0.5
	FBI LEEDA	40
	FBI/ALERRT Instructor Training	37
	Firearms Instructor Certification	40
	Firearms Qualification	0.5
	Firearms Training	2.75
	Intoximeter EC/IR Recertification	2
	Lethality Assessment Training	1
	OWI Law Update	1
	Pro Phoenix Training	20
	Stop Stick	0.5
<b>Chief Young</b>	Active Shooter	0.5
	Chief Conference	20
	FBI/ALERRT Active Shooter Training	16
	Firearms Qualification	0.5
	Firearms Training	3.75
	Pursuit Driving	4
	Stop Stick	0.5
	Vehicle Contacts	1
<b>Officer Zeit</b>	40mm Launcher	0.5
	Active Shooter	1
	Bloodborne Pathogen Training	0.5
	Crowd Control	24
	Electronic Satellite Pursuit	0.5
	FBI/ALERRT Active Shooter Training	16
	Firearms Qualification	0.5
	Firearms Training	2.25
	Intoximeter EC/IR Recertification	2
	Lethality Assessment Training	1
	MDC/MDT Recertification	1
	SFST Update	1
	Stop Stick	0.5
	Taser Recertification	0.75
	Vehicle Contacts	1

## Auxiliary Program

The Whitefish Bay Police Department maintains a Police Auxiliary Program to assist with special events and needs of the department. The auxiliary police officer is a non-sworn officer who assists the sworn officers with any duties that do not require arrest powers or specialized training. The auxiliary officers are not compensated for their time. Auxiliary Officers assist with events such as:

- The 4<sup>th</sup> of July festivities
- Sounds of Summer
- Pumpkin Fest
- Whitefish Bay High School Homecoming events
- Miller Ride for the Arts
- Lakefront Marathon
- Run the Bay
- Holy Family Run

The following is a list of the Whitefish Bay Police Department Auxiliary Officers.

<b>Auxiliary Officers</b>
Taleigha Benson
Richard Domach
Earnest Gorins
Michael Larkin
Marvin Mason
Jesse McCrary
Steven Pitel
Eric Ranchau
Edward Zlotocha

Table 16

## Charity Events

Several members of the Whitefish Bay Police Department participated in events to raise money for local and national charities.

Officer Elizabeth Straub ran the CellComm Marathon in Green Bay, WI. Officer Straub ran 26.2 miles in full uniform with officers from other departments. Officer Straub raised money for the Concerns of Police Survivors.

C.O.P.S. was organized in 1984 with 110 individual members. Today C.O.P.S. membership is over 37,000 families. Members include spouses, children, parents, siblings, significant others, and affected co-workers of officers killed in the line of duty according to Federal government criteria. C.O.P.S. is governed by a National Board of law enforcement survivors. All programs and services are administered by the National Office in Camdenton, Missouri. C.O.P.S. has over 50 Chapters nationwide that work with survivors at the grass-roots level.

C.O.P.S. programs for survivors include the National Police Survivors' Conference held each May during National Police Week, scholarships, peer-support at the national, state, and local levels, "C.O.P.S. Kids" counseling reimbursement program, the "C.O.P.S. Kids" Summer Camp, "C.O.P.S. Teens" Outward Bound experience for young adults, special retreats for spouses, parents, siblings, adult children, extended family, and co-workers, trial and parole support, and other assistance programs.

C.O.P.S. knows that a survivor's level of distress is directly affected by the agency's response to the tragedy. C.O.P.S., therefore, offers training and assistance to law enforcement agencies nationwide on how to respond to the tragic loss of a member of the law enforcement profession. C.O.P.S. is a 501(c)(3) non-profit organization. C.O.P.S. programs and services are funded by grants and donations.



Officer Straub is third from the left.

Other members of the department participated in the American Lung Association stair climb. Each officer climbed all 47 floors of the U.S. Bank Center building in full police uniform. Members of the team included: Captain Ronald Stefanski, Sergeant Patrick Whitaker, Officer Daniel Rossmann, Officer Elizabeth Straub, Officer Derek Bonkoski, and Officer Michael Bohn.



Back Row: Officer Bonkoski, Officer Bohn, Sergeant Whitaker, Officer Rossmann  
Front Row: Officer Straub, Captain Stefanski



Village of Whitefish Bay  
5300 N. Marlborough Drive  
Whitefish Bay, Wisconsin 53217

## Memorandum

To: Steve Sheiffer, Village Manager  
From: Jen Amerell, Finance Director/Clerk  
Date: April 27, 2016  
Re: 2016 Bond Issue

JRA

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### Background

On November 2, 2015, the Village Board approved a fiscal and infrastructure investment strategy with the following targets: 1) annual infrastructure investments thru debt of \$4,000,000, and 2) an annual average market basket impact of 2.5% for operating and debt service costs combined.

The 2016 adopted budget includes Elkhart, Sheffield, and Berkeley street reconstruction projects, annual alley, sidewalk and mill and overlay projects. Staff is recommending the Village issue debt to finance the bulk of these projects. The Village Board already awarded contracts for the above street reconstruction and alley projects and the proposed borrowing amounts are based on the contract amounts. In addition to the projects outlined in the 2016 budget, the Board also approved the Palisades/Lake Dr/Woodruff sanitary sewer backup reduction project, with estimated costs of \$2,345,000 and a Lead Water Service Replacement Policy with estimated costs of \$350,000 in 2016.

Total 2016 projects costs are expected to total \$7,014,650. Total 2017 project costs were reduced to an expected total of \$3,275,000, resulting in a 2016-2017 project budget of \$10,289,650. To remain within the fiscal and infrastructure investment strategy approved by the Village Board, staff will use cash on hand remaining from previous borrowings to reduce the 2016-2017 borrowing budget to \$7,645,000. The 2016 borrowing of \$7,645,000 meets the targets of annual infrastructure investments (\$8,000,000 over two years), and an annual average market basket impact of 2.5% for operating and debt service costs combined. The 2017 projects will be designated by the Public Works Committee and Village Board as part of the 2017 budget process.

Ehlers also proposes that the Village refinance 2007 debt with a 2016 borrowing of \$1.78 million to take advantage of lower interest rates. Ehlers estimates the refinancing would save the Village a net present value of \$145,266 in interest payments over the next ten years.

The Village will look to refinance an additional \$9.1 million dollars in early 2017 to take advantage of lower interest rates and maximize potential savings.

As noted in Exhibit A, if the Village elects to refinance the 2007 debt, the total 2016 bond issue size is \$9.425 million (which includes approximately \$200,000 in issuance costs).

Also enclosed are the following:

- Resolution 2969 – An initial resolution authorizing \$500,000 general obligation bonds for water system improvements
- Resolution 2970 – An initial resolution authorizing \$2,650,000 general obligation bonds for sewerage projects
- Resolution 2971 – An initial resolution authorizing \$4,495,000 general obligation bonds for street improvement projects
- Resolution 2972 – An initial resolution authorizing \$1,780,000 general obligation refunding bonds
- Resolution 2973 – A resolution providing for the sale of \$9,425,000 general obligation corporate purpose bonds, series 2016A

#### Procedure

If the Board elects to move forward with the 2016 bond issue, there will be initial resolutions providing for the sale of general obligation bonds on the May 2<sup>nd</sup> Village Board meeting. There will then be resolutions on the June 6<sup>th</sup> Village Board meeting awarding the sale of general obligations bonds. Mike Harrigan from Ehlers will attend the Village Board meetings to assist with any questions regarding the pre-sale and sale of bonds.

#### Recommendation

The Village Manager recommends the Village Board approve the \$7.645 million bond issue for capital projects and the \$1.78 million bond refinancing, for a total 2016 bond issue of \$9.425 million, which includes approximately \$200,000 in bond issuance costs. This bond issue is within the adopted fiscal and infrastructure investment strategy.

#### Motions

I move that the Village Board adopt resolution #2969, an initial resolution authorizing \$500,000 general obligation bonds for water system improvements

I move that the Village Board adopt resolution #2970, an initial resolution authorizing \$2,650,000 general obligation bonds for sewerage projects

I move that the Village Board adopt resolution #2971, an initial resolution authorizing \$4,495,000 general obligation bonds for street improvement projects

I move that the Village Board adopt resolution #2972, an initial resolution authorizing \$1,780,000 general obligation refunding bonds

I move that the Village Board adopt resolution #2973, a resolution providing for the sale of \$9,425,000 general obligation corporate purpose bonds, series 2016A

# EXHIBIT A



## Village of Whitefish Bay

### Proposed Issue Sizing

**PROJECTS**

**2016 Projects**

Elkhart Ave  
 Sheffield Avenue  
 Berkeley Blvd  
 Elkhart/Sheffield/Berkeley Engineer Costs  
 Lead Water Service Replacement  
 Palisades/Woodruff Sanitary Mill & Overlay  
 Alley Reconstruction  
 Sidewalk Reconstruction

**2017 Projects**

2017 Maintenance Projects  
 Mill & Overlay  
 Roadway & Alley Reconstruction  
 Sidewalk Reconstruction

Reimbursement - Prior Projects

Less Funds on Hand

**TOTAL FUNDS NEEDED FOR PROJECTS**

Refunding

Advance Refund \$2,660,000 Bonds Dated 3/21/07  
 (Years 2018-2027)

Est. Escrow Cost

Less: Levied funds available

Required Capital for Projects/Refunding

Costs of Issuance:

Underwriting Discount @12.50/\$1,000

Financial Advisor  
 Bond Counsel  
 Disclosure Counsel (if chosen)  
 CPA Verification  
 Escrow Agent Fee  
 Rating Expense  
 Paying Agent Associated (If terms)

**Total Funds Required**

Less: Estimated Interest Earnings .0015

Amount due to Rounding (Available for Debt Service)

**BOND ISSUE SIZE**

					Preliminary
Water Utility	Sewer Utility	General Fund	General Fund 2007 Refdg	Water Utility 2007 Refdg	2016 General Obligation Bonds
					560,531
219,701		340,830			328,465
					1,681,903
153,166	529,796	998,941			109,077
15,820	22,478	70,779			350,000
350,000					2,345,000
	2,345,000				475,000
		475,000			190,669
		190,669			100,000
		100,000			0
					775,000
300,000	250,000	225,000			650,000
		650,000			1,400,000
		1,400,000			100,000
		100,000			0
					0
					0
(549,921)	(557,190)	(476,213)			(1,583,324)
<b>488,767</b>	<b>2,590,084</b>	<b>4,403,472</b>	-		<b>7,482,322</b>
			1,340,649	437,400	1,778,049
			(25,862)	(8,438)	(34,300)
<b>488,767</b>	<b>2,590,084</b>	<b>4,403,472</b>	<b>1,314,787</b>	<b>428,962</b>	<b>9,226,071</b>
6,250	33,125	56,188	16,813	5,438	117,813
2,165	11,474	19,462	4,760	1,540	39,400
916	4,853	8,232	1,511	489	16,000
549	2,912	4,939			8,400
			1,889	611	2,500
			1,360	440	1,800
883	4,680	7,938			13,500
44	234	397			675
<b>499,573</b>	<b>2,647,360</b>	<b>4,500,626</b>	<b>1,341,120</b>	<b>437,479</b>	<b>9,426,158</b>
(183)	(971)	(1,651)			(2,806)
610	3,611	(3,974)	3,880	(2,479)	1,648
<b>\$500,000</b>	<b>\$2,650,000</b>	<b>\$4,495,000</b>	<b>\$1,345,000</b>	<b>\$435,000</b>	<b>\$9,425,000</b>



Resolution No. 2969

INITIAL RESOLUTION AUTHORIZING  
\$500,000 GENERAL OBLIGATION BONDS  
FOR WATER SYSTEM IMPROVEMENTS

RESOLVED that the Village of Whitefish Bay, Milwaukee County, Wisconsin, borrow an amount not to exceed \$500,000 by issuing its general obligation bonds for the public purpose of financing water system improvements.

Passed this 2nd day of May, 2016.

Approved this 2nd day of May, 2016.

\_\_\_\_\_  
Julie Siegel, President

Attest:

\_\_\_\_\_  
Jennifer R. Amerell, Village Clerk

Resolution No. 2970

INITIAL RESOLUTION AUTHORIZING  
\$2,650,000 GENERAL OBLIGATION BONDS  
FOR SEWERAGE PROJECTS

RESOLVED that the Village of Whitefish Bay, Milwaukee County, Wisconsin, borrow an amount not to exceed \$2,650,000 by issuing its general obligation bonds for the public purpose of financing sewerage projects.

Passed this 2nd day of May, 2016.

Approved this 2nd day of May, 2016.

\_\_\_\_\_  
Julie Siegel, President

Attest:

\_\_\_\_\_  
Jennifer R. Amerell, Village Clerk

Resolution No. 2971

INITIAL RESOLUTION AUTHORIZING  
\$4,495,000 GENERAL OBLIGATION BONDS  
FOR STREET IMPROVEMENT PROJECTS

RESOLVED that the Village of Whitefish Bay, Milwaukee County, Wisconsin, borrow an amount not to exceed \$4,495,000 by issuing its general obligation bonds for the public purpose of financing street improvement projects.

Passed this 2nd day of May, 2016.

Approved this 2nd day of May, 2016.

\_\_\_\_\_  
Julie Siegel, President

Attest:

\_\_\_\_\_  
Jennifer R. Amerell, Village Clerk

Resolution No. 2972

INITIAL RESOLUTION AUTHORIZING  
\$1,780,000 GENERAL OBLIGATION REFUNDING BONDS

RESOLVED that the Village of Whitefish Bay, Milwaukee County, Wisconsin, borrow an amount not to exceed \$1,780,000 by issuing its general obligation bonds for the public purpose of refunding obligations of the Village, including interest on them.

Passed this 2nd day of May, 2016.

Approved this 2nd day of May, 2016.

\_\_\_\_\_  
Julie Siegel, President

Attest:

\_\_\_\_\_  
Jennifer R. Amerell, Village Clerk

Resolution No. 2973

RESOLUTION PROVIDING FOR THE SALE OF \$9,425,000  
GENERAL OBLIGATION CORPORATE PURPOSE BONDS, SERIES 2016A

WHEREAS, the Village Board of the Village of Whitefish Bay, Milwaukee County, Wisconsin (the "Village") has adopted initial resolutions (the "Initial Resolutions") authorizing the issuance of general obligation bonds for the following public purposes and in the following amounts:

\$4,495,000 to finance street improvement projects;

\$2,650,000 to finance sewerage projects;

\$500,000 to finance water system improvements; and

\$1,780,000 to refund obligations of the Village, including interest on them.

NOW, THEREFORE, BE IT RESOLVED that:

Section 1. Combination of Issues. The issues referred to in the preamble hereof are hereby combined into one issue of bonds designated "General Obligation Corporate Purpose Bonds, Series 2016A" (the "Bonds"). The Village shall issue the Bonds in an amount not to exceed \$9,425,000 for the purposes above specified.

Section 2. Sale of Bonds. The Village Board hereby authorizes and directs that the Bonds be offered for public sale. At a subsequent meeting, the Village Board shall consider such bids for the Bonds as may have been received and take action thereon.

Section 3. Notice of Bond Sale. The Village Clerk be and hereby is directed to cause notice of the sale of the Bonds to be disseminated in such manner and at such times as the Village Clerk may determine and to cause copies of a complete, official Notice of Bond Sale and other pertinent data to be forwarded to interested bidders as the Village Clerk may determine.

Section 4. Official Statement. The Village Clerk shall cause an Official Statement concerning this issue to be prepared by the Village's financial advisor, Ehlers & Associates, Inc. The appropriate Village officials shall determine when the Official Statement is final for purposes of Securities and Exchange Commission Rule 15c2-12 and shall certify said Statement, such certification to constitute full authorization of such Statement under this resolution.

Passed and approved this 2nd day of May, 2016.

\_\_\_\_\_  
Julie Siegel, President

Attest:

\_\_\_\_\_  
Jennifer R. Amerell, Village Clerk



Village of Whitefish Bay  
5300 N. Marlborough Drive  
Whitefish Bay, Wisconsin 53217

Phone: 414-962-6690  
Fax: 414-962-5651

## Memorandum

To: Village Board  
From: Paul Boening, Assistant Village Manager  
Date: April 28, 2016  
Re: Discussion/Action on Proposed Ordinance No. 1823 regarding the posting of legal notices.

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### **BACKGROUND**

2015 Wisconsin Act 79 was signed by the Governor on November 11, 2015 and became effective on November 13, 2015. This Act provides the option for certain municipalities to post legal notices on their website and one other public place instead of posting in three public places. The proposed ordinance would amend various sections of the Whitefish Bay Municipal Code to enable posting on the Village website in lieu of posting in three public places and/or newspaper publication.

The Village Board referred the attached Ordinance to the Plan Commission for its review and recommendation back to the Village Board. Plan Commission review was required because of proposed changes to Chapter 16 (Zoning Code).

The Plan Commission forwarded a unanimous recommendation in favor of adoption.

### **REQUESTED ACTION**

To adopt Ordinance No. 1823.

STATE OF WISCONSIN MILWAUKEE COUNTY VILLAGE OF WHITEFISH BAY

ORDINANCE NO: 1823

**An Ordinance to Amend Sections 1.18, 1.19, 1.33, 16.091 and 16.099 and to Create Section 17.16 of the Municipal Code With Regard to the Posting of Legal Notices**

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The Village Board of the Village of Whitefish Bay, Milwaukee County, Wisconsin does ordain as follows:

Section One: Section 1.18 of the Municipal Code is hereby repealed and recreated to read as follows:

1.18 Publication.

When required by law or ordinance, notices including agendas and minutes of meetings shall be published by posting in at least one public place in the Village likely to give notice to persons affected and electronically on the Village Internet website, and at two additional locations and in a published newspaper if required by statute based on the nature of the meeting or actions taken.

Section Two: Section 1.19(4) of the Municipal Code is hereby amended to insert the words “, and posting in places in the Village likely to give notice to persons affected and electronically on the Village Internet website.” at the end of the subsection.

Section Three: Section 1.33(4) of the Municipal Code is hereby amended to delete the words “in a newspaper in general circulation in the Village” and replace them with the words “in at least one public place in the Village likely to give notice to persons affected and electronically on the Village Internet website.”

Section Four: Section 16.091(F) of the Municipal Code is hereby amended to delete the words “in the official Village newspaper” and replace them with the words “in at least one public place in the Village likely to give notice to persons affected and electronically on the Village Internet website.”

Section Five: Section 16.099(4)(E) of the Municipal Code is hereby amended to delete the words “in the official Village newspaper” and replace them with the words “in at least one public place in the Village likely to give notice to persons affected and electronically on the Village Internet website.”

Section Six: Section 17.16 of the Municipal Code is hereby created to read as follows:

17.16 Publication of Village Actions and Notice.

Unless formal publication in a published newspaper or three locations for public posting are required by statute, all notices of Village meetings, agendas, hearings, minutes or actions which are otherwise required by ordinance or statute shall be

published by posting in at least one public place within the Village likely to give notice to persons affected and electronically on the Village Internet website. Instances in which formal publication in a published newspaper is required by statute include but are not limited to public hearings on the annual budget under Section 65.90(3)(A)1 and, pursuant to Section 895.05, charges, assessments, civil annexations, detachments, consolidations or incorporations under Chapters 59-66 or legal notices directed to specific individuals. Notice for the Board of Review under Section 70.47(2) requires posting in three public places within the Village and on the door to the meeting place.

Section Seven: All ordinances or parts of ordinances conflicting with the provisions of this Ordinance are hereby and to such extent repealed.

Section Eight: This ordinance shall take effect and be in force from and after its passage and posting.

PASSED AND ADOPTED by the Village Board of Trustees of the Village of Whitefish Bay this 2<sup>nd</sup> day of May, 2016.

VILLAGE OF WHITEFISH BAY

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Julie Siegel, Village President

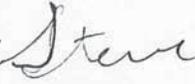
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Jennifer Amerell, Village Clerk

April 28, 2016

To: Village Board

Subject: Discussion/ Action concerning Village Manager authorization related to placement of a We Energies transformer

From: Steven Sheiffer - Village Manager 

During the planning for Beaumont Place the Village and Beaumont Place granted an easement to We Energies to install a transformer in the West parking garage. This transformer is intended to serve the properties on Silver Spring generally to the east of Consaul Commons. There are three other transformers already located on the Beaumont Place property north of the Alley in a wood enclosure that serve Beaumont Place and Silver Spring West of Consaul Commons. There is an extensive network of ducts in the Alley.

The fourth transformer was not installed during the construction of Beaumont Place. Further the installation requires core drilling between structural components of Beaumont Place. None of the cores were completed.

The installation of the transformer is critical to the implementation of the RamLal project. Gerhards, the first floor tenant, is scheduled for June 1 occupancy. The emails back and forth were flying and we were not solving the problem. Thursday morning I stepped into the stalemate to somehow resolve the issue. After ten hours of meetings and conversations between yesterday and today, we have an agreement that the transformer will be placed within the original easement area in the West parking structure; that construction will start on May 4; and that the electricity to the RamLal building will be available on May 18.

The Village will only lose the one parking space that was originally planned. I committed the Village would agree to the placement of bollards about six inches outside the easement if necessary. We can slightly realign a parking space so we still only lose one space. I also committed the Village to make a financial contribution (under \$2,000) to the restoration of the concrete plaza that must be cut. This was a good will gesture to help end the stalemate.

On Monday I will elaborate and more fully explain the situation verbally. Given the tight time line and that I don't want to take any risk that anyone de commits, I will also ask the Village Board to vote to: "authorize the Village Manager and Village Attorney to commit the Village to any actions necessary to implement the installation of a We Energies transformer in the West Parking Structure." Thank you for your consideration.

cc: Chris Jaekels Esq - Village Attorney